



Rashika S

**EOS
GLOBE**

Offer Letter

Dear S. RASHIKA,

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EOS"

Your date of joining/induction would not be later than 1.05.2024. Your total monthly CTC for this position would be Rs. 15000 /-.

(Detailed salary annexure would be shared along with your appointment letter subject to all relevant tax laws)

We look forward for a long-lasting performance and growth oriented association with you. You are requested to submit the documents listed overleaf on the date of joining for further proceedings. Kindly note that this is a Letter of Offer and your joining would be subject to submission of required documents, verification and training certification. All Original documents required for joining are to be submitted for verification. In case of any irregularity in the Original documents your joining would be put on hold till the final verification.

You will be paid a stipend amount of Rs. 1050 /- during the training period. The training duration for the process would be of 12 days and the stipend will be credited along with your **2nd month salary**. In case you do not pass the certification subsequent to the training you will not be eligible for receiving the stipend amount for the appropriate days. During the training period if you do not report to work for 2 consecutive days without intimation you will be treated as absconding. No Stipend would be payable in such case.

****Training period can extend by 3-4 working days depending upon the content coverage, and trainee's capability in learning the subject matter. The extended period shall form part of the stipend amount stated in the LOL.**

List of Documents Required

Aadhar Card | Pan Card | 10th mark sheet/passing certificate | 12th mark sheet/passing certificate | Graduation mark sheet/degree certificate | Post-Graduation mark sheet/degree certificate | Diploma mark sheet/degree certificate

In case original documents are not available for S.S.C and H.S.C, a bonafide would be required from School/College.

Reporting Time: 10:00AM
Reporting Office: Chennai-TekTower
M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDEL BANK
Other Benefits : INCENTIVE
Source : PATRICIAN COLLEGE OF ARTS & SCIENCE
Recruiter : RATESH

Issued by : A. Ramesh - 19/01/2024.

Eureka Outsourcing Solutions Pvt. Ltd.
Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyamthoraiipakkam Chennai - 600097
T: +91 22 6184 6816 E: connect@eosglobe.com W: www.eosglobe.com



Monika S

**EOS
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Offer Letter

Dear S. MONIKA,

We are happy to announce that you have been selected for the position of "CSH" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EOS"

Your date of joining induction would not be later than 1.05.2024. Your total monthly CTC for this position would be Rs. 15000/-
(Detailed salary structure would be shared along with your appointment letter subject to all relevant tax laws)

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Reporting Time: 10:00AM
Reporting Office: Chennai-TekTower
M.S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Ogglamandurapakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDFC BANK
Other Benefits : INCENTIVE
Source : PATRIGIAN COLLEGE OF ARTS & SCIENCE
Recruiter : RAJESH

Issued by : A. Rajesh 19/01/2024

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Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Olkilyamthorapakkam Chennai - 600097
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Viswarani K



Offer Letter

Dear K. VISWARANI,

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EOS"

Your date of joining/induction would not be later than 1.05.2024. Your total monthly CTC for this position would be Rs. 15000 /-.

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Reporting Time: 10:00AM

Reporting Office: Chennai-TekTower

M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiyamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDFC BANK

Other Benefits : INCENTIVE

Source : PATRICIAH COLLEGE OF ARTS & SCIENCE

Recruiter : RAJESH

Issued by : A. Rajesh 18/01/2024.

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Semmozhi R



Offer Letter

Dear R. SEMMOZH

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EOS"

Your date of joining/induction would not be later than 6.05.2024. Your total monthly CTC for this position would be Rs. 15000 /-.

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Reporting Time: 10:00AM

Reporting Office: Chennai-TekTower

M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiyamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDR BANK

Other Benefits : INCENTIVE

Source : PATRIAN COLLEGE OF ARTS & SCIENCE

Recruiter : RAJESH

Issued by : A. Rajan 19/01/2024.

Eureka Outsourcing Solutions Pvt. Ltd.

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Libia S

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GLOBE**

Offer Letter

Dear LIBIA. S,

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Reporting Time: 10:00AM
Reporting Office: Chennai-TekTower
M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiamduraipakkam, TamilNadu - 600097

Contact HR – Rajesh – 8466006561, Haripriya – 9962014107

Process Assigned: IDFC BANK
Other Benefits : INCENTIVE
Source : PATRICIAN COLLEGE OF ARTS & SCIENCE
Recruiter : RAJESH

Issued by : A. Roshan 19/01/2024

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Enoch Amudhamani I



Offer Letter

Dear ENOCH AMUDHAMANI I

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Reporting Time: 10:00AM

Reporting Office: Chennai-TekTower

M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDFC BANK

Other Benefits : INCENTIVE

Source : PATRICIAN COLLEGE OF ARTS & SCIENCE

Recruiter : RAJESH

Issued by : A. P. [Signature] 19/01/2024

Eureka Outsourcing Solutions Pvt. Ltd.

Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyauthoraipakkam Chennai - 600097

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Bhuvanesh S

**EOS
GLOBE**

Offer Letter

Dear BHUVANESH,

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Reporting Time: 10:00AM
Reporting Office: Chennai-TekTower
M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiamthorai-pakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDPL BANK

Other Benefits : INCENTIVE

Source : PATRIKIA COLLEGE OF ARTS & SCIENCE

Recruiter : RATISH

Issued by : A. Ratish - 19/01/2024.

Eureka Outsourcing Solutions Pvt. Ltd.
Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyamthorai-pakkam Chennai - 600097
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Abijith P S



Offer Letter

Dear ABIJITH,

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EOS"

Your date of joining/induction would not be later than 1.05.2024 Your total monthly CTC for this position would be Rs. 15000/-

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Reporting Time: 10:00AM

Reporting Office: Chennai-TekTower

M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDR BANK

Other Benefits: INCENTIVE

Source: PATRICIAN COLLEGE OF ARTS & SCIENCE

Recruiter: RAJESH

Issued by: A. Raju. 19/01/2024.

Eureka Outsourcing Solutions Pvt. Ltd.

Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyamthoraiipakkam Chennai - 600097

T: +91 22 6184 6816 E: connect@eosglobe.com W: www.eosglobe.com



Offer Letter

Dear MAHARASHI. C.,

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EOS"

Your date of joining/induction would not be later than 1.05.2024 Your total monthly CTC for this position would be Rs. 15,000 /-

(Detailed salary annexure would be shared along with your appointment letter subject to all relevant tax laws)

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M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDFC Bank

Other Benefits : INCENTIVE

Source : PATRICIAN COLLEGE OF ARTS & SCIENCE

Recruiter : RAJESH

Issued by

A. Raju. 19/01/2024.

Eureka Outsourcing Solutions Pvt. Ltd.

Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyamthorai-pakkam Chennai - 600097

T: +91 22 6184 6816 E: connect@eosglobe.com W: www.eosglobe.com



Jeshwanth R



Offer Letter

Dear R. JESHWANTH,

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EOS"

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Reporting Office: Chennai-TekTower

M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDFC BANK

Other Benefits : INCENTIVE

Source : PATRICIAN COLLEGE OF ARTS & SCIENCE

Recruiter : RAJESH

Issued by : A. Raju 19/01/2024

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Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyamthoraiipakkam Chennai - 600097

T: +91 22 6184 6816 E: connect@eosglobe.com W: www.eosglobe.com



Guhan Raj A



Offer Letter

Dear GUHAN RAJA,

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EOS"

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Source : PATRICIAN COLLEGE OF ARTS & SCIENCE

Recruiter : RAJESH

Issued by : A. Raju 19/01/2024

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Jenifer M



Offer Letter

Dear JENIFER M,

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(Detailed salary annexure would be shared along with your appointment letter subject to all relevant tax laws)

We look forward for a long-lasting performance and growth oriented association with you. You are requested to submit the documents listed overleaf on the date of joining for further proceedings. Kindly note that this is a Letter of Offer and your joining would be subject to submission of required documents, verification and training certification. All Original documents required for joining are to be submitted for verification. In case of any irregularity in the Original documents your joining would be put on hold till the final verification.

You will be paid a stipend amount of Rs. 1050 /- during the training period. The training duration for the process would be of 12 days and the stipend will be credited along with your **2nd month salary**. In case you do not pass the certification subsequent to the training you will not be eligible for receiving the stipend amount for the appropriate days. During the training period if you do not report to work for 2 consecutive days without intimation you will be treated as absconding. No Stipend would be payable in such case.

****Training period can extend by 3-4 working days depending upon the content coverage, and trainee's capability in learning the subject matter. The extended period shall form part of the stipend amount stated in the LOL.**

List of Documents Required

Aadhar Card | Pan Card | 10th mark sheet/passing certificate | 12th mark sheet/passing certificate | Graduation mark sheet/degree certificate | Post-Graduation mark sheet/degree certificate | Diploma mark sheet/degree certificate

In case original documents are not available for S.S.C and H.S.C, a bonafide would be required from School/College.

Reporting Time: 10:00AM

Reporting Office: Chennai-TekTower

M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDFC BANK

Other Benefits : INCENTIVE

Source : PATRIKIAN COLLEGE OF ART & SCIENCE

Recruiter : RAJESH

Issued by : A. P. M. 19/01/2024.

Eureka Outsourcing Solutions Pvt. Ltd.

Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyamthoraiipakkam Chennai - 600097

T: +91 22 6184 6816 E: connect@eosglobe.com W: www.eosglobe.com



Iruthayaraj



Offer Letter

Dear IRUTHAYARAJ,

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EOS"

Your date of joining/induction would not be later than 1.05.2024. Your total monthly CTC for this position would be Rs. 15000/-

(Detailed salary annexure would be shared along with your appointment letter subject to all relevant tax laws)

We look forward for a long-lasting performance and growth oriented association with you. You are requested to submit the documents listed overleaf on the date of joining for further proceedings. Kindly note that this is a Letter of Offer and your joining would be subject to submission of required documents, verification and training certification. All Original documents required for joining are to be submitted for verification. In case of any irregularity in the Original documents your joining would be put on hold till the final verification.

You will be paid a stipend amount of Rs. 1050/- during the training period. The training duration for the process would be of 12 days and the stipend will be credited along with your 2nd month salary. In case you do not pass the certification subsequent to the training you will not be eligible for receiving the stipend amount for the appropriate days. During the training period if you do not report to work for 2 consecutive days without intimation you will be treated as absconding. No Stipend would be payable in such case.

**Training period can extend by 3-4 working days depending upon the content coverage, and trainee's capability in learning the subject matter. The extended period shall form part of the stipend amount stated in the LOI.

List of Documents Required

Aadhar Card | Pan Card | 10th mark sheet/passing certificate | 12th mark sheet/passing certificate | Graduation mark sheet/degree certificate | Post-Graduation mark sheet/degree certificate | Diploma mark sheet/degree certificate

In case original documents are not available for S.S.C. and H.S.C., a bonafide would be required from School/College.

Reporting Time: 10:00AM

Reporting Office: Chennai-TekTower

M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Ogglyamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDFC Bank

Other Benefits : INCENTIVE

Source : PATRICIAN COLLEGE OF ARTS & SCIENCE

Recruiter : RAJESH

Issued by

A. Rajesh 12/01/24

Eureka Outsourcing Solutions Pvt. Ltd.

Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyamthoraiipakkam Chennai - 600097

T: +91 22 6184 6816 E: connect@eosglobe.com W: www.eosglobe.com



Thiyagarajan M



Offer Letter

Dear THIYAGARAJAN M

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EoS"

Your date of joining/induction would not be later than 1-05-2024. Your total monthly CTC for this position would be Rs. 15000 /-.

(Detailed salary structure would be shared along with your appointment letter subject to all relevant tax laws)

We look forward for a long-lasting performance and growth oriented association with you. You are requested to submit the documents listed overleaf on the date of joining for further proceedings. Kindly note that this is a Letter of Offer and your joining would be subject to submission of required documents, verification and training certification. All Original documents required for joining are to be submitted for verification. In case of any irregularity in the Original documents your joining would be put on hold till the final verification.

You will be paid a stipend amount of Rs. 1050 /- during the training period. The training duration for the process would be of 12 days and the stipend will be credited along with your 2nd month salary. In case you do not pass the certification subsequent to the training you will not be eligible for receiving the stipend amount for the appropriate days. During the training period if you do not report to work for 2 consecutive days without intimation you will be treated as absconding. No Stipend would be payable in such case.

**Training period can extend by 3-4 working days depending upon the content coverage, and trainee's capability in learning the subject matter. The extended period shall form part of the stipend amount stated in the LOI.

List of Documents Required

Aadhar Card | Pan Card | 10th mark sheet/passing certificate | 12th mark sheet/passing certificate | Graduation mark sheet/degree certificate | Post-Graduation mark sheet/degree certificate | Diploma mark sheet/degree certificate

In case original documents are not available for N.S.C. and H.S.C., a bonafide would be required from School/College.

Reporting Time: 10:00AM

Reporting Office: Chennai-TekTower

M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, OGGIYAMDURAIPAKKAM, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDFL BANK

Other Benefits : INCENTIVE

Source : PATRICIAN COLLEGE OF ARTS & SCIENCE

Recruiter : RAJESH

Issued by : A. Deyan - 19/01/2024

Eureka Outsourcing Solutions Pvt. Ltd.

Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyamthorai, Chennai - 600097

T: +91 22 6184 6816 E: connect@eosglobe.com W: www.eosglobe.com



John Vinson Raj G



Dear G. JOHN VINSON RAJ

Offer Letter

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EOS"

Your date of joining induction would not be later than 1.05.2024. Your total monthly CTC for this position would be Rs. 15000 /-

(Detailed salary structure would be shared along with your appointment letter subject to all relevant tax laws)

We look forward for a long-lasting performance and growth oriented association with you. You are requested to submit the documents listed overleaf on the date of joining for further proceedings. Kindly note that this is a Letter of Offer and your joining would be subject to submission of required documents, verification and training certification. All Original documents required for joining are to be submitted for verification. In case of any irregularity in the Original documents your joining would be put on hold till the final verification.

You will be paid a stipend amount of Rs. 1050 /- during the training period. The training duration for the process would be of 12 days and the stipend will be credited along with your 2nd month salary. In case you do not pass the certification subsequent to the training you will not be eligible for receiving the stipend amount for the appropriate days. During the training period if you do not report to work for 2 consecutive days without intimation you will be treated as absconding. No Stipend would be payable in such case.

**Training period can extend by 3-4 working days depending upon the content coverage, and trainee's capability in learning the subject matter. The extended period shall form part of the stipend amount stated in the LOI.

List of Documents Required

Aadhar Card | Pan Card | 10th mark sheet/passing certificate | 12th mark sheet/passing certificate | Graduation mark sheet/degree certificate | Post-Graduation mark sheet/degree certificate | Diploma mark sheet/degree certificate

In case original documents are not available for SSC and HSC, a bonafide would be required from School/College.

Reporting Time: 10:00AM

Reporting Office: Chennai-TekTower

M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Ogglyamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDFC BANK

Other Benefits : INCENTIVE

Source : PATRICIAN COLLEGE OF ARTS & SCIENCE

Recruiter : RAJESH

Issued by : A. P. M. 17/01/2024.

Eureka Outsourcing Solutions Pvt. Ltd.

Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyamthorapakkam Chennai - 600097

T: +91 22 6184 6816 E: connect@eosglobe.com W: www.eosglobe.com



Riyaz Khan N



Offer Letter

Dear N Riyaz Khan

We are happy to announce that you have been selected for the position of "CHR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EoS"

Your date of joining/induction would not be later than 1.06.2024. Your total monthly CTC for this position would be Rs. 15000/-

(Detailed salary structure would be shared along with your appointment letter subject to all relevant tax laws)

We look forward for a long-lasting performance and growth oriented association with you. You are requested to submit the documents listed overleaf on the date of joining for further proceedings. Kindly note that this is a Letter of Offer and your joining would be subject to submission of required documents, verification and training certification. All Original documents required for joining are to be submitted for verification. In case of any irregularity in the Original documents your joining would be put on hold till the final verification.

You will be paid a stipend amount of Rs. 1050/- during the training period. The training duration for the process would be of 12 days and the stipend will be credited along with your 2nd month salary. In case you do not pass the certification subsequent to the training you will not be eligible for receiving the stipend amount for the appropriate days. During the training period if you do not report to work for 2 consecutive days without intimation you will be treated as absconding. No Stipend would be payable in such case.

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List of Documents Required

Aadhar Card | Pan Card | 10th mark sheet/passing certificate | 12th mark sheet/passing certificate | Graduation mark sheet/degree certificate | Post-Graduation mark sheet/degree certificate | Diploma mark sheet/degree certificate

In case original documents are not available for SSC and HSE, a bonafide would be required from School/College.

Reporting Time: 10:00AM

Reporting Office: Chennai-TekTower

M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy. Ogglyamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDR BANK

Other Benefits : INCENTIVE

Source : PATRICIAN COLLEGE OF ART & SCIENCE

Recruiter : RAJESH

Issued by

: A. Raju 19/6/2024

Eureka Outsourcing Solutions Pvt. Ltd.

Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okklyamthorai-pakkam Chennai - 600097

T: +91 22 6184 6816 E: connect@eosglobe.com W: www.eosglobe.com



Harish Kumar J P

**EOS
GLOBE**

Offer Letter

Dear JP HARISH KUMAR,

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd, "EOS"

Your date of joining/induction would not be later than 1.05.2024. Your total monthly CTC for this position would be Rs. 15000 /-.

(Detailed salary structure would be shared along with your appointment letter subject to all relevant tax laws)

We look forward for a long-lasting performance and growth oriented association with you. You are requested to submit the documents listed overleaf on the date of joining for further proceedings. Kindly note that this is a Letter of Offer and your joining would be subject to submission of required documents, verification and training certification. All Original documents required for joining are to be submitted for verification. In case of any irregularity in the Original documents your joining would be put on hold till the final verification.

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List of Documents Required

Aadhar Card | Pan Card | 10th mark sheet/passing certificate | 12th mark sheet/passing certificate | Graduation mark sheet/degree certificate | Post-Graduation mark sheet/degree certificate | Diploma mark sheet/degree certificate

In case original documents are not available for S.S.C and H.S.C, a bonafide would be required from School/College.

Reporting Time: 10:00AM
Reporting Office: Chennai-TekTower
M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiamduraipakkam, TamilNadu – 600097

Contact HR – Rajesh – 8466006561, Haripriya – 9962014107

Process Assigned: IDFC BANK
Other Benefits : INCENTIVE
Source : PATRICIAN COLLEGE OF ARTS & SCIENCE
Recruiter : RAJESH

Issued by : A. Raju. 19/01/2024.

Eureka Outsourcing Solutions Pvt. Ltd.
Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyamthorai-pakkam Chennai - 600097
T: +91 22 6184 6816 E: connect@eosglobe.com W: www.eosglobe.com



Ashwin M



Offer Letter

Dear ASHWIN M,

We are happy to announce that you have been selected for the position of "CSR" for OPERATIONS Department in Eureka Outsourcing Solutions Pvt. Ltd. "EoS"

Your date of joining/induction would not be later than 1.05.2024. Your total monthly CTC for this position would be Rs. 15000 /-.

(Detailed salary structure would be shared along with your appointment letter subject to all relevant tax laws)

We look forward for a long-lasting performance and growth oriented association with you. You are requested to submit the documents listed overleaf on the date of joining for further proceedings. Kindly note that this is a Letter of Offer and your joining would be subject to submission of required documents, verification and training certification. All Original documents required for joining are to be submitted for verification. In case of any irregularity in the Original documents your joining would be put on hold till the final verification.

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List of Documents Required

Aadhar Card | Pan Card | 10th mark sheet/passing certificate | 12th mark sheet/passing certificate | Graduation mark sheet/degree certificate | Post-Graduation mark sheet/degree certificate | Diploma mark sheet/degree certificate

In case original documents are not available for S.S.C. and H.S.C., a bonafide would be required from School/College.

Reporting Time: 10:00AM

Reporting Office: Chennai-TekTower

M/S. Eureka Outsourcing Solutions Pvt. Ltd., 2nd Floor, Tek Towers, 11, Rajiv Gandhi IT Expy, Oggiamduraipakkam, TamilNadu - 600097

Contact HR - Rajesh - 8466006561, Haripriya - 9962014107

Process Assigned: IDFC BANK

Other Benefits : INCENTIVE

Source : PATRICIAN COLLEGE OF ART & SCIENCE

Recruiter : RAJESH

Issued by : A. R. 19/01/2024

Eureka Outsourcing Solutions Pvt. Ltd.

Chennai Office: 2nd Floor Tek Towers, No 11 Rajiv Gandhi IT Expy, Okkiyamthoraiipakkam Chennai - 600097

T: +91 22 6184 6816 E: connect@eosglobe.com W: www.eosglobe.com



Deepak P



HR/Offer Letter/1/2024

16th February 2024

Offer Letter

To
Mr. Deepak P, B.Com.
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Deepak P,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 15000/- per month gross (Rupees Fifteen Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

You shall report us at the below mentioned office address for your joining on the very next week of the completion of your final semester exams.

INTEGRATED ENTERPRISES (INDIA) PVT LTD
Kences Towers, 1, Ramakrishna Street, North Usman Road,
T. Nagar, Chennai-600017.

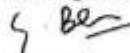
Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

You will be covered under PF, ESI benefits during the training period itself. You will be eligible for attractive periodical performance incentives, paid six (6) months once after your confirmation of service. You will also become eligible for Bonus, Group Mediclaim, Group Term Life Insurance on confirmation of your services which will be normally six months from the date of joining and primarily based on your overall work performance.

On receipt of your confirmation mail we shall contact you to brief on the joining formalities viz place of joining and person to be meet along with other related details. On the date of joining you shall produce all the originals (will be returned immediately post verification) & photocopies of educational qualifications certificates, address proof, Aadhaar, PAN, COVID vaccine certificate, bank account passbook/cheque leaf and two latest colour passport size photos.

We welcome you to our organization and looking forward for a long & mutually beneficial association.

For Integrated Enterprises (India) Private Limited



Balaji G
AGM – HR Service

INTEGRATED ENTERPRISES (INDIA) PRIVATE LIMITED

CIN: U65993TN1987PTC014964

5A, 5th Floor, Kences Towers, No. 1, Ramakrishna Street, North Usman Road, T. Nagar, Chennai - 600 017

☎ +91 44 2814 0815 🌐 www.integratedindia.in

Kishore P



HR/Offer Letter/2/2024

16th February 2024

Offer Letter

To
Mr. Kishore P, BCA,
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Kishore P,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 15000/- per month gross (Rupees Fifteen Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

You shall report us at the below mentioned office address for your joining on the very next week of the completion of your final semester exams.

INTEGRATED ENTERPRISES (INDIA) PVT LTD
Kences Towers,1, Ramakrishna Street, North Usman Road,
T.Nagar, Chennai-600017.

Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

You will be covered under PF, ESI benefits during the training period itself. You will be eligible for attractive periodical performance incentives, paid six (6) months once after your confirmation of service. You will also become eligible for Bonus, Group Medclaim, Group Term Life Insurance on confirmation of your services which will be normally six months from the date of joining and primarily based on your overall work performance.

On receipt of your confirmation mail we shall contact you to brief on the joining formalities viz place of joining and person to be meet along with other related details. On the date of joining you shall produce all the originals (will be returned immediately post verification) & photocopies of educational qualifications certificates, address proof, Aadhaar, PAN, COVID vaccine certificate, bank account passbook/cheque leaf and two latest colour passport size photos.

We welcome you to our organization and looking forward for a long & mutually beneficial association.

For Integrated Enterprises (India) Private Limited

Balaji G
AGM – HR Service



Rohith Kanna D



Abijith P S



HR/Offer Letter/4/2024

16th February 2024

Offer Letter

To
Mr. Abijith PS, B.Com.
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Abijith PS,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 15000/- per month gross (Rupees Fifteen Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

You shall report us at the below mentioned office address for your joining on the very next week of the completion of your final semester exams.

INTEGRATED ENTERPRISES (INDIA) PVT LTD
Kences Towers, 1, Ramakrishna Street, North Usman Road,
T.Nagar, Chennai-600017.

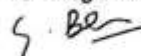
Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

You will be covered under PF, ESI benefits during the training period itself. You will be eligible for attractive periodical performance incentives, paid six (6) months once after your confirmation of service. You will also become eligible for Bonus, Group Mediclaim, Group Term Life Insurance on confirmation of your services which will be normally six months from the date of joining and primarily based on your overall work performance.

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We welcome you to our organization and looking forward for a long & mutually beneficial association.

For Integrated Enterprises (India) Private Limited



Balaji G
AGM – HR Service

INTEGRATED ENTERPRISES (INDIA) PRIVATE LIMITED

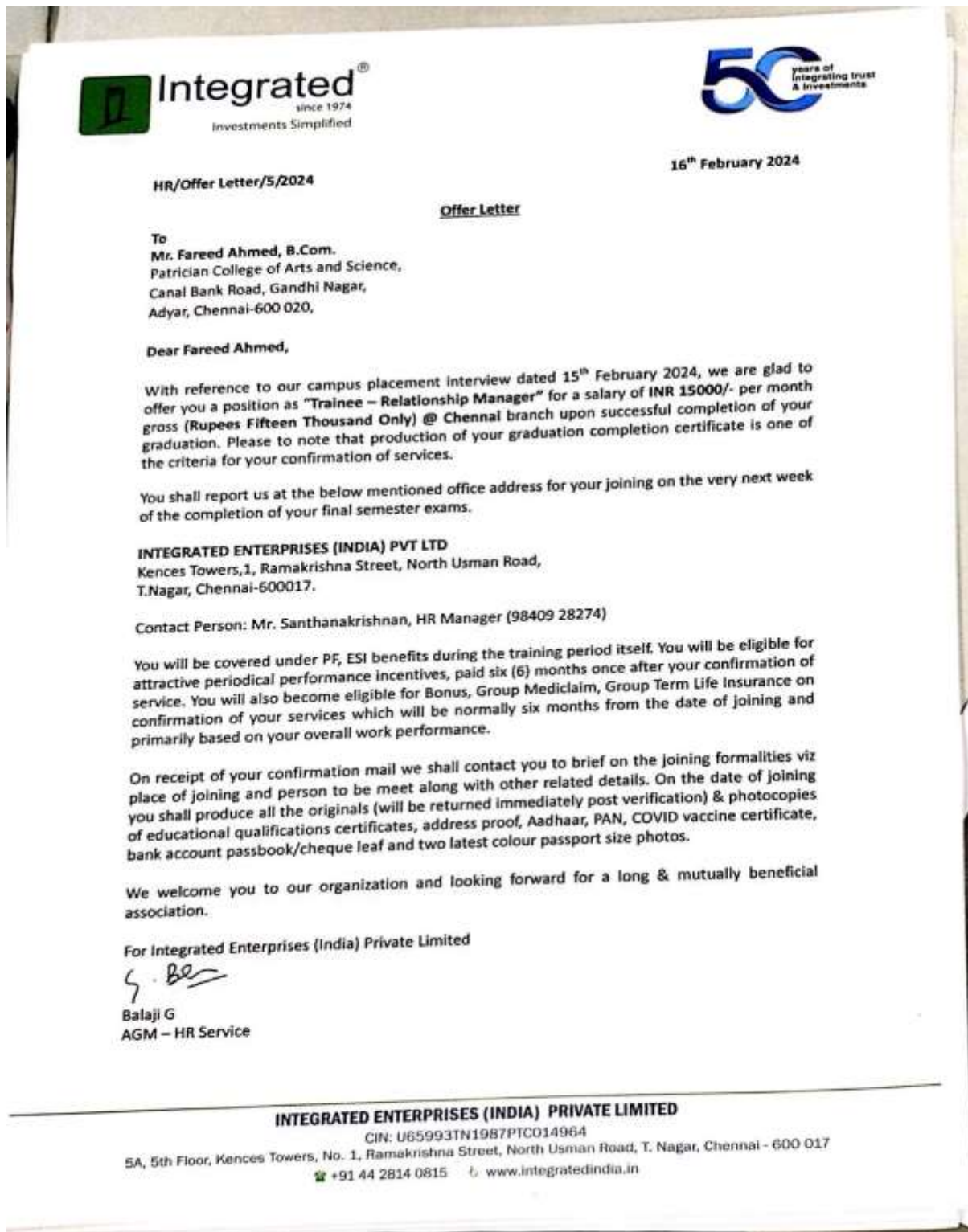
CIN: U65993TN1987PTC014964

5A, 5th Floor, Kences Towers, No. 1, Ramakrishna Street, North Usman Road, T. Nagar, Chennai - 600 017

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Fareed Ahmed



Yuvaraja P



HR/Offer Letter/6/2024

16th February 2024

Offer Letter

To
Mr. Yuvaraja P, BSW.
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Yuvaraja P,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 12000/- per month gross (Rupees Twelve Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

You shall report us at the below mentioned office address for your joining on the very next week of the completion of your final semester exams.

INTEGRATED ENTERPRISES (INDIA) PVT LTD
Kences Towers,1, Ramakrishna Street, North Usman Road,
T.Nagar, Chennai-600017.

Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

You will be covered under PF, ESI benefits during the training period itself. You will be eligible for attractive periodical performance incentives, paid six (6) months once after your confirmation of service. You will also become eligible for Bonus, Group Mediclaim, Group Term Life Insurance on confirmation of your services which will be normally six months from the date of joining and primarily based on your overall work performance.

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We welcome you to our organization and looking forward for a long & mutually beneficial association.

For Integrated Enterprises (India) Private Limited

Balaji G
AGM – HR Service

INTEGRATED ENTERPRISES (INDIA) PRIVATE LIMITED

CIN: U65993TN1987PTC014964

5A, 5th Floor, Kences Towers, No. 1, Ramakrishna Street, North Usman Road, T. Nagar, Chennai - 600 017



HR/Offer Letter/7/2024

16th February 2024

Offer Letter

To
Ms. Harini M, B.Com.
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Harini M,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 12000/- per month gross (Rupees Twelve Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

You shall report us at the below mentioned office address for your joining on the very next week of the completion of your final semester exams.

INTEGRATED ENTERPRISES (INDIA) PVT LTD
Kences Towers, 1, Ramakrishna Street, North Usman Road,
T.Nagar, Chennai-600017.

Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

You will be covered under PF, ESI benefits during the training period itself. You will be eligible for attractive periodical performance incentives, paid six (6) months once after your confirmation of service. You will also become eligible for Bonus, Group Mediciam, Group Term Life Insurance on confirmation of your services which will be normally six months from the date of joining and primarily based on your overall work performance.

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We welcome you to our organization and looking forward for a long & mutually beneficial association.

For Integrated Enterprises (India) Private Limited

Balaji G
AGM – HR Service

INTEGRATED ENTERPRISES (INDIA) PRIVATE LIMITED

CIN: U65993TN1987PTC014964

5A, 5th Floor, Kences Towers, No. 1, Ramakrishna Street, North Usman Road, T. Nagar, Chennai - 600 017

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HR/Offer Letter/8/2024

16th February 2024

Offer Letter

To
Mr. Bharath Raj C, B.Com.,
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Bharath Raj C,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 12000/- per month gross (Rupees Twelve Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

You shall report us at the below mentioned office address for your joining on the very next week of the completion of your final semester exams.

INTEGRATED ENTERPRISES (INDIA) PVT LTD
Kences Towers, 1, Ramakrishna Street, North Usman Road,
T. Nagar, Chennai-600017.

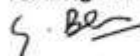
Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

You will be covered under PF, ESI benefits during the training period itself. You will be eligible for attractive periodical performance incentives, paid six (6) months once after your confirmation of service. You will also become eligible for Bonus, Group Medclaim, Group Term Life Insurance on confirmation of your services which will be normally six months from the date of joining and primarily based on your overall work performance.

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We welcome you to our organization and looking forward for a long & mutually beneficial association.

For Integrated Enterprises (India) Private Limited


Balaji G
AGM – HR Service

INTEGRATED ENTERPRISES (INDIA) PRIVATE LIMITED

CIN: U65993TN1987PTC014964

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☎ +91 44 2814 0815 b www.integratedindia.in



HR/Offer Letter/9/2024

16th February 2024

Offer Letter

To
Mr. Balaprasaath T, B.Com.
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Balaprasaath T,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 12000/- per month gross (Rupees Twelve Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

You shall report us at the below mentioned office address for your joining on the very next week of the completion of your final semester exams.

INTEGRATED ENTERPRISES (INDIA) PVT LTD
Kences Towers, 1, Ramakrishna Street, North Usman Road,
T. Nagar, Chennai-600017.

Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

You will be covered under PF, ESI benefits during the training period itself. You will be eligible for attractive periodical performance incentives, paid six (6) months once after your confirmation of service. You will also become eligible for Bonus, Group Mediclaim, Group Term Life Insurance on confirmation of your services which will be normally six months from the date of joining and primarily based on your overall work performance.

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For Integrated Enterprises (India) Private Limited

Balaji G
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INTEGRATED ENTERPRISES (INDIA) PRIVATE LIMITED

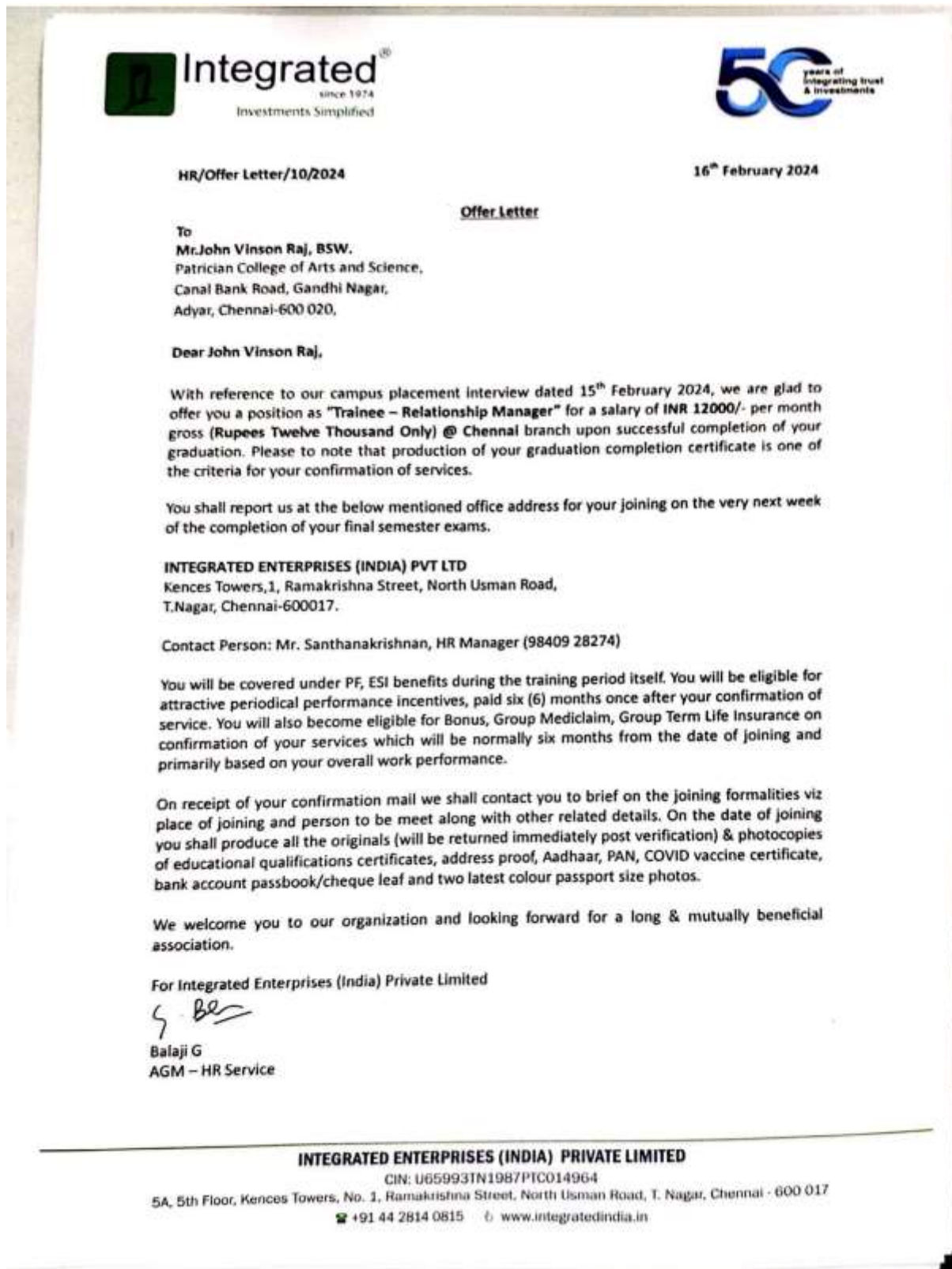
CIN: U65993TN1987PTC014964

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John G



Rohit S K



HR/Offer Letter/11/2024

16th February 2024

Offer Letter

To
Mr. Rohit SK, B.Com.
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Rohit SK,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 15000/- per month gross (Rupees Fifteen Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

You shall report us at the below mentioned office address for your joining on the very next week of the completion of your final semester exams.

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Kences Towers, 1, Ramakrishna Street, North Usman Road,
T. Nagar, Chennai-600017.

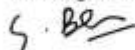
Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

You will be covered under PF, ESI benefits during the training period itself. You will be eligible for attractive periodical performance incentives, paid six (6) months once after your confirmation of service. You will also become eligible for Bonus, Group Mediclaim, Group Term Life Insurance on confirmation of your services which will be normally six months from the date of joining and primarily based on your overall work performance.

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HR/Offer Letter/12/2024

16th February 2024

Offer Letter

To
Mr. Morvin Immanuel, B.Com.
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Morvin Immanuel,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 15000/- per month gross (Rupees Fifteen Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

You shall report us at the below mentioned office address for your joining on the very next week of the completion of your final semester exams.

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Kences Towers, 1, Ramakrishna Street, North Usman Road,
T. Nagar, Chennai-600017.

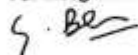
Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

You will be covered under PF, ESI benefits during the training period itself. You will be eligible for attractive periodical performance incentives, paid six (6) months once after your confirmation of service. You will also become eligible for Bonus, Group Medclaim, Group Term Life Insurance on confirmation of your services which will be normally six months from the date of joining and primarily based on your overall work performance.

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We welcome you to our organization and looking forward for a long & mutually beneficial association.

For Integrated Enterprises (India) Private Limited



Balaji G
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HR/Offer Letter/13/2024

16th February 2024

Offer Letter

To
Mr. Balaji Sudharsan, B.Com.
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Balaji Sudharsan,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 15000/- per month gross (Rupees Fifteen Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

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Kences Towers, 1, Ramakrishna Street, North Usman Road,
T. Nagar, Chennai-600017.

Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

You will be covered under PF, ESI benefits during the training period itself. You will be eligible for attractive periodical performance incentives, paid six (6) months once after your confirmation of service. You will also become eligible for Bonus, Group Mediclaim, Group Term Life Insurance on confirmation of your services which will be normally six months from the date of joining and primarily based on your overall work performance.

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HR/Offer Letter/14/2024

16th February 2024

Offer Letter

To
Mr. Saran Joshua R, BCA,
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Saran Joshua R,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 12000/- per month gross (Rupees Twelve Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

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Kences Towers, 1, Ramakrishna Street, North Usman Road,
T. Nagar, Chennai-600017.

Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

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HR/Offer Letter/15/2024

16th February 2024

Offer Letter

To
Mr. Rishi Arvind J, B.Com.
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Rishi Arvind J,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 12000/- per month gross (Rupees Twelve Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

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Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

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HR/Offer Letter/16/2024

16th February 2024

Offer Letter

To
Mr. Satheesh S, B.Com.
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Satheesh S,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 12000/- per month gross (Rupees Twelve Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

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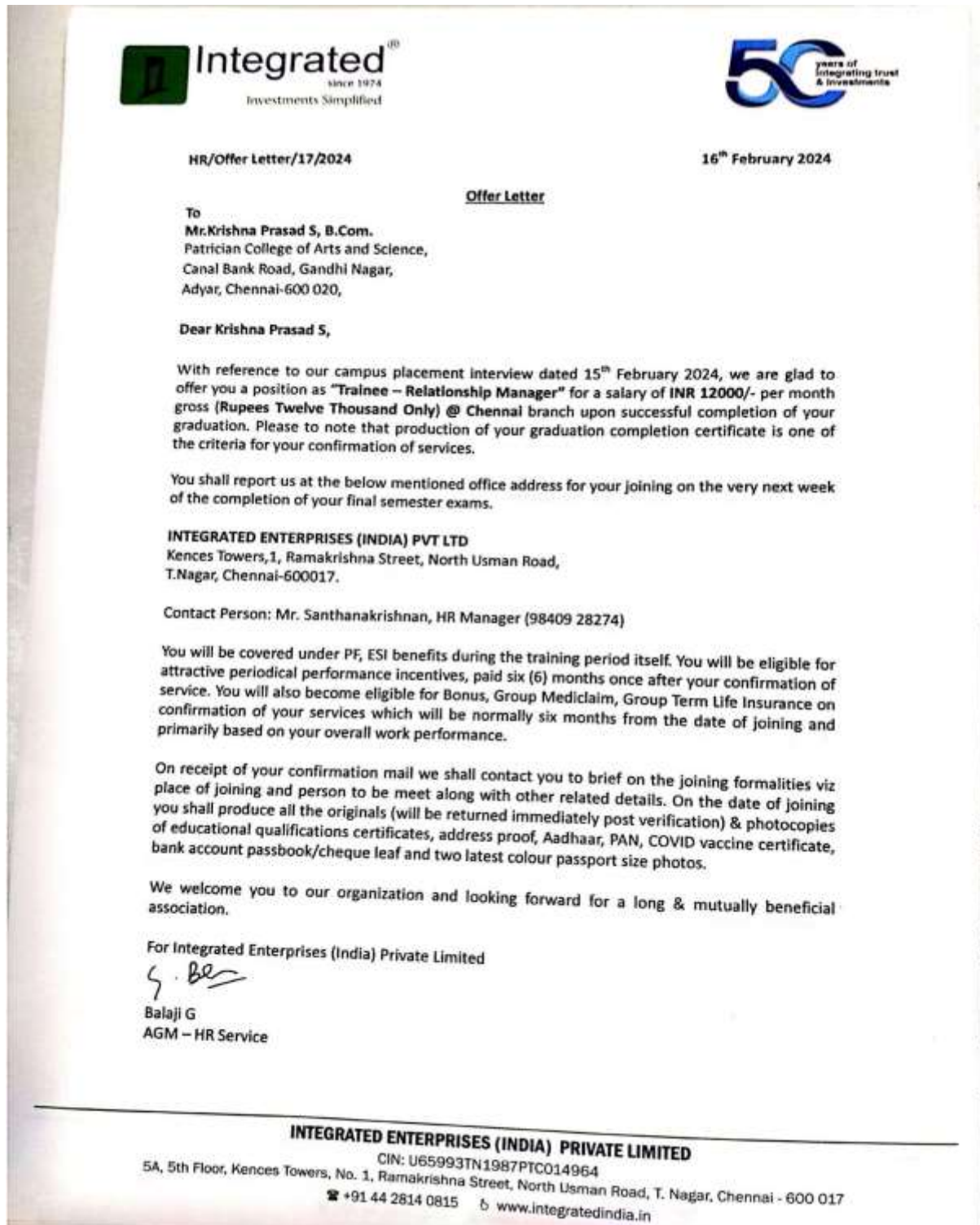
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Krishna Prasad S





Akash Kumar S



HR/Offer Letter/18/2024

16th February 2024

Offer Letter

To
Mr. Akash Kumar S, B.Com.
Patrician College of Arts and Science,
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai-600 020,

Dear Akash Kumar S,

With reference to our campus placement interview dated 15th February 2024, we are glad to offer you a position as "Trainee – Relationship Manager" for a salary of INR 12000/- per month gross (Rupees Twelve Thousand Only) @ Chennai branch upon successful completion of your graduation. Please to note that production of your graduation completion certificate is one of the criteria for your confirmation of services.

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Contact Person: Mr. Santhanakrishnan, HR Manager (98409 28274)

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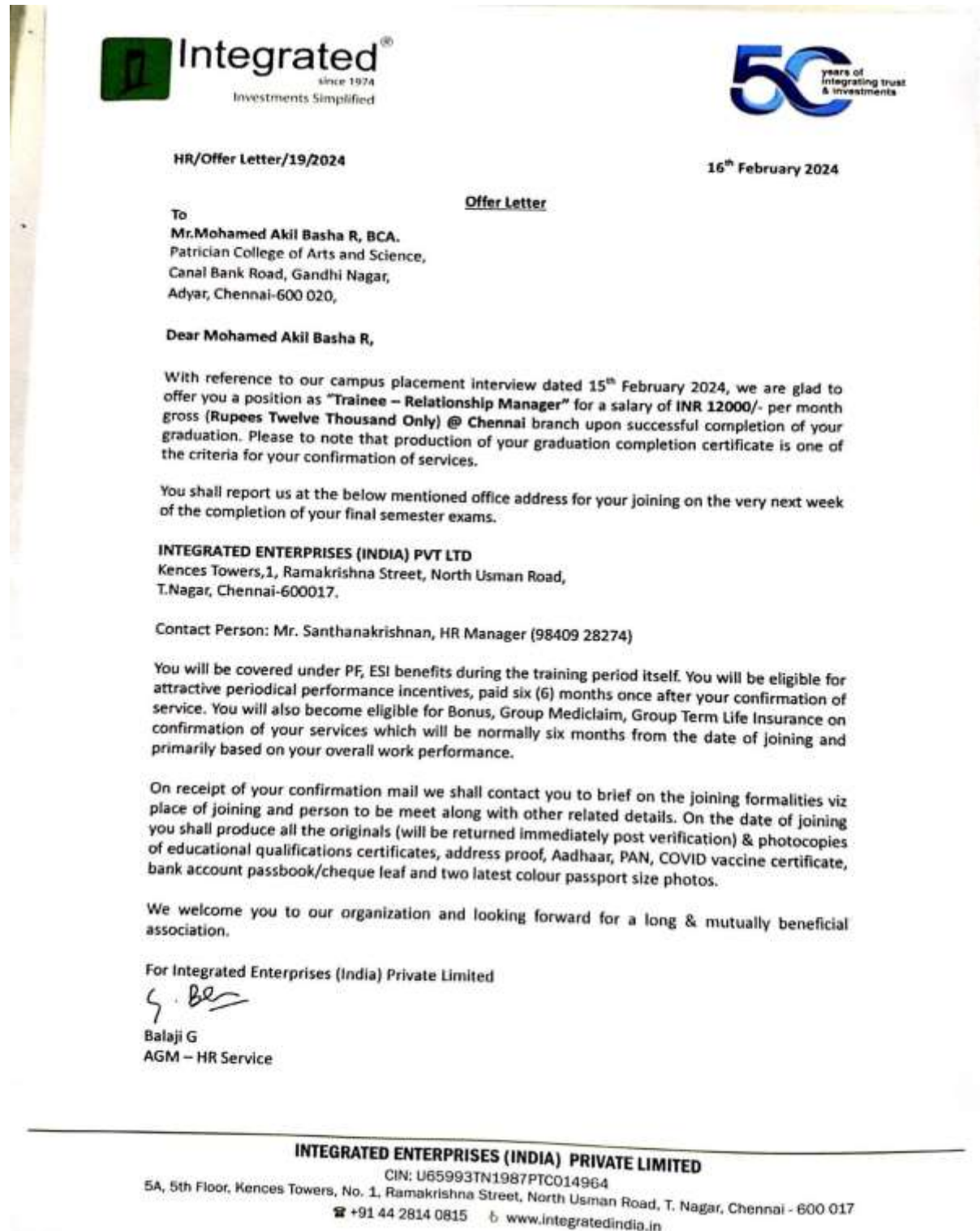
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Mohammed Akil Basha R





RR Donnelley Selected Student List

11/7/24, 5:58 PM

Patrician College of Arts and Science Mail - Patrician College - Selected List[26.02.2024]



Source Hub Patrician College <sourcehub@patriciancollege.ac.in>

Patrician College - Selected List[26.02.2024]

1 message

Sujai Sampath <sujai.sampath@rrd.com>

Mon, Feb 26, 2024 at 5:45 PM

To: Source Hub Patrician College <sourcehub@patriciancollege.ac.in>

Hi Maria,

PFA RRD Campus selected list for your kind action.

| S.No | Name | Apptitude | Gmail ID |
|------|------------------------|-----------|-------------------------------------|
| 1 | JP Harishkumar | 34 / 35 | 3110harishkumar@gmail.com |
| 2 | Anish Jenifer Anitha A | 33 / 35 | anishjeniferanitha@gmail.com |
| 3 | Aarthi kannan | 33 / 35 | aarthikannapiran2004@gmail.com |
| 4 | Herbert Simon A | 32 / 35 | herbertsimon003@gmail.com |
| 5 | Bernard Joseph A | 32 / 35 | Abernardjoe@gmail.com |
| 6 | Abdul Rahman M | 32 / 35 | hashrahman30@gmail.com |
| 7 | S.Naresh | 32 / 35 | naresh00nash@gmail.com |
| 8 | PRAGATHI S | 31 / 35 | pragathisiva05@gmail.com |
| 9 | Dhinesh kumar N | 31 / 35 | dhineshneelakandan0704@gmail.com |
| 10 | N Thiruselvan | 31 / 35 | thiruneelakandan0704@gmail.com |
| 11 | Logesh KM | 29 / 35 | pcasd21cs026@gmail.com |
| 12 | swetha.B | 28 / 35 | swethahepsi58@gmail.com |
| 13 | MONISHREE K S | 27 / 35 | monishreeks464@gmail.com |
| 14 | Subiksha k | 27 / 35 | subikshakrishnamoorthy107@gmail.com |

SUJAI.S

Senior Executive - HR

Floor 6, Prestige Polygon, 471 Anna Salai, Chennai, 600 035

c 9600068782 e sujai.sampath@rrd.com

w rrd.com

rrd





11/7/24, 5:56 PM

Patrician College of Arts and Science Mail - List of shortlisted students for Accounting Associate at RRD Go Creative from Patri...



Source Hub Patrician College <sourcehub@patriciancollege.ac.in>

List of shortlisted students for Accounting Associate at RRD Go Creative from Patrician College

12 messages

Kumari Anjali Singh <kumari.anjalsingh@rrd.com>

Wed, Feb 28, 2024 at 3:42 PM

To: "sourcehub@patriciancollege.ac.in" <sourcehub@patriciancollege.ac.in>

Cc: Karthik Jayaraj <karthik.jayaraj@rrd.com>

Hi Team,

PFb the first batch of the shortlisted candidates for the role of Accounting Associate at RRD Go Creative. We'll update about the remaining students later.

| S No | Name | Email ID | Contact No | Qualification |
|------|-----------------|---------------------------|------------|------------------------------|
| 1 | Yuvraj W S | pcies021a07b@gmail.com | 8148214052 | B.Com Accounting and Finance |
| 2 | Surya.sg | suryasg807@gmail.com | 7904815908 | BBA |
| 3 | D ROHITH KANNA | rohithkanna118@gmail.com | 7905292303 | B.com |
| 4 | Gurija G | Spheripriya927@gmail.com | 9360042435 | B.com |
| 5 | V. Jai | jav00842@gmail.com | 9884188044 | B.com |
| 6 | S.Abhishek | abhimadvesh2810@gmail.com | 8056260594 | B.com Accounting and Finance |
| 7 | Dinesh Kumar. R | Spykydinesh@gmail.Com | 8128819452 | B. Com general |
| 8 | Thenmozhi P | pthenmozhimarju@gmail.com | 7550163931 | B.com general |

Warm Regards,



ANJALI SINGH

Executive - HR

RRD GO Creative Asia Pacific

Floor 6, Prestige Polygon, 471 Anna Salai, Chennai, 600 035 India

c +91 9003073025

e kumari.anjalsingh@rrd.com

w rrd.com



Kumari Anjali Singh <kumari.anjalsingh@rrd.com>

Tue, Apr 23, 2024 at 7:51 PM

To: "sourcehub@patriciancollege.ac.in" <sourcehub@patriciancollege.ac.in>

Cc: Karthik Jayaraj <karthik.jayaraj@rrd.com>, Jayachandran Jayakumar <jayachandran.jayakumar@rrd.com>

Hi Team,

PFb the list of the second batch. We request you to please ask these candidates to attend a final discussion with the Ops team at our office on the given below address at 3 pm on Friday, 26th April 2024.

Address: RR Donnelley, 6th Floor, Prestige Polygon, 471, Anna Salai, Rathna Nagar, Nandanam, Chennai, Tamil Nadu 600035.

| S No | Name | Contact | Email ID |
|------|-------------|------------|------------------------------|
| 1 | PRASANTH.S | 8825911165 | sprashanth0222004@gmail.com |
| 2 | Gayathri P. | 9150253650 | pcasd21cm051@gmail.com |
| 3 | Sowmiya S | 9150886944 | sowmes192@gmail.com |
| 4 | Sowmeysa | 9150836699 | ssowmeysa6@gmail.com |
| 5 | Sanjay S | 7871536797 | sanjaypandian05@gmail.com |
| 6 | Rohit S K | 9962639127 | rorohit44@gmail.com |
| 7 | Abilash S. | 9841994351 | abilashesankar2004@gmail.com |

Warm Regards,



ANJALI SINGH

Executive - HR

RRD GO Creative Asia Pacific

Floor 6, Prestige Polygon, 471 Anna Salai, Chennai, 600 035 India

c +91 9003073025

e kumari.anjalsingh@rrd.com

w rrd.com



[Quoted text hidden]

Source Hub Patrician College <sourcehub@patriciancollege.ac.in>

Wed, Apr 24, 2024 at 9:18 AM

https://mail.google.com/mail/u/0/?ik=582b682e32&view=pt&search=all&permthid=thread-f:1792137166147680016&simpl=msg-f:1792137166147... 1/3



Harish Kumar



RR Donnelley India Outsource Pvt Ltd.
Reg Off: 43 A 1st Main road, R A Puram,
Chennai- 600 028, India
Telephone: +91 44 42241000
Fax No: +91 44 42241021
www.rrd.com
Corporate Identity No:
U30006TN1995PTC053395

March 06, 2023

Harishkumar JP,
Mudichur, Kommiamman Nagar, Near Kommiamman Temple
Mudichur, Tambaram
Tamil Nadu-

Dear Harishkumar,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Document Specialist L1** in Chennai, subject to the following terms and conditions:

A. We have a detailed background verification process as part of our on-boarding. Please note the 'Offer Letter' pursuant to this 'Letter of Intent' shall be issued by the Company, at its discretion, upon successful completion of your graduation course and the Company's background verification, including the submission of the provisional pass certificate.

B. You will be required to join us on **June 17, 2024** at our Chennai office. You shall be eligible to receive a fixed pay of **INR 2,60,000** (Rupees Two lakhs sixty thousand only per annum). The salary structure /details are attached to this document as Annexure - A, shall be subject to changes pursuant to amendments if any to applicable laws.

C. Not with standing anything stated herein, this Letter of Intent does not obligate the Company to issue the Offer Letter.

D. In the days ahead we will be communicating more details of your induction and initial trainings and assignments to enable you prepare better for the association. We look forward to a long-term mutually beneficial relationship.

Please sign and return the duplicate copy of this letter as a token of your acceptance.

Sincerely,

Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com





Anish



RR Donnelley India Outsource Pvt Ltd.
Reg Off: 43 A 1st Main road, R A Puram,
Chennai- 600 028, India
Telephone: +91 44 42241000
Fax No: +91 44 42241021
www.rrd.com
Corporate Identity No:
U30006TN1995PTC053395

March 06, 2023

Anish Jenifer Anitha A,
No.102 , B1 Sankar Flats 6th Cross street ,2nd mMain Road
Chennai
Tamil Nadu- 600166

Dear Anish Jenifer Anitha,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Document Specialist L1** in Chennai, subject to the following terms and conditions:

A. We have a detailed background verification process as part of our on-boarding. Please note the 'Offer Letter' pursuant to this 'Letter of Intent' shall be issued by the Company, at its discretion, upon successful completion of your graduation course and the Company's background verification, including the submission of the provisional pass certificate.

B. You will be required to join us on **June 17, 2024** at our Chennai office. You shall be eligible to receive a fixed pay of **INR 2,60,000** (Rupees Two lakhs sixty thousand only per annum). The salary structure /details are attached to this document as Annexure - A, shall be subject to changes pursuant to amendments if any to applicable laws.

C. Not with standing anything stated herein, this Letter of Intent does not obligate the Company to issue the Offer Letter.

D. In the days ahead we will be communicating more details of your induction and initial trainings and assignments to enable you prepare better for the association. We look forward to a long-term mutually beneficial relationship.

Please sign and return the duplicate copy of this letter as a token of your acceptance.

Sincerely,

Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com





Aarhi





Herbert



RR Donnelley India Outsource Pvt Ltd.
Reg Off: 43 A 1st Main road, R A Puram,
Chennai- 600 028, India
Telephone: +91 44 42241000
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Corporate Identity No:
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March 06, 2023

Herbert Simon A,
No.A3, 2nd Floor, Anathi 53/26, Solaiyappan Street
Myalopre, Chennai
Tamil Nadu- 600004

Dear Herbert Simon,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Document Specialist L1** in Chennai, subject to the following terms and conditions:

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Sincerely,

Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com





Abdul Rahman



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U30006TN1995PTC053395

March 06, 2023

Abdul Rahman M,
No.18/3, 6th Street, Ashtalaksmi Nagar
Velacherry, Chennai
Tamil Nadu- 600042

Dear Abdul Rahman,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Document Specialist L1** in Chennai, subject to the following terms and conditions:

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Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com





Naresh





Pragathi S





Dhinesh Kumar N



RR Donnelley India Outsource Pvt Ltd.
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Chennai- 600 026, India
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March 06, 2023

Dhinesh kumar N,
No.1/323,Kalathu Mettu Street
Kottivakkam, Chennai
Tamil Nadu-

Dear Dhinesh kumar,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Document Specialist L1** in Chennai, subject to the following terms and conditions:

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Sincerely,

Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com





Thiruselvan



RR Donnelley India Outsource Pvt Ltd.
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Chennai- 600 028, India
Telephone: +91 44 42241000
Fax No: +91 44 42241021
www.rrd.com
Corporate Identity No:
U30006TN1995PTC053395

March 06, 2023

Thiruselvan N,
No.1/323,Kalathu Mettu Street
Kottivakkam,Chennai
Tamil Nadu-

Dear Thiruselvan,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd. as Document Specialist L1** in Chennai, subject to the following terms and conditions:

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Please sign and return the duplicate copy of this letter as a token of your acceptance.

Sincerely,

Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com





Logesh K M



RR Donnelley India Outsource Pvt Ltd
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U30006TN1995PTC053395

March 06, 2023

Logesh KM,
No.780, I Block Hill Nagar New
Washermenpet ,Chennai
Tamil Nadu- 600081

Dear Logesh KM,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Document Specialist L1** in Chennai, subject to the following terms and conditions:

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Sincerely,

Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific



Swetha B



RR Donnelley India Outsource Pvt Ltd
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Chennai- 600 028, India
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Fax No: +91 44 42241021
www.rrd.com
Corporate Identity No:
U30006TN1995PTC053395

March 06, 2023

Swetha.B,
No.34, Veveganantha Street ,CSI Good, Shepherd,Tharamani Link Road
Velachery, Chennai
Tamil Nadu- 600042

Dear Swetha.B,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Document Specialist L1** in Chennai, subject to the following terms and conditions:

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Sincerely,

Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com





Monishree



RR Donnelley India Outsource Pvt Ltd.
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U30006TN1995PTC053395

March 06, 2023

Monishree K S,
No.1/456,14th Street, Muthamizh Nagar,
Kodungaiyur
Tamil Nadu- 600018

Dear Monishree,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Document Specialist L1** in Chennai, subject to the following terms and conditions:

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Sincerely,

Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com





Subhiksha



RR Donnelley India Outsource Pvt Ltd.
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Chennai- 600 028, India
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U30006TN1995PTC053395

March 06, 2023

Subiksha K,
No.73, Street,New,Kamaraj Nagaar,Chennai -600013
Chennai
Tamil Nadu- 600013

Dear Subiksha,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Document Specialist L1** in Chennai, subject to the following terms and conditions:

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Sincerely,

Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com





Yuvraj



RR Donnelley India Outsource Pvt Ltd,
Reg Off: 43 A 1st Main road, R A Puram,
Chennai- 600 028, India
Telephone: +91 44 42241000
Fax No: +91 44 42241021
www.rdi.com
Corporate Identity No:
U30006TN1995PTC053395

March 20, 2024

Yuvaraj W S,
Plot No. 84 J. Nagar, 3rd Street, Panaiyur, Chennai - 600119
-

Dear Yuvaraj,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Accounting Associate - SSC L1** in Chennai, subject to the following terms and conditions:

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Sincerely,

Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com





Surya S G



RR Donnelley India Outsource Pvt Ltd.
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U30006TN1995PTC053395

March 20, 2024

Surya.sg,
44/21, 10th Street B.V. Nagar, Meenambakkam, Chennai
-

Dear Surya,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Accounting Associate - SSC L1** in Chennai, subject to the following terms and conditions:

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Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com



Rohith Kanna



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Corporate Identity No:
U30006TN1995PTC053395

March 20, 2024

D ROHITH KANNA,
No 77/45, Sowri Street, Alandur Chennai - 600016

Dear ROHITH KANNA,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Accounting Associate - SSC L1** in Chennai, subject to the following terms and conditions:

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Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com









Abhishek S



Dinesh Kumar





RR Donnelley India Outsource Pvt Ltd.
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March 20, 2024

Thenmozhi P,
19/38 Guruvappan Street, Kottur, Chennai - 600085

Dear Thenmozhi,

LETTER OF INTENT

It was a pleasure meeting you at your campus. After a careful review of your candidature, we formally extend to you this 'Letter of Intent' to join **RR Donnelley India Outsource Pvt. Ltd.** as **Accounting Associate - SSC L1** in Chennai, subject to the following terms and conditions:

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Gautam Nathany
Senior Manager – Human Resources
RRD GO Creative Asia Pacific
gautam.nathany@rrd.com





Gayathri



Sowmeya



Sanjay



Abilash





Sai Lakshmi Sangam

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TransCloud Labs Private Limited
<https://wetranscloud.com>



INTERNSHIP APPOINTMENT LETTER

Date: 04/03/2024

Dear Sai Lakshmi,

Congratulations!

Transcloud Labs is delighted to offer you an internship opportunity for a period of 3 months. Under this internship program, you will be trained on Inbound and Outbound lead generation and other related marketing activities. Upon successful completion of your internship, you will be extended with a full-time job offer with Transcloud Labs.

Date of Joining: 6th March 2024

Internship Period

The internship will have 2 phases

Phase I: 1 month

Phase II: 2 months

Internship Pre-requisite

- You need to bring in the Bonafide Letter from your respective HOD.
- You must have passed all your semester exams till date, with no carry forward in arrears.

Internship Criteria

- You will be required to work from the office during the internship, but as an exception you can work hybrid until your college gets over. However, it is mandatory to work from the office on Saturdays during the internship.
- Upon successful completion of Phase I, you will be considered for the Phase II of the internship followed by the full-time opportunity.

Compensation

- You will be provided with a stipend of ₹5000 per month, which will be given upon successful completion of the internship.

Best Wishes for a successful career with Transcloud Labs!

Ashly Benny

Ashly Benny M
HR Executive

Amanda Danielle Dee



TransCloud Labs Private Limited
<https://wetranscloud.com>



INTERNSHIP APPOINTMENT LETTER

Date: 04/03/2024

Dear Amanda,

Congratulations!

Transcloud Labs is delighted to offer you an internship opportunity for a period of 3 months. Under this internship program, you will be trained on Inbound and Outbound lead generation and other related marketing activities. Upon successful completion of your internship, you will be extended with a full-time job offer with Transcloud Labs.

Date of Joining: 6th March 2024

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Compensation

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Best Wishes for a successful career with Transcloud Labs!

Ashly Benny

Ashly Benny M
HR Executive



Raphael Daniel Sarangapany

Zoho Sign Document ID: DF950D539-DG7YGGZURWAPIT7YDRZIN88SPBEHSWOKIAD1TJXZBAIS

TransCloud Labs Private Limited
<https://wetranscloud.com>



INTERNSHIP APPOINTMENT LETTER

Date: 04/03/2024

Dear Raphael,

Congratulations!

Transcloud Labs is delighted to offer you an internship opportunity for a period of 3 months. Under this internship program, you will be trained on Inbound and Outbound lead generation and other related marketing activities. Upon successful completion of your internship, you will be extended with a full-time job offer with Transcloud Labs.

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Ashly Benny

Ashly Benny M
HR Executive



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TransCloud Labs Private Limited
<https://wetranscloud.com>



INTERNSHIP APPOINTMENT LETTER

Date: 04/03/2024

Dear Surya,

Congratulations!

Transcloud Labs is delighted to offer you an internship opportunity for a period of 3 months. Under this internship program, you will be trained on Inbound and Outbound lead generation and other related marketing activities. Upon successful completion of your internship, you will be extended with a full-time job offer with Transcloud Labs.

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Internship Pre-requisite

- You need to bring in the Bonafide Letter from your respective HOD.
- You must have passed all your semester exams till date, with no carry forward in arrears.

Internship Criteria

- You will be required to work from the office during the internship, but as an exception you can work hybrid until your college gets over. However, it is mandatory to work from the office on Saturdays during the internship.
- Upon successful completion of Phase I, you will be considered for the Phase II of the internship followed by the full-time opportunity.

Compensation

- You will be provided with a stipend of ₹5000 per month, which will be given upon successful completion of the internship.

Best Wishes for a successful career with Transcloud Labs!

Ashly Benny

Ashly Benny M
HR Executive



Zoho Sign Document ID: DF950D539-Q100VGXIE3PMWLULXWXYHYJLB3TIUXB8U5ANZRAV7E3W

TransCloud Labs Private Limited
<https://wetranscloud.com>



INTERNSHIP APPOINTMENT LETTER

Date: 04/03/2024

Dear Chithirai Selvi,

Congratulations!

Transcloud Labs is delighted to offer you an internship opportunity for a period of 3 months. Under this internship program, you will be trained on Inbound and Outbound lead generation and other related marketing activities. Upon successful completion of your internship, you will be extended with a full-time job offer with Transcloud Labs.

Date of Joining: 6th March 2024

Internship Period

The internship will have 2 phases

Phase I: 1 month

Phase II: 2 months

Internship Pre-requisite

- You need to bring in the Bonafide Letter from your respective HOD.
- You must have passed all your semester exams till date, with no carry forward in arrears.

Internship Criteria

- You will be required to work from the office during the internship, but as an exception you can work hybrid until your college gets over. However, it is mandatory to work from the office on Saturdays during the internship.
- Upon successful completion of Phase I, you will be considered for the Phase II of the internship followed by the full-time opportunity.

Compensation

- You will be provided with a stipend of ₹5000 per month, which will be given upon successful completion of the internship.

Best Wishes for a successful career with Transcloud Labs!

Ashly Benny

Ashly Benny M
HR Executive



25th March 2024

To,
Yuvaraja P
Chennai

Letter of Intent

Dear Yuvaraja P,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

Being an MNC, we have an operational presence across the USA, India, and the Philippines with a diverse workforce of more than 26000 talented professionals. We take pride in being an Employer of Choice. Discover Camaraderie, Harmony, and Accomplishment with us.

Our Human Resources team will coordinate with you for further formalities to ensure a smooth onboarding experience for you. We thank you for your interest in becoming part of the Omega growth story and wish you the best.

Sincerely,

Dhanrajesh Umamathy
DGM - Talent Acquisition

Omega Healthcare Management Services Private Limited

Regd. Office: 33, NAL Wind Tunnel Road, Murugeshpalya, Bengaluru - 560 017
P: +91 80 4155 7333
US Office: 2424, North Federal Highway, Suite #205, Boca Raton, Florida - 33431
E: mail2omega@omegahms.com
www.omegahms.com
CIN# U85110KA2003PTC032846



25th March 2024

To,
Vikram P
Chennai

Letter of Intent

Dear Vikram P,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

Dhanrajesh Umapathy
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25th March 2024

To,
Alon Ronald P
Chennai

Letter of Intent

Dear Alon Ronald P,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

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CIN# U85110KA2003PTC032846



25th March 2024

To,
Deepak P
Chennai

Letter of Intent

Dear Deepak P,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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www.omegahms.com
CIN# U85110KA2002PTC032846



25th March 2024

To,
Keerthanashree D
Chennai

Letter of Intent

Dear Keerthanashree D,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

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www.omegahms.com
CIN# U85110KA2003PTC032646



25th March 2024

To,
Pragathi S
Chennai

Letter of Intent

Dear Pragathi S,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

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E: mail2omega@omegahms.com
www.omegahms.com
CNR U85110KA2003PTC032844



25th March 2024

To,
Harini M
Chennai

Letter of Intent

Dear Harini M,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

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www.omegahms.com
CIN# U05110KA2003PTC032844



25th March 2024

To,
Swathy K
Chennai

Letter of Intent

Dear Swathy K,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

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CIN# U85110KA2003PTC032846



25th March 2024

To,
Beulah S
Chennai

Letter of Intent

Dear Beulah S,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

Dhanrajesh Umapathy
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CIN U85110KA2003PTC032844



25th March 2024

To,
Maharasi C
Chennai

Letter of Intent

Dear Maharasi C,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

Dhanrajesh Umapathy
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www.omegahms.com

CIN: U05110KA2003FTC032846



25th March 2024

To,
Joe Leandar
Chennai

Letter of Intent

Dear Joe Leandar,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

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CIN# U65110KA2003FTC032846



25th March 2024

To,
Rebecca
Chennai

Letter of Intent

Dear Rebecca,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

Dhanrajesh Umapathy
DGM – Talent Acquisition

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E: mail@omega@omegahms.com
www.omegahms.com
CIN# U65110KA3003PTC032845



25th March 2024

To,
Ponmozhi M
Chennai

Letter of Intent

Dear Ponmozhi M,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

Dhanrajesh Umapathy
DGM – Talent Acquisition

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CIN# U85110KA2003PTC032844



25th March 2024

To,
Praanesh B
Chennai

Letter of Intent

Dear Praanesh B,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

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CIN# U85110KA2003PTC032846



25th March 2024

To,
Balaji Sudarshan
Chennai

Letter of Intent

Dear Balaji Sudarshan,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

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DGM - Talent Acquisition

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www.omegahms.com
CIN# UES110KA2003PTC032844



25th March 2024

To,
Rishi Arvind J
Chennai

Letter of Intent

Dear Rishi Arvind J,

Congratulations! We are delighted to extend you this 'Letter of Intent' having successfully completed our recruitment process. We are pleased to inform you that we have found your competencies of interest to us and would like to invite you to pursue your career with us as **Process Executive - AR**. A formal Employment Offer Letter will be issued upon you submitting proof of having successfully completed the requisites for the award of the enrolled Degree Program.

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Sincerely,

Dhanrajesh Umapathy
DGM - Talent Acquisition

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CIN# U85110KA2003PTC032846



Agnes Ruffina



Date: 25th Apr 2024

Dear Agnes Ruffina, N,

Welcome to Movate Technologies Private Limited (hereinafter "Movate" / "the Company"). With reference to your discussions with us, we understand that you are the kind of person that we are looking for to play a key role in helping to drive the business toward achieving its market potential and with such understanding, we are pleased to extend an offer of employment on the terms and conditions as stated herein.

Upon your joining Movate, you would be designated as **Trainee**. Please read these Terms and Conditions and signify your acceptance by signing at the designated space below.

PRIMARY TERMS AND CONDITIONS:

1. Please be specifically informed that this offer of employment is a conditional offer letter given to you based on the interview(s) and tests (if any) attended by you as part of the campus hiring process of Movate. You would receive the final offer letter only upon you meeting the following conditions:
 - a. You are passing in all subjects of your academic graduation within the scheduled original course duration.
 - b. In case, if it emerges at the time of joining Movate that you have a backlog of subjects under your academic graduation and have not passed through you shall not be eligible for selection to Movate.
 - c. You are completing and passing through necessary HR formalities, including but not limited to Background Verification.
2. Movate will have the absolute right and discretion to offer employment to you, notwithstanding you are passing your academic degree qualification and you meeting the requisite standards specified by Movate in this conditional offer letter. Further, you agree that Movate offering employment to you will be purely based on business requirements of Movate.
3. Please be specifically informed that this offer of employment is specific to projects that Movate may get from time to time from its existing or prospective clients, details of client and the project are confidential that shall be disclosed to you at the time of you joining Movate and subject to execution of appropriate Service Agreement, Confidentiality Agreement, and such other documents as part of on-boarding formalities.

TERMS AND CONDITIONS:

1. **Gross Cost to Company:** The position includes a gross CTC of **Rs.2,40,000/-** (Two Lakh Forty Thousand Only) per annum, before deductions, as explained further in Annexure 1.
2. **Annual Guaranteed Compensation.** Your Annual Guaranteed Compensation will be **Rs.2,16,000/-** (Rupees Two Lakhs and Sixteen Thousand Only).
3. **Annual Variable Compensation.** Depending on your and Company's performance, you would be entitled for an Annual Variable Compensation upto a maximum of **Rs.24,000/-** (Twenty Four Thousand Only). The Annual Variable Compensation shall be calculated on the Gross Cost to Company for each grade of employee and at the percentage mentioned in the Employee Handbook which you can access in Company's Intranet portal 'HIVE'. On your joining the Company, you undertake to go through Company's intranet and get familiar with all the applicable policies and processes of the Company.

MOVATE TECHNOLOGIES PRIVATE LIMITED
(FORMERLY KNOWN AS CSS CORP PRIVATE LIMITED)
CIN: U72900TN2000PTC115034

Regd. Address: 6th Floor, Ambit IT Park, No. 32A & B, Ambit Road, Ambattur Industrial Estate, Chennai - 600058,
Tamil Nadu, India Tel: +91 44 6632 2000; www.movate.com

Shoban Maryo



Date: 25th Apr 2024

Dear Shoban Maryo Y,

Welcome to Movate Technologies Private Limited (hereinafter "Movate" / "the Company"). With reference to your discussions with us, we understand that you are the kind of person that we are looking for to play a key role in helping to drive the business toward achieving its market potential and with such understanding, we are pleased to extend an offer of employment on the terms and conditions as stated herein.

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 - b. In case, if it emerges at the time of joining Movate that you have a backlog of subjects under your academic graduation and have not passed through you shall not be eligible for selection to Movate.
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Tamil Nadu, India Tel: +91 44 6632 2000; www.movate.com



LETTER OF INTENT

5/10/2024.

Mr/Ms. Beulah

Address. No 43, Cholamedu Road, thirumulaivoyil, thiruvika street, chennai 600062

Dear Mr. / Ms. Beulah

Ref: Your personal interview at Equiniti India Pvt Ltd on 4/13/2024 .

Congratulations on successfully completing your interview with us. We are pleased to confirm that you are selected for the position of Customer Experience Executive - US and this letter of intent expresses our intention to provide you an employment opportunity at our organisation.

A detailed offer letter will be rolled out to you confirming the date of joining as subsequent communication. However this letter of intent shall be as per the terms and conditions hereinafter appearing:

1. Your base location will be in **Chennai/Bangalore**.
2. In the event where your designation requires you to have strong academic credentials including but not limited to the timely completion of the course and obtaining your degree, then in such cases you acknowledge and agree to abide by such academic expectations. Failure to meet these academic expectations shall result in the rescission of the letter of intent.
3. The Company shall also run a background verification and your appointment shall be strictly subject to successful completion of such background verification.
4. Before the execution of the final and detailed offer letter and employment /appointment, order as the case may be or before you send a signed copy of this letter of intent, for any reasons as deemed unfit by the Company, the Company has the right to terminate and / or revoke this letter. In the event of such revocation, the same shall be intimated to you in writing and this letter of intent shall stand cancelled. In all such cases, you shall have no further rights against the Company for whatsoever reasons.



5. You are required to respond with your acceptance for this letter of intent within 3 (Three) business days, failing which the same shall constitute as your non-acceptance to the prospective job offer.
6. This Letter supersedes all previous agreements (written or oral) between the parties in relation to the subject matter. By accepting this, you confirm that there is no breach of any terms or provisions of any prior agreement or arrangement.

We welcome you to a pursuit of excellence with EQ!!!

Regards,

EQ India

(Signature)
(MD India/Head HR/Head of Resourcing)

I have fully read and understood the above,
and hereby agree to the same.

(Beulah)



Sathish K



OFFER LETTER

Date: 13 September 2024

Sathish Kumar
11/10, 10th lane, Indira nagar, adyar

Dear **Sathish Kumar**

We are delighted to extend this formal offer of employment to you for the position of **Trainee Process Associate** Offered at **SCYO Decision Services**. After careful consideration of your qualifications and experience, we are confident that you will make a valuable addition to our team.

| | |
|-----------------------------|------------------------------------|
| Position Offered | : Trainee Process Associate |
| Date of Joining (or before) | : 16 September 2024 |
| Annual CTC | : 158100.00 |
| Monthly Net | : 10720.00 (PT deduction excluded) |
| Probation Period | : 3 Months |
| Current Work Location | : Perungudi |

Terms & Conditions:

This offer is contingent upon the satisfactory completion of a reference check by our HR department. Your continued employment is subject to receiving a clean certificate in background verification during your tenure with SCYO Decision Services.

SCYO reserves the right to terminate your employment without notice if any information provided by you is found to be inaccurate, or in case of misconduct, or if the reference check yields adverse results.

Please confirm your acceptance of the terms and conditions outlined in this offer letter, as well as your date of joining, within 2 working days of receiving this letter. Failure to do so will result in the automatic withdrawal of this offer.

This offer is valid only if you join SCYO on or before the agreed-upon date of joining. Please report to the HR department at 10.30 AM on your first day of employment at Perungudi.

SCYO Decision Services Private Limited
No. 5-69, Bethel Nagar street, Industrial estate, Next to EB office via ELCOT, Perungudi, Chennai – 96
www.scioms.com ; Contact: 7092431043 ; Mail: hrteam@scioms.com



Kesavan B



Date: 31 Aug 2024

Mr Kesavan B
38A RAJAJI STREET MAHATHMA GANDHI NAGAR
TARAMANI TARAMANI CHENNAI TAMILNADU
Pin-600113 600113

Employee No: 3484327
Dear Mr Kesavan B

Fixed Term Contract

We are pleased to appoint you in our organization as subject to the following terms and conditions:

1. On joining, your Employee Code would be 3484327.
2. You are hereby appointed as Sales Officer for Two Year commencing from 31 Aug 2024 to 31 Aug 2026 or from the actual date of Joining whichever is later, during which you will render services to our Client at their premises subject to the terms and conditions of this engagement letter and in accordance to the instructions received by you from us or any other authorized person and will be bound by our rules and regulations.
3. You hereby agree to be liable for the following terms and conditions:
 - i. Fully perform the services, in a professional manner, at the Client's location until the completion of the term of the work assignment.
 - ii. During the term of the work assignment, render services exclusively to the Client and such performance shall not be inconsistent with any obligation you may have to other third parties.
 - iii. Not engage in any conduct which is detrimental to the interest of the Client or TeamLease.
 - iv. Not receive any payments of any nature directly or indirectly from the Client unless agreed to by TeamLease.
 - v. Neither directly nor indirectly offers you for employment with the Client or its affiliates during the period of the work assignment without prior permission of TeamLease.
 - vi. Extend all cooperation to the Client's employees, consultants, representatives, etc, and do all such things as may be necessary and comply with all terms of the Appointment letter so as to effectively undertake the work.
 - vii. Report and be present at the designated location during the working hours mentioned herein and abide by the rules and regulations as required by the Client.
 - viii. Comply with the safety, health and other rules and regulations of TeamLease and the TeamLease Client that you have been made aware of.
 - ix. During the course of your contract, you can be transferred to a location within the territory of India as and when required by TeamLease for executing the services provided herein.
4. The nature of your relationship with TeamLease will be that of a Contract of Service for a fixed period of Two Years. By executing this letter of engagement neither do we offer you employment with TeamLease nor do you become an employee of TeamLease. Upon expiry or termination of the Work Assignment, your employment with TeamLease shall stand terminated forthwith.
5. Except for expiry of a Work Assignment due to completion/expiry of the same or in respect of a Work Assignment of one week or a lesser period of time, either party may terminate this Work Assignment Letter by issuing 30 days notice in writing or payment thereof.
6. You will be entitled to 30 days General Leave in a financial year at a time to be determined by the Company.
7. If at any time, you are found overstaying sanctioned leave or absence from work without permission for a period exceeding five consecutive days or habitual absence or similar misconduct considered by TeamLease or its Client to be gross indiscipline, you will be considered to have abandoned your services with TeamLease. This will be treated as voluntary termination of services from your end and incentives withheld. TeamLease will not be liable to pay one month's salary in lieu of notice thereof in such cases.
8. This contract may be terminated by either party giving to the other not less than one month's prior written notice. TeamLease shall be entitled, whether such notice of termination is given by you or TeamLease, to require you to

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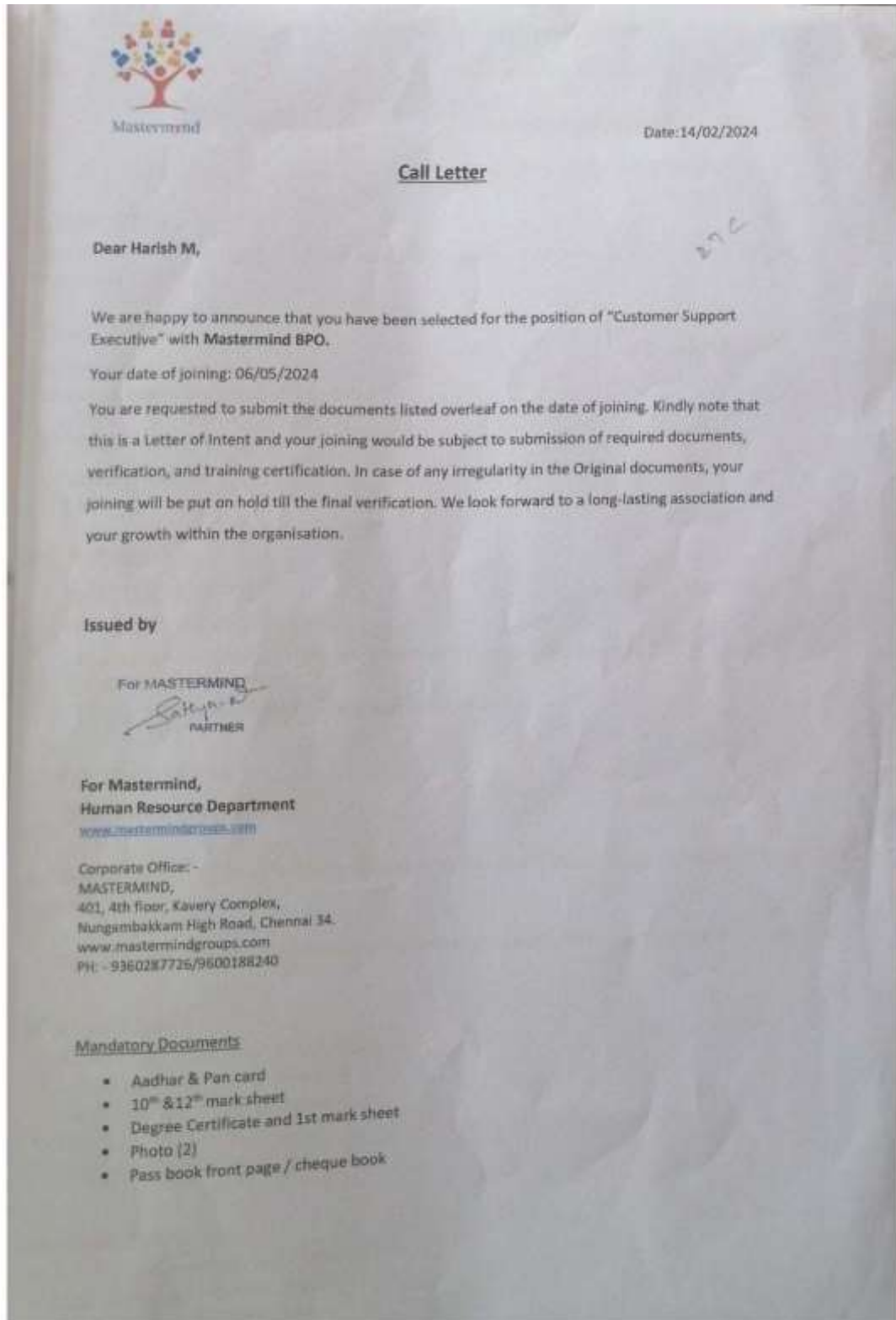
Doc ID: TL/7FFB7648FA7

TeamLease Services Limited., CIN No. L74140KA2000PLC118393
Ancient Building, # 77, Koramangala Industrial Layout, Jyothi Nivas College Road, Koramangala, Bangalore-560095,
Ph : (91-80) 33002345, Fax : (91-80) 33243001 www.teamlease.com

eSigned using Aadhaar
(e, equality.com> 2/00091)
Kesavan B
Date: Mon, Sep 02, 15:57:56 IST
2024



Harish M



Scanned with CamScanner



Hari Kishan

Branch Office:

The Office Express Business Centre, No. 32/33,
Railway Border Road,
Near Kodambakkam Railway station,
Kodambakkam, Chennai - 600024



Date: 29-May-2024

To,

K.Hari Kishan
Tamil Nadu

Appointment Letter

Dear K.Hari Kishan,

With reference to your application and the subsequent interview you had with us, we have pleasure in appointing you as **"Associates"** effective from **29-May-2024** till **28-Nov-2024**. The company however, reserves the right to change your designation and duties at any time at its discretion.

The appointment shall be subject to following terms and conditions: --

- Your salary structure shall be as per Annexure (A).

You will be placed at our client "Sutherland Global Services". Your employment is Co-Terminus to our contract with **"Sutherland Global Services - Block A1, Shriram the Gateway, No:16, G S T Road, Perungalathur, Chennai - 600 063, India."** The detailed job description shall be provided to you at the time of Joining.

- Your employment shall continue with "Sutherland Global Services" as long as our contract with "Sutherland Global Services" continues. In other words your appointment shall come to an end once our contract with "Sutherland Global Services" is terminated. Your probation period is for 3 months from your date of joining. Your employment may be terminated by the company either during the period of your probation or the extended period of probation by giving 30 days of written notice or salary in lieu of notice without assigning any reason whatsoever. Similarly you may also terminate the service by giving 30 days written notice or by depositing or adjusting your 30 days salary in lieu of notice. Also leaves will not be adjusted against the Notice recovery at the time of separation.
- In the event of your services being terminated for any reasons whatsoever or you're leaving the services of the company, you will be obliged to account in and return the property of the company such as, instruments, tools, books, and cash etc., held in your possession, custody or charge. Failure to do this will result in the company, with-holding your salary and deducting the value of such property there from and taking such other action, as maybe deemed fit.
- During the period of your employment, you shall not take up the services or be employed elsewhere or do any work either on your own account or otherwise, other than of the company.



- During the period of your employment you will not be absent from duties without sufficient reason and without prior permission. Your absence for a continuous period of 8 days (including absence when leave though applied for but not granted) or overstay for a period of 8 days would make you to lose your lien on the job and your service shall automatically come to an end without any notice or intimation to you by us. It will be presumed that you have abandoned the employment of your own accord and you shall be liable to give us one month's salary in lieu of notice for abandoning the service in such manner.
- During the tenure of your service you will not resort to any action, which would hamper work, nor would you resort to any action or activity, which according to our Management is detrimental to its interests. Management will be within its rights to terminate your services forthwith if you are found to have committed the breach of this clause. Your further promotion and increments, if any, shall be at our sole discretion and shall depend on performance of your duties, your eligibility, punctuality, efficiency and other factors and on the recommendations of your superior's etc.
- During the period of your employment if any dispute needs to be sorted out, that has to be done through Prompt Personnel Pvt. Ltd. No direct interaction to be done for any dispute with Sutherland Global Services. Similarly in case of any clarifications required, the same needs to be get it through Prompt Personnel Pvt. Ltd. and not from Sutherland Global Services.
- In case service is terminated on grounds of Integrity / Fraud or uninformed absenteeism the notice period clause will not be applicable.
- You shall be covered under company's insurance policy.

As a token of your acceptance of the above terms and conditions of the employment, kindly sign the duplicate copy of this letter and return to us. We are happy to welcome you to our organization and wish you every success in your assignments.

For Prompt Personnel Pvt. Ltd.



(Authorized Signatory)

I **K. Hari Kishan** have read the above terms, conditions, accept the same unconditionally, and accept this appointment order.

Date: 29-05-2024

(Signature)



ANNEXURE "A"

STATEMENT OF GROSS WAGES

Name: K.Hari Kishan

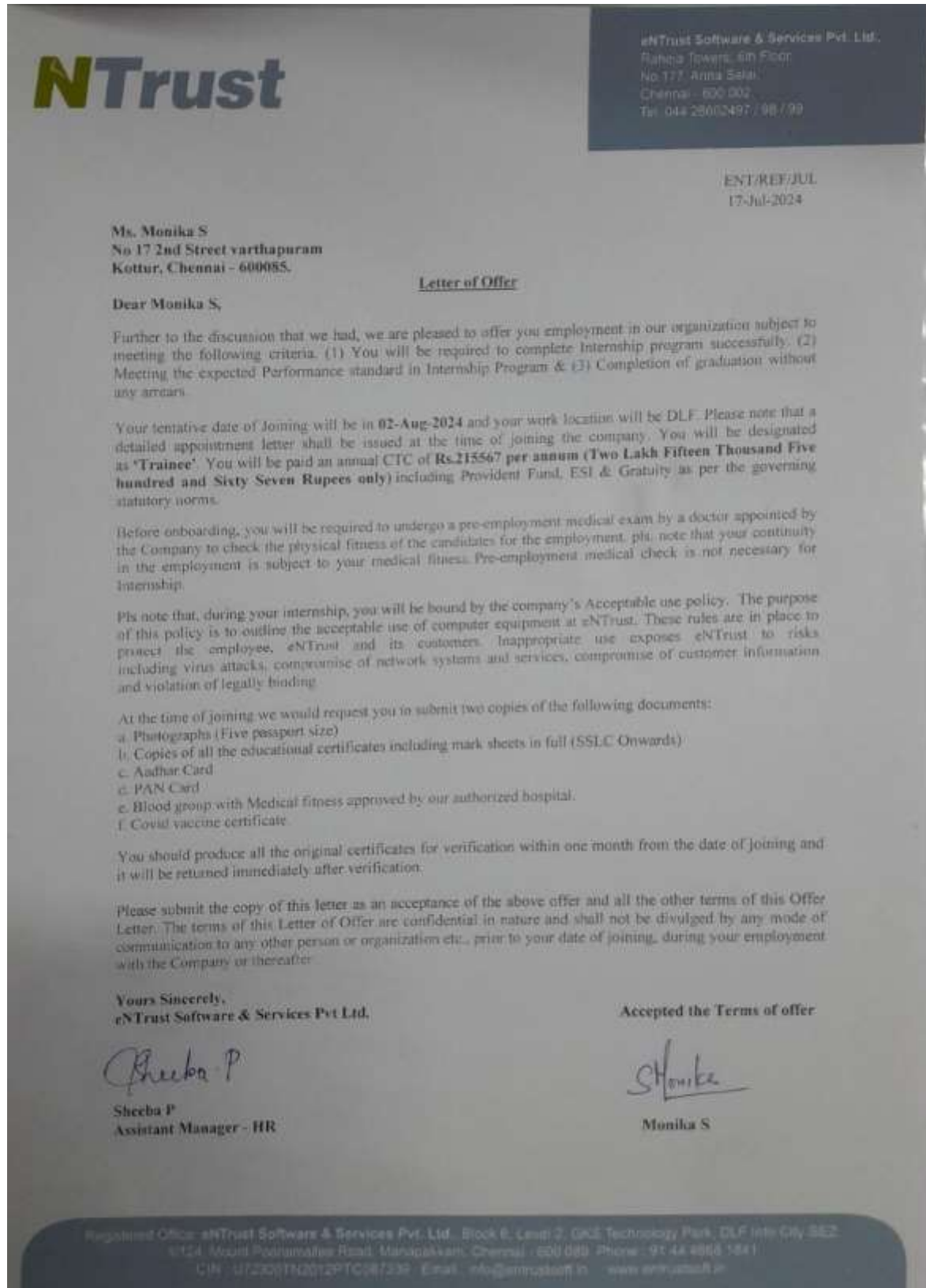
Designation: Associates

| | Salary Heads | Monthly | Annually |
|-----------|---------------------|---------|----------|
| A | Basic+ DA | 10246 | 122952 |
| B | HRA | 4391 | 52692 |
| C | Bonus | 853 | 10236 |
| A+B+C = D | Gross Pay | 15490 | 185880 |
| F | PF (Emp. Cont.) | 1230 | 14760 |
| G | ESI (Emp. Cont.) | 117 | 1404 |
| H | PT | 208 | 2496 |
| F+G+H = I | Total Deduction | 1555 | 18660 |
| I-D= K | Net Take Home | 13935 | 167220 |
| L | P.F. (Empr. Cont.) | 1332 | 15984 |
| M | ESI (Empr. Cont.) | 504 | 6048 |
| N | Insurance | 100 | 1200 |
| L+M+N=O | Total (Empr. Cont.) | 1936 | 23232 |
| | CTC | 17426 | 209112 |





Monica





Enoch

Branch Office:
The Office Express Business Centre, No. 32/33,
Railway Border Road,
Near Kodambakkam Railway station,
Kodambakkam, Chennai - 600024



Date: 29-May-2024

To,
Enoch
Tamil Nadu

Appointment Letter

Dear Enoch,

With reference to your application and the subsequent interview you had with us, we have pleasure in appointing you as "Associates" effective from 29-May-2024 till 28-Nov-2024. The company however, reserves the right to change your designation and duties at any time at its discretion.

The appointment shall be subject to following terms and conditions: --

- Your salary structure shall be as per Annexure (A).

You will be placed at our client "Sutherland Global Services". Your employment is Co-Terminus to our contract with "Sutherland Global Services - Block A1, Shriram the Gateway, No:16, G S T Road, Perungalathur, Chennai - 600 663, India." The detailed job description shall be provided to you at the time of joining.

- Your employment shall continue with "Sutherland Global Services" as long as our contract with "Sutherland Global Services" continues. In other words your appointment shall come to an end once our contract with "Sutherland Global Services" is terminated. Your probation period is for 3 months from your date of joining. Your employment may be terminated by the company either during the period of your probation or the extended period of probation by giving 30 days of written notice or salary in lieu of notice without assigning any reason whatsoever. Similarly you may also terminate the service by giving 30 days written notice or by depositing or adjusting your 30 days salary in lieu of notice. Also leaves will not be adjusted against the Notice recovery at the time of separation.
- In the event of your services being terminated for any reasons whatsoever or you're leaving the services of the company, you will be obliged to account in and return the property of the company such as, instruments, tools, books, and cash etc., held in your possession, custody or charge. Failure to do this will result in the company, with-holding your salary and deducting the value of such property there from and taking such other action, as maybe deemed fit.
- During the period of your employment, you shall not take up the services or be employed elsewhere or do any work either on your own account or otherwise, other than of the company.



Sakthivel



OFFER LETTER

Date: 24 August 2024

Sakthivel A
12/12 10 th lane Indira nagar adyar, chennai-20

Dear **Sakthivel A**

We are delighted to extend this formal offer of employment to you for the position of **Trainee Process Associate** Offered at **SCYO Decision Services**. After careful consideration of your qualifications and experience, we are confident that you will make a valuable addition to our team.

| | |
|-----------------------------|------------------------------------|
| Position Offered | : Trainee Process Associate |
| Date of Joining (or before) | : 26 August 2024 |
| Annual CTC | : 158100.00 |
| Monthly Net | : 10720.00 (PT deduction excluded) |
| Probation Period | : 3 Months |
| Current Work Location | : Perungudi |

Terms & Conditions:

This offer is contingent upon the satisfactory completion of a reference check by our HR department. Your continued employment is subject to receiving a clean certificate in background verification during your tenure with SCYO Decision Services.

SCYO reserves the right to terminate your employment without notice if any information provided by you is found to be inaccurate, or in case of misconduct, or if the reference check yields adverse results.

Please confirm your acceptance of the terms and conditions outlined in this offer letter, as well as your date of joining, within 2 working days of receiving this letter. Failure to do so will result in the automatic withdrawal of this offer.

This offer is valid only if you join SCYO on or before the agreed-upon date of joining. Please report to the HR department at 10.30 AM on your first day of employment at Perungudi.

SCYO Decision Services Private Limited
No. 5-69, Bethel Nagar street, Industrial estate, Next to EB office via ELCOT, Perungudi, Chennai – 96
www.scioms.com ; Contact: 7092431043 ; Mail: hrteam@scioms.com



Dhanush



OFFER LETTER

12.06.2024

Mr. Dhanush V,
No. 19, Sitharaman Street, Venkateshwara Nagar Extn.,
Oragadam, Ambattur, Chennai - 600053.

Dear Dhanush,

We are delighted to extend this formal offer of employment to you for the position of **Trainee Process Associate** at **SCYO Decision Services., Pvt., Ltd.** After careful consideration of your qualifications and experience, we are confident that you will make a valuable addition to our team.

| | |
|-----------------------------|---|
| Position Offered | : Trainee Process Associate |
| Date of Joining (or before) | : 13.06.2024 |
| Annual CTC | : ₹ 1,58,100 /- |
| Monthly Net | : ₹ 10,500 /- (PT Deduction Applicable) |
| Shift Timings | : 8 am to 5 pm |
| Probation Period | : 5 Months |
| Notice Period | : 2 Months |
| Current Work Location | : Perungudi, Chennai. |

Terms & Conditions:

This offer is contingent upon the satisfactory completion of a reference check by our HR department. Your continued employment is subject to receiving a clean certificate in background verification during your tenure with SCYO Decision Services.

SCYO reserves the right to terminate your employment without notice if any information provided by you is found to be inaccurate, or in case of misconduct, or if the reference check yields adverse results.

Please confirm your acceptance of the terms and conditions outlined in this offer letter, as well as your date of joining, within 2 working days of receiving this letter. Failure to do so will result in the automatic withdrawal of this offer.

This offer is valid only if you join SCYO on or before the agreed-upon date of joining. Please report to the HR department on your first day of employment at the following address:

SCYO Decision Services Private Limited
No. 5-69, Bethel Nagar street, Industrial estate, Next to EB office via ELCOT, Perungudi, Chennai –
96
www.scioms.com ; Contact: 7092431043 ; Mail: hrteam@scioms.com



Akash



Date: 13/08/2024

To,
P Akash
Location: **Tamil Nadu Chennai**
Email id: akashp262003@gmail.com
Mob no.: +7395902918

Dear P Akash

Sub: Offer Letter

We are pleased to offer you the position of **"Buffer Store Executive"** on deputation with our client **"Berger Paints India"**, for a fixed period of employment. This assignment is purely a contractual assignment from **14-08-2024 to 30-09-2025**.

We are enclosing the details of the salary package, payable to you.

As per the terms discussed, a formal Appointment Letter will be issued on completing onboarding formalities on LSS HRMS portal and submission of scanned copy of following documents on the portal:

- CV
- Passport size Photo
- Aadhaar Card (Mandatory)
- PAN Card Copy (Mandatory)
- Certificate of Educational Qualifications (10th, 12th and Degree)
- Experience Certificates, Relieving Letter & Salary slips from previous employer
- 1 cancelled chq of the bank in which you want the salary to be transferred
- Previous UAN no & ESIC No. (Mandatory)

Kindly note this offer is subject to your furnishing the above mentioned supporting documents and affirmative reference check response. In case you fail to do so or if we find any of the documents submitted are false then this offer will become invalid and stands withdrawn.

This offer is open up to **14-08-2024** and will stand withdrawn thereafter automatically.

Kindly sign the duplicate copy of this letter as a token of your acceptance.

With Warm Regards,

For Lobo Staffing Solutions Pvt. Ltd


Authorized Signatory

Regd. Office : 212, 2nd Floor, Prabhadevi Estate, Veer Savarkar Marg, Prabhadevi, Mumbai - 400 025.
Tel: +91-22-6629 7800 / 81, Fax: +91-22-2436 4352 • www.lobostaffing.com • CIN : U74140MH1996PTC102649
OUR PRESENCE : • MUMBAI • BANGALORE • VADODARA • CHENNAI • KOLKATA • NEW DELHI • PUNE • SECUNDERABAD





Annexure: 1

Name : P Akash
Designation : Buffer Store Executive
Start Date : 14-08-2024
End Date : 30-09-2025
Depot : Tamil Nadu Chennai
Reporting Manager : Mr.K.Venkatachalam
Manager Contact No. : 9940339746

| SALARY COMPONENT | Amount |
|------------------------------|---------------|
| Basic | 14,000 |
| HRA | 4,873 |
| Conveyance Allowance | 0 |
| Medical Allowances | 0 |
| CCA | 0 |
| Other Allowances | 0 |
| Advance Bonus | 1,166 |
| GROSS SALARY (A) | 20,039 |
| Benefits: (B) | |
| PF Employer(13%) | 1,820 |
| ESIC Employer(3.25%) | 651 |
| Insurance & Other Charges | 250 |
| COST TO COMPANY (A+B) | 22,760 |
| Less: PF Employee(12%) | 1,680 |
| Less: ESIC Employee(0.75%) | 150 |
| Less: P.Tax | 208 |
| Take Home Pay | 18,001 |



The Basic shown in the Salary Structure enclosed is inclusive of the Minimum payable Dearness Allowance declared by the State Government.

I hereby accept the above-mentioned terms and conditions.

Name:

Signature:

Date:

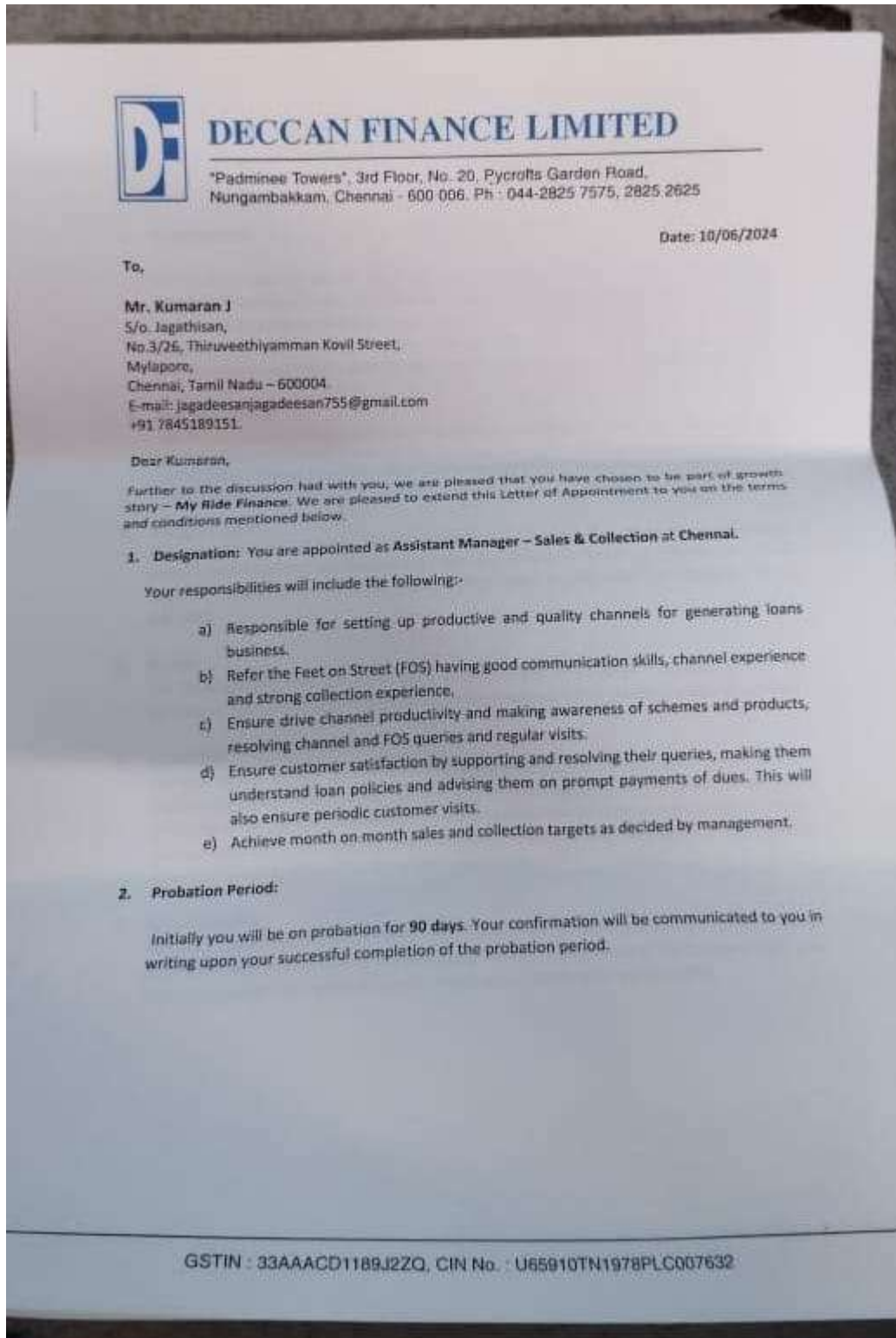
Regd. Office : 212, 2nd Floor, Prabhadevi Estate, Veer Savarkar Marg, Prabhadevi, Mumbai - 400 025.
Tel: +91-22-6629 7800 / 81, Fax: +91-22-2436 4352 • www.lobestaffing.com • CIN : U74140MH1996PTC102649

OUR PRESENCE : • MUMBAI • BANGALORE • VADODARA • CHENNAI • KOLKATA • NEW DELHI • PUNE • SECUNDERABAD





Kumaran





Yuvaraja

Dear **Mr. Yuvaraja P,**

We are pleased to offer you that your profile have been selected to join us as **Telemarketing Executive - Telemarketing**. We are delighted to make you the following offer.

Your request to join on or before **01/09/2024**

Your CTC will be **Rs.1,92,000/- (Rupees One Lakhs Ninety Two Thousand Only) per annum.**

Your place of work will be in Chennai, however during the course of the project or on completion of the project, you will be relocated to other sites with prior intimation from the management.

On the date of joining, you are requested to bring the following documents.

- Copy of educational certificates (10th, 12th, Graduation & Post Graduation)
- Four recent passport- Size photographs
- Copy of PAN card and Aadhar card
- Last three months salary slip/Bank statement confirming the last drawn salary
- Relieving & Experience certificate from the previous organization.

We welcome you to Jain Housing & Construction Ltd and look forward to mutually beneficial association. For this offer to remain valid, between now and your date of appointment. We are confident that you will be able to make a significant contribution to the successful company and look forward to working with you.

| | |
|-----------------------------|----------------------|
| Name of the Employee | Yuvaraja P |
| Designation | Executive |
| Department | Telemarketing |
| Location | Chennai |
| MONTHLY COMPONENTS | |
| EARNINGS | |
| Basic | 8000 |
| HRA | 3200 |
| Conveyance | 800 |
| Medical Allowance | 1250 |
| Others | 2750 |
| Total Salary | 16000 |
| DEDUCTIONS | |
| PF | 0 |
| ESI | 0 |



| | |
|----------------|-------|
| PT | 0 |
| LWF | 0 |
| Food Deduction | 200 |
| Net Pay | 15800 |

Thanks and Regards

S.Preetha

HR Department

JAIN HOUSING & CONSTRUCTION LTD

044-46791111| www.jainhousing.com

98/99, Habibullah Road, T.Nagar, Chennai - 600 017.



Abinesh





Anusiya V

VIE SUPPORT
LANGUAGE SERVICES PVT. LTD.

ISO
AGOR
9001

CIN: U74990TN2010PTC076294

21st May, 2024

Mrs. V. Anusiya
W/O. Mr. Karthik
41/4, Srinivasa Perumal Sannadhi,
2nd Street, Gopalapuram,
Chennai - 600 014

OFFER LETTER

Dear Anusiya,

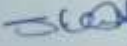
We refer to your candidature and to our discussions. We are pleased to offer you employment in Vie Support. Welcome onboard.


Your designation will be **HR Executive**.

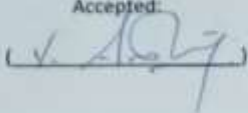
1. You will be handling your new responsibilities in the new capacity from **21st May, 2024** onwards (subject to actual joining).
2. Your probation period would be 3 months from the date of offer & your salary will be **Rs. 18,000** (including TDS) per month during this period.
3. This agreement may be terminated by either party on 1 month written notice to the other or 1 months' wages.
4. On Confirmation your **Annual CTC** is fixed to **Rs. 2,70,792** (Two Lakhs Seventy Thousand Seven Hundred and Ninety Two)
5. Please return the duplicate copy of this letter of appointment duly signed in token of understanding and acceptance of this offer.

We wish you good luck and welcome to a rewarding relationship with us.

Regards,
For Vie Support Language Services Pvt. Ltd.


S. Venkatanarayanan
Director



Accepted:


No. 32, 5th Floor, Ambica Complex, Arcot Road, Kodambakkam, Chennai - 600 024, India
Phone: 044-45566659, 93193 88829, E-mail: info@viesupport.com, Website: www.viesupport.com

Translation | Interpretation | Recruitments | Content Development | DTP | Voice-over | Subtitling | Printing



Aswin Raj



Date: 08-07-2024

Emp No: 34010371

Mr. Aswin Raj,
No - 5, Srinivasan Street,
Chetpet, Chennai,
Tamil Nadu - 600031.

Dear Mr. Aswin Raj,

We at SRM Institutes for Medical Science, (SIMS Hospital), Chennai - 600026 have the privilege to have you with us and personally welcome and wish you a very successful career with us and reaffirm our complete confidence in your abilities to find professional and personal satisfaction here.

1. With reference to your application and the subsequent interview you had with us, we are pleased to appoint you as **Management Trainee** in the **Department of Human Resources** on a Consolidated pay of **Rs.18000/-** (Rupees Eighteen Thousand Thousand Only) per month with effect from **08-07-2024** on the following terms and conditions:
2. **SHIFT DUTY:** You will be required to report for duty in the various shifts and avail the weekly holiday as directed by the head of the department or management from time to time in the interest of the patients' care.
3. **ABSENCE FROM DUTIES:** Our institution is a high quality service provider in Healthcare, absenting yourself without prior information and sanction of leave will be treated as absent and necessary disciplinary action will be taken against you as per law.
4. **NOTICE PERIOD:** In the event of you resigning from the service of the hospital you shall give One Month notice or shall pay to the Management One Month salary in lieu thereof, 24 hours resignation is acceptable only on specified reasons such as government job or health reasons of concerned staff with payment of One Month salary in lieu thereof. However in case of integrity issues, termination of service by the management it would be on a 24hrs notification. Performance linked termination of service, the management expects the employee to serve One month notice period. All resignations will be collected from 1st to 20th of every month, last 10 days of every month no resignation would be accepted.
5. **TRANSFER:** Your nature of work and service is liable to be transferred / deputed for a short term / long term period to any other unit or its allied institutions based on the necessity decided by the management. In such a case you will be governed by the terms and conditions of service as applicable to the new assignment.
6. **CONFIDENTIALITY:** You should maintain the confidentiality of information, which would come to your knowledge during the course of execution of your duties and responsibilities. You will maintain utmost secrecy of the affairs or works of the hospital and not expose by any mode of communication to any other person or organization during the course of employment with us or thereafter.
7. **OTHER WORK:** During the period of employment with us, you should not directly or indirectly work for any other person, firm, company or organization or engage in either fulltime or part time in any trade or business whether with or without remuneration in any capacity. In case of violation, your services will be terminated with immediate effect.
8. **CHANGE OF ADDRESS:** Any change in residential address and telephone number should be intimated to the HR Department immediately in order to facilitate the delivery of any notice / letter sent by the employer to your address, in case of any violation, the address available in your personal records will be treated as your communication address and the management is not responsible for any failure in delivery.

...2...

No.1, Jawaharlal Nehru Salai (100 Feet Road), Vadapalani, Chennai - 600 026, Tamilnadu, India

+91 44 2000 2001 +91 44 2000 2020 www.simshospitals.com

Follow us @ SIMS Hospitals, Chennai





Hermes Murray Hin



06.09.2024

To

Hermes Murray Hin S,

No.5,
Venkateshwara Nagar Sembium,
Chennai – 600011.

Ref: COV/OL/A1345/09092024

Dear Hermes Murray Hin,

Welcome to Covenant!

Thank you for exploring career opportunities with Covenant Consultants. You have successfully completed our selection process and we are pleased to offer you the position of **Executive – Talent Acquisition (Grade – C1B)** in our organisation and you will be based in the Company's Chennai Office.

Your Annual CTC would be **Rs 2,10,120/-** (Two Lakh Ten Thousand One Hundred and Twenty Only) (Refer Annexure - II). This is excluding your variable incentives but inclusive of all other perks, Champion Incentives (Performance based variable incentives applicable only on achievement of IR targets), allowances and retivals like Provident Fund etc. Please note that you are required to join us on or before 09th Sep 24, failing which this offer of employment shall stand withdrawn.

You will be governed by the rules and regulations of the company as applicable to all employees (Refer Annexure-I). We take this opportunity to welcome you to Covenant and look forward to you having a rewarding and challenging career with us.

God Bless.

Warm Regards,

Muralikrishnan.S
Head – HR & Finance
Covenant Consultants

Encl: Annexure – I: Terms of Employment
Annexure – II: Gross Salary Break-up

"KOSMO ONE", Tower - B, 4th Floor,
Plot No 14, 3rd Main Road, Ambattur Industrial Estate, Chennai - 600 058.
Ph : 044-4079 8521, 4079 8507 website : www.covenantindia.net



Joyce P



Management Trainee Agreement

This Management Trainee Agreement is entered between **Ms. Joyce P D/O Peter Albone**, aged **23 yrs**, resident of **No.3/39 Plot No.16A, Kurichi Street, VND Avenue Mathanantapuram, Mugalivakkam, Kanchipuram, Tamil Nadu - 600125** having PAN No **CMSPJ3666H** and **Unico Housing Finance Pvt Ltd**, 8th Floor, The Oval, No.10 &12, Venkatanarayana Road, T.Nagar, Chennai and executed on this **27th of Aug 2024**.

NOW, THEREFORE, ON CONDITIONS SET FORTH IN THIS AGREEMENT, BOTH THE PARTIES HEREBY AGREE AS FOLLOWS:

1. SCOPE OF ENGAGEMENT

- 1.1 This engagement is the basis of the representation of the Trainee to perform obligations in accordance with the terms of this Agreement and to the satisfaction of the Company, including but not limited to the services or deliverable of assignment which will be assigned by the Company from time to time.
- 1.2 When the Company entrust the tasks, the trainee shall carryout and support the Company including the following: -
 - i. Work with HR managers and leaders to gain an understanding of the roles.
 - ii. Updating company databases by inputting new employee contact information and employment details.
 - iii. Screening potential employees' resumes and application forms to identify suitable candidates to fill company job vacancies.
 - iv. Organizing interviews with shortlisted candidates.
 - v. Posting job advertisements to job boards and social media platforms.
 - vi. Assisting the HR staff in gathering market salary information.
 - vii. Assisting in the planning of company events.
 - viii. Preparing and sending offer and rejection letters or emails to candidates.
 - ix. Coordinating new hire orientations.
 - x. Responding to staff inquiries regarding HR policies, employee benefits, and other HR-related matters.
 - xi. Participate in projects and initiatives to demonstrate competence and add value to the organization.

UNICO HOUSING FINANCE PVT LTD

Regd Office: The Oval, 8th Floor, No.10 & 12, Venkatanarayana Road, T.Nagar, Chennai - 600017
CIN: U64990TN2023PTC156736



The Company shall be giving training to the trainee in the above aspects.

In the event of breach of any of the aforesaid terms, the Company may terminate this agreement forthwith without assigning any reasons or notice.

2. FEES AND PAYMENT TERM

- 2.1 The Company hereby agrees to pay a monthly Stipend of Rs. 20000 /- (Twenty Thousand Only) for the training period for the Management Trainee.
- 2.2 The stipend for the month shall be paid on or before the 7th day of the following month.

3. TIME FRAME

- 3.1 This Engagement will be valid for a period commencing from **27th Aug 2024** to **27th July 2025** and this Engagement may be extended by the Company for further periods, at its sole discretion on mutually agreed terms and conditions. This engagement will come to an end unless specified in writing on the last day of the period mentioned in this clause and no further notice needs to be issued in this regard.

4. TERMINATION OF AGREEMENT:

- 4.1 The Management Trainee may terminate this agreement by giving 30 days written notice and the Company may terminate the engagement of the Trainee at any time, with or without good cause or for any cause, at the discretion of the Company.
- 4.2 Upon termination of the Agreement, both the Parties shall be discharged from the obligations arising from this Agreement.

5. OTHER TERMS OF THE AGREEMENT:

- 5.1 The Trainee will need to carry out the services that have agreed to perform to our satisfaction.
- 5.2 As a part of this agreement, the Trainee may be required to make field visits as per the instruction of the reporting manager as and when required.

UNICO HOUSING FINANCE PVT LTD

Regd Office : The Oval, 8th Floor, No 10 & 12, Venkatanarayana Road, T.Nagar, Chennai - 600017
CIN : U64990TN2023PTC158736



Michael Britto A



Michael Britto A

| | |
|------------------------|------------------|
| Paygroup | Staff |
| Associate Code | E75372 |
| First Name | Michael Britto |
| Middle Name | |
| Last Name | A |
| Gender | Male |
| Father Name | Antony Samy |
| Date Of Birth | 04/06/2001 |
| Date Of Joining | 21/10/2024 |
| Official Email | |
| Official Mobile | |
| Department | CSR |
| Designation | Officer - CSR |
| Location | Headoffice |
| Grade | EB01 - Officer I |
| Cost Centre | |
| Place of Tax Deduction | Metro |
| Reporting Manager | Krishnamurthy M |
| Job Responsibility | |

601, 6th Floor, Phase I, Spencer Plaza, 769, Anna Salai, Mount Road, Chennai 600 002.



Nikil Raj

dexian

26 Sep 2024

Offer / Appointment letter

Dear Nikil Raj,

We are pleased to extend an offer of employment in **Dexian India Technologies Pvt Ltd**, as **Talent Specialist (G1)** at our **Chennai** office on **03 Oct 2024** Kindly refer "Annexure 1" for your compensation structure.

This offer of employment to you shall be valid only until **03 Oct 2024**.

As part of the company policy, procedures, and guidelines you are required to abide by its prevailing code of conduct, related to your personal and professional conduct that are communicated to you from time to time. This offer confirmation is subject to Dexian receiving feedback clearance on your reference check. An overview of current policies is indicated in Annexure- 2 for your reference.

Kindly refer to Annexure 3 for a list of documents to be submitted along with your acceptance of the offer.

Dexian reserves the right to withdraw this offer at its sole discretion if any information supplied by you is found to be inaccurate or misleading.

The information pertaining to compensation and benefits is personal and confidential in nature you should maintain confidentiality of your compensation details and any increment

We wish you a rewarding career at Dexian and look forward to having you as part of our Dexian family.

Thanking you,

Sincerely,

For, **Dexian India Technologies Private Limited**

NEERAJ
KUMAR

Human Resources

Digitally signed by NEERAJ
KUMAR
Date: 2024.09.26 23:22:24
+05'30'

ARUMUGA
RAJAN
BALASUB
RAMANIA
N

Payroll Operations

Digitally signed by
ARUMUGA RAJAN
BALASUBRAMANIAM
DN: cn=ARUMUGA RAJAN
BALASUBRAMANIAM,
o=Dexian India Technologies
Private Limited, ou=HR,
email=arumuga.rajana@dexian.com,
c=IN
Reason: I am the author of
this document
Date: 2024.09.26
23:28:05 +05'

Dexian India Technologies Private Limited
(Formerly Known as DISYS India Private Limited)
Tel: +91 44 6673 9000 | Fax: +91 44 6673 9099
Email: Compliance-India@dexian.com
www.dexian.com | CIN: U72900TN2011FTCL34401

Regd Off:
Ground Floor, Neville Towers,
Module 3 & 5, Ramanujan IT City,
Rajiv Gandhi Salai (OMR), Taramani,
Chennai, Tamil Nadu, India, 600113



dexian

**ANNEXURE-1
COMPENSATION STRUCTURE**

| | |
|--|-----------------------|
| Name: Nikil Raj | |
| Designation: Talent Specialist | Grade: G1 |
| | Compensation (in INR) |
| Basic Pay | 14,585 |
| House Rent Allowance | 7,293 |
| Statutory Bonus | 583 |
| Special Allowance | 4,909 |
| Monthly Fixed Gross | 27,370 |
| Annual Fixed Gross (A) | 328,440 |
| Retiral Benefits | |
| Employer Contribution – PF | 21,600 |
| Total benefits (B) | 21,600 |
| Annual Gross Compensation (A+B) | 350,040 |
| Additional Benefits | |
| Medical Insurance (Non-Payable) | 32,000 |
| Accidental Insurance (Non-Payable) | 1,000 |
| Total Additional Benefits (C) | 33,000 |
| Annual Cost to Company (A+B+C) | 383,040 |

Additional Benefits

Group Mediclaim Insurance: As per the company policy, you are eligible for Insurance. The Medical Insurance covers your immediate family i.e., self, spouse, Two dependent children, and dependent parents. This is a cashless floater policy with total coverage of Rs. 5 lakhs.

Group Personal Accident Insurance: You would be covered under the Group Personal Accident Insurance policy of the company for a 24X7 against accidental death. The coverage under the policy is Rs. 10 Lakhs.

Term Life Insurance: As per the company policy, you are eligible for Term life Insurance as per applicable policy.

Employee and Employer's contribution to Provident Fund: PF contribution will be 12% on Basic Pay. Employer and employee make an equal contribution of 12% of Basic pay. Monthly deductions will include employee share of PF contributions.

Gratuity: This provides you a lump sum benefit upon separation after completion of 5 years of continuous service or on retirement or when deceased. Computed as prescribed by the Payment of Gratuity Act, 1972.

Tax: Income tax and professional tax will be deducted as per applicable rules.

Dexian India Technologies Private Limited
(Formerly Known as DISYS India Private Limited)
Tel: +91 44 6673 9000 | Fax: +91 44 6673 9099
Email: Compliance-India@dexian.com
www.dexian.com | CIN: U72900TN2011FTC134401

Regd Off:
Ground Floor, Neville Towers,
Module 3 & 5, Ramanujan IT City,
Rajiv Gandhi Salai (OMR), Taramani,
Chennai, Tamil Nadu, India, 600113



Sudalai Vadivu



Date: 31st May 2024

Ref No.2024IND006

Ms. Sudalai Vadivu S
Chennai

Dear Vadivu,

Welcome to Maatram Foundation! With reference to your application and subsequent discussions you had with us, we are pleased to avail your services as "Project Lead", on the terms and conditions of this Engagement Letter and the Foundation Rules & Policies as may be applicable from time to time including any amendments and/or modifications thereof.

This engagement comes into effect from **June 1st, 2024 (Monday)**.

TERMS AND CONDITIONS:

1. You will be paid monthly **Rs. 35,000 (Rupees Thirty-five thousand only)**.
2. You will be eligible to claim maximum of **Rs. 2000 (Rupees Two thousand only)** towards reimbursement for mobile, travel and other miscellaneous expenses.
3. During the term of service, you shall be an independent contractor and not an employee of the Foundation
4. The Working hours during your engagement with us will be 09:00 AM to 06:00 PM and working days will be six days with weekly off on Monday. There may be days when you have to work beyond the normal working hours/working days due to the requirements of your engagement and you shall not be entitled to claim any extra payment
5. **E-mail ID & Contact Details:** You will need to communicate your personal e-mail ID, address and contact details at the time of joining. Such contact details, so communicated by you, can be treated as the authenticated (without limiting the rights of the Foundation to notify / communicate to you through any other mode or e-mail IDs) details for any communication from you. You will also keep us informed in writing of any change in your residential address, civil or marital status and such other matters.
6. You will be eligible for 1 day of Casual Leave and Sick leave per month.
7. Under normal circumstances your services can be terminated by giving 30 days' notice on either side. Unauthorized absence or absence without permission from duty for a continuous period of 5 working days would make you lose your lien on engagement. In such case the Foundation reserves the right to terminate your employment without any notice.

www.maatramfoundation.com
enquiry@maatramfoundation.com
No. 47, 7th cross street, Rengareddy Gardens, Neelangarai, Chennai - 600115


+91 9551014389
Registration No:168/16



Transformation through education



Suhail M H

**Rural Development Council**
Regd. 27/90
No. 51, By Pass Road, Denkanikottai, Krishnagiri District, Tamilnadu 635 107.
Phone No. : 04347 - 235390 Mobile No. : 09443087102, 09865770131
Email : secretary@rdctribal.org /rdctribal@gmail.com Web : www.rdctribal.org

Date : 25.06.2024

M.H Suhail
S/o Mohamed munsoor, Abdul harim st, Nelikuppam, Cuddalore -607105

Subject: Appointment Order for Social Worker- Outreach at Emergency Care and Recovery Center

Dear M.H Suhail,

We are pleased to offer you the position of Social Worker - Outreach at our Emergency Care and Recovery Centre for a period of one year effective from 25.06.2024. Your appointment is a testament to your qualifications and commitment to providing exceptional social services in critical care settings.

Position Details:

Title: Social Worker – Outreach

Department: Emergency Care and Recovery Centre

Reporting To: Mr. S.S. Jataluddeen / The Banyan



Location: Old Government Hospital, Krishnagiri

Employment Type: Full Time

Start Date: 25.06.2024

Leave Policy

1. You will be entitled to 12 days casual leave in a year apart from the declared holidays.
2. Leave taken without prior permission will be deemed to be absence and no payment will be made for the days absent.



Sujitha A

7/4/24, 1:36 PM

Patrician College of Arts and Science Mail - Fwd: Sujitha offer letter



Raichel Diana <raicheldiana@patriciancollege.ac.in>

Fwd: Sujitha offer letter

1 message

Raichel Diana <rdianalenin@gmail.com>
To: Raichel Diana <raicheldiana@patriciancollege.ac.in>

Wed, Jul 3, 2024 at 10:53 PM

----- Forwarded message -----

From: **Suji Angappan** <sujiangappan8293@gmail.com>
Date: Wed, Jul 3, 2024, 20:41
Subject: Sujitha offer letter
To: <rdianalenin@gmail.com>

Dear Sujitha A,

Greetings from KPN Farm Fresh Pvt Ltd!!!!!!!!!!!!!!!!!!!!!!

We take pleasure in offering you the position of Executive - HR

Your role and responsibilities will be explained on joining.

You will be on the rolls of **Kovai Pazhamudir Nilayam Pvt Ltd** based out of Chennai. A detailed appointment letter will be issued to you at the time of joining.

A copy detailing compensation for your position is enclosed.

Kindly send your acceptance of this offer through a reply to this mail.

We request you to join us at the earliest but not later than May 17th 2024.

On the day of your joining you will be required to provide photocopies of the following documents.

1. Passport Size Colour Photographs (3 Nos.).
2. Certificates for proof & verification of Educational / Professional Qualification (HSC/Graduation/PG/MBA).
3. School Leaving Certificate for Proof of Date of Birth.
4. Residence Proof (Ration Card, Voter ID card, Electricity Bill, Etc.).
5. Permanent Account No.
6. Relieving letter from the previous employer.

For any clarifications, please reply to this email.

Request you to send your acceptance to the offer latest by May 10th, 2024.

Thanks and regards,

HR Team



Thiyagarajan P A

8/27/24, 12:08 PM Employee - Reports
1 / 9 Main Report 100%

NFA

APPOINTMENT ORDER

Mr. THIYAGARAJAN P.A. Printed Date : 27/08/2024

9/35, 1st Street,
R K Nagar, Korukkupet, Washermanpet, Chennai
Tamilnadu, India - 600021
Email : rajanthiyagu552@gmail.com
Contact : 7550196018
Aadhaar No : 2922 5601 3185
Our Ref : HRDM/EMP00639/REV0

Dear **Mr. THIYAGARAJAN P.A.**

With reference to the interview you had with us, we are pleased to appoint you in our organization for below position under the following terms and conditions of total 9 pages.

(A) POSITION : **HR Recruiter Effectuated From 12/08/2024**
(B) DEPARTMENT : **HR & Administration**
(C) JOB LOCATION : **Chennai**
(D) WORKING HOURS : **9:00AM - 6:00PM**
(E) COMMENCEMENT OF EMPLOYMENT : **12/08/2024**
(F) TYPE OF EMPLOYMENT : **Probationary Employee**

1. SALARY & COMPENSATION PACKAGE :

Your Salary and other benefits will be as set out in ANNEXURE 1 hereto subject to Deduction as per company Norms.

ACCEPTANCE OF EMPLOYEE

Page 1 of 9 **HRDM/EMP00639/REV0** **Mr. THIYAGARAJAN P.A.**

NFA LIFE SECURE PVT LTD
Corporate Office : 41A, kuttly street, Nungambkkam, chennai-600034, India
Email : hr@mfaIndia.com | nfaIndia@gmail.com | Ph: 044-28280997, 9178910101

file:///C:/Users/HRDM/Downloads/My appointment letter.html 2/2

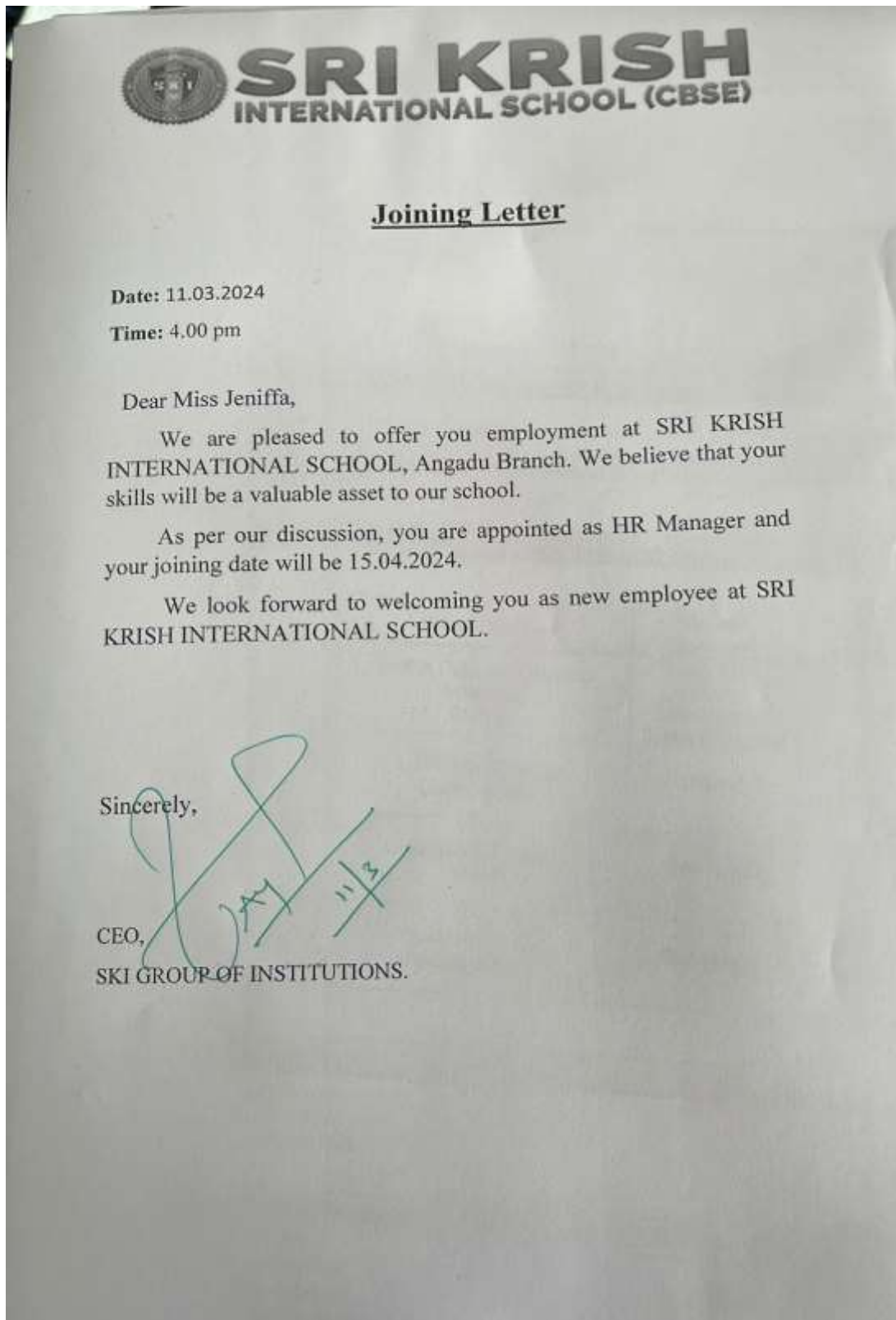
Vinoth Raj Stanley F



| MIOT International | |
|---|--|
|  | |
| Name : | VINOOTH RAJ STANLEY F |
| Designation : | PRO |
| Department: | BLOOD BANK |
| Emp. ID No: | 19834 |
| D.O.J : | 01/07/2024 |
| Date of Birth : | 24/04/1998 |
| Blood Group : | B+ve |
| Contact Address : | 15/12, KUMARAN ST, NANDAVANAMETTUR, AVADI, TIRUVALLUR. |
| Permanent Address : | |
| Personal No. | 7092459509 |
| Emer. Contact No. | |
|  | |
| Issuing Authority | |
| If found, please return to: | |
| MIOT Hospitals | |
| 4/112, Mount Poonamallee Road, Manapakkam, Chennai - 600 089. | |
| Tel: 044 4200 2288 | |
| Email: chief@miotinternational.com | |
| www.miotinternational.com | |



Jennifa Hanna



Dwayne Mario Thomas

Harish



Mohammed



Hasan



Amanda Danielle



To,

Ms.Amanda Danielle Dee.

Subject: Welcome Letter for the position of Immigration Consultant.

Dear Ms.Amanda Danielle Dee.

This letter is in regards to the interview that you appeared for the position of Immigration Consultant.

We would like to bring to your notice that you have been selected for the particular position and we are pleased to offer the position to you based on your talent.

Your date of joining will be 01-06-2024. For the first ten working days you will be undergoing training and you will be on probation for the first three months during which you are not allowed to take any paid leave.

The company will be paying a monthly salary of Rs.25, 000/- (Rupees Twenty five Thousand Only) on the 5th of every month.

I hope you agree with all the terms and conditions and hope to see you on the date of joining.

Regards,

Desmond E

Director – HR & Operations

SCO IMMIGRATION LLP

No 143, 1, Uthamar Gandhi Rd, opp. The Park Hotel,
Thousand Lights West, Nungambakkam, Chennai, Tamil Nadu 600034
PH:+91 9150011571

SCO IMMIGRATION No 143, 1, Uthamar Gandhi Rd, opp. The Park Hotel, Thousand Lights West, Nungambakkam, Chennai, Tamil Nadu 600034. Website: www.scoimmigration.com Mobile: +91 9150011570/571



matrimony.com

Date: 10-Jun-2024
Mr./Ms.V Preethi
Address : Mylapore
69 A Block, Nochi Nagar
Chennai 6,00,004
Tamil Nadu India
Dear V Preethi ,

Sub: Appointment Letter

Welcome to the matrimony family!!

We are pleased to appoint you as **Relationship Manager** at Band 1 and Level 2 . Your place of posting will be Adyar LB Road and you will report to the Deputy Manager - Elite Sales.

The terms and conditions which will govern your employment are detailed in **Annexure A**. We request you to maintain strict confidentiality with respect to your employment terms.

We will be doing background verification as per the Company policy and your appointment is subject to satisfactory validation of your credentials and background verification.

Please sign and return to us the duplicate copy of this letter in token of your acceptance of the same. Please contact the HR team on any queries you may have on your employment terms. We once again take this opportunity to welcome you to the Matrimony family and wish you every success with the Company.

Yours Sincerely

Murugavel J.
Chief Executive Officer

Annexure A: Terms and Conditions

Date of commencement:

- Your employment with Matrimony.com will commence on **08-Jun-2024**.

Duties:

- You will be employed in the position of **Relationship Manager** . Your reporting manager will communicate to you about your role, responsibilities and deliverables. We are confident that you will carry out your job responsibilities with utmost diligence and commitment.

matrimony.com ltd.

(CIN: L63090TN2001PLC047432)

Corporate & Registered Office : No. 94 TVH Beliciss Towers, Tower 2, 5th Floor, MRC Nagar, Raja Annamalai Puram, Chennai, Tamil Nadu – 600 028.
Phone: 044 - 4300 1919, 044 - 3095 3095



matrimony.com

Probation:

- You will be under probation for a period of **180 days** from the date of joining. On satisfactory completion of Probation period your service with Matrimony.com will be confirmed.

Working Hours:

- The normal business hours of the office at your location will apply to you and it will be advised on the commencement of employment. You may also be required to work in shifts as per business requirements. The Company reserves the right, at any point of time, to designate mandatory office timings. Further mere presence in office or logging into system would alone not be construed as working hours and your salary / earnings would be determined by your achievement of output / production and productivity norms as communicated by the Organization from time to time. We expect you to adhere to the working protocol / guidelines while working from home (prior consent of the Manager / Organization is mandatory basis business requirements) and meet / deliver the output & productivity norms while working from home and / or office.

Place of Work:

- Your initial place of work will be at Matrimony office in **Adyar LB Road**.

Transfer:

- During your employment with Matrimony.com, you may be posted or transferred to any branch or division of the company or to any offices / units / subsidiaries of the company, to any town or city in India, at the sole discretion of the management. The decision of Matrimony.com in this regard shall be final and binding on you.
- The Company reserves the right to alter or allocate different responsibilities to you from time to time depending on the business needs of the Company. Any such changes in assignment or transfer will not automatically entitle you to any additional remuneration, allowance or other benefits in respect thereof.

Code of Conduct:

- The Values / Code of Conduct are the guiding principles of our Organization and the organization expects you to abide by the Code of Conduct at all times and any violation / non-adherence to the code of conduct is strictly unacceptable. You are advised to keep yourself updated with changes if any in the Code of Conduct policy; the detailed document is available in the Human Resource Management System of the Organization. You shall at all times act bearing in mind the best interest of the Company and will at no time do or say anything which compromises the Company's reputation.

matrimony.com ltd.

(CIN: L63090TN2001PLC047432)

Corporate & Registered Office : No. 94 TVH Beliclaa Towers, Tower 2, 5th Floor, MRC Nagar, Raja Annamalai Puram, Chennai, Tamil Nadu – 600 028.
Phone: 044 - 4900 1919, 044 - 3095 3095



matrimony.com

If there is any breach of the same, or the terms and conditions laid down in this document, your service could be terminated without any notice notwithstanding any other terms and conditions stipulated herein.

Remuneration

- Your manual cost to company will be **Rs. 320916** .. This is inclusive of your Basic Salary, Allowances, Retirals, and other benefits more specifically detailed in Annexure B.
- Variable Performance Pay (if applicable) will be made on the basis of individual and organization performance and pay-out details will be based on the company policy / practice as communicated.
- You will be covered under the Provident Fund Act with a company contribution and equal amount of contribution will be deducted from your salary.
- Eligible employees will be covered under Employee State Insurance Act (ESI).
- Income Tax will be deducted at source from your salary at the applicable rates as per the Income Tax Act 1961.
- You will be eligible for Health, Life and Accident insurance cover, details of which will be shared with you.
- Any future review of your compensation and future prospects in the company shall depend on your performance, Company's performance and such other relevant factors as per the Organization norms as amended as on date.
- During initial 3 months, employee in Band 1 will be paid salary on 7th calendar day of the month. In case, 7th calendar day being a holiday, pay-out will be made on prior working day.

Leave/Absence:

- Matrimony.com will grant you leave as provided in company's Policies and Procedures. Kindly refer to the Leave Policy for more details.
- Leave eligibility is based on policy changes made from time to time. You are expected to apprise yourself of such change and adhere to revised norms.
- Unauthorized absence for more than 3 working days or absence beyond the period of leave granted shall be considered as having voluntarily abandoned services without giving notice unless you resume duties within 7 days from the commencement of such absence and provide explanation to the satisfaction of the Management.

Notice Period:

- Your employment is subject to termination by either party by giving notice in writing. Kindly refer to the Separation Policy as amended as on date for more details. If you wish to resign, you shall provide prior notice as per the Separation Policy to Matrimony.com.
- Notice period is meant to ensure completion of jobs already taken, transfer ongoing jobs, smooth transition and provide for time to get suitable replacement. Failing to fulfil this commitment, the employee will be required to pay to the employer without demur, and on demand, the salary in lieu of the notice period as per the terms of the company.

Intellectual Property Rights:

matrimony.com ltd.

(CIN: L63090TN2001PLC047432)

Corporate & Registered Office : No. 94 TVH Beliciaa Towers, Tower 2, 5th Floor, MRC Nagar, Raja Annamalai Puram, Chennai, Tamil Nadu – 600 028.
Phone: 044 -4900,1919, 044 - 3095 3095



matrimony.com

- You acknowledge and represent that the Intellectual Property Rights (IPR) in all the work(s) done by you during the time of your employment or contract or assignment in any manner with Matrimony.com or its Clients will be deemed as work done for hire and it belongs to Matrimony.com perpetually and without any claim from you. IPR would mean rights in systems, documentations, designs, patents, utility models, trademarks, knowhow, drawings, specifications, reports, source code, flowcharts, algorithms, moral rights, database rights, etc. (whether or not, in each case, the right is registered and including applications for, and any right to apply for, such registrations) and all rights or forms of protection of a similar nature or having similar or equivalent effect to any of these which may subsist anywhere in the world, together with all renewals and extensions to such rights. As and when requested by Matrimony.com, you shall sign all such documents and instruments including any actions that is required to effect the purpose of assignment of IPR to Matrimony.com during your tenure with Matrimony.com or otherwise.

Social Media Policy:

- You will be governed by the Social Media Policy of the Organization as amended from time to time. Kindly refer to the Social Media Policy in HRMS.

Information Security:

- You shall ensure that no data or information is shared within or outside the organization without necessary approvals or permission of competent authority. Maintaining secrecy of passwords is an essential discipline to ensure safety and security of the organization. You will be responsible for loss or corruption of files as a result of unilateral decision to share individual passwords, access etc. & appropriate action will be initiated for any violation.

Confidentiality:

- You shall keep secret and shall not at any time (whether during or after the period of your employment) use for your own or another's advantage or reveal to any person, firm or company, any of the trade secrets, business methods, client list or any other information which you knew or ought reasonably to have known to be confidential concerning the business or affairs of the organization or any of their clients.

Company Assets:

- Company shall own all assets, materials / equipment it provides to you. You shall return all assets, documents, files, materials / equipment upon Company's request for return of such assets (Laptop / Mobile Phone / Tablets etc.), material, etc or upon the earlier of the termination of your employment. You shall be responsible for safekeeping and return in good condition and order of all Company property, which may be in your use, custody or charge. Any loss or damage to the company assets because of your negligence will have to be borne by you. Further, any steps taken by the Company to recover the assets including legal proceedings shall be to your cost.

Medical Fitness:

matrimony.com ltd.

(CIN: L63090TN2001PLC047432)

Corporate & Registered Office : No. 94 TVH Beliclaa Towers, Tower 2, 5th Floor, MRC Nagar, Raja Annamalai Puram, Chennai, Tamil Nadu – 600 028.
Phone: 044 - 4900, 1919, 044 - 3095 3095



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- Your continuation in the employment of the company shall be subject to your being found medically fit to undertake the responsibilities assigned to you from time to time. In case you are found medically unfit by the Organization's authorized medical practitioner at any point of time during your employment with the organization, your services shall be liable to be terminated at the sole discretion of the management.

Retirement:

- You will retire from the services of the company on completion of fifty eight years as per the proof of age submitted by you at the time of joining.

Exclusivity of service :

- During your employment, you will be required to devote your full time, attention and abilities to your job duties during working hours, and to act in the best interests of Matrimony.com at all times. You shall not, without the written consent of Matrimony.com, be in any way directly or indirectly actively engaged or concerned in any other business, employment or undertaking.
- **Termination:**
- Termination of employment may be due to Non-adherence to the Code of Conduct Policy of the Company .Breach of any of the terms, conditions and stipulations contained herein. Any act of dishonesty, disobedience, insubordination, incivility, intemperance, irregularity in attendance or other misconduct or neglect of duty, or incompetence in the discharge of duty on your part.
- Violation of the Company Social Media Policy as amended as on date
- If you are found guilty under the provisions of Sexual Harassment of women at workplace, prevention, prohibition and Redressal Act of 2013.
- The Company may initiate Performance development program in case of non-performing associates, wherever required. Failure to meet the set performance standards may entail termination from the services of the Company.
- If you are adjudged as insolvent or apply to be adjudged as insolvent or make a compensation or arrangement with your creditors or are found guilty by a competent court of any offence involving moral turpitude.
- The reconstruction or amalgamation of the Company whether by winding up of the Company or a division thereof or restructuring of business operations
- Intentional breach of any company policy if established, or any information provided to the company in the application for job or during the course of your employment was found wrong and you have intentionally provided wrong information.

Background Verification:

- The company reserves the right to verify your documents and background through internal or external agencies at any stage of employment. These may include your previous employment history, educational, professional credentials,

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Phone: 044 -4900 1919, 044 - 3095 3095



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background details etc. You hereby provide your consent for such verification.

Other Particulars:

- You confirm that there are no other agreements executed by you with third parties that directly conflict with the terms and conditions of your employment or restrict your ability to enter into this Appointment.
- Management at its discretion reserves the right to create new policies or modify or update the existing policy with or without prior intimation based on business exigencies and other legal regulatory requirement from time to time and such policy changes shall be communicated through common company communication channel. Associates shall keep them abreast on the changes and comply with them.
- Matrimony.com has the right to deduct from your pay / salary any sum which you may owe Matrimony.com, including without limitations, any over-payments or loans made to you by Matrimony.com or any demand raised by any judicial or quasi authority for the actions done by you / or losses suffered by Matrimony.com as a result of your negligence or breach of company's Policies and Procedures or failure to return company's property.
- If you abandon yourself from your duties or services of the Company or if you are terminated as per clause 19 referred herein above, you shall still be liable to pay any sum which you may owe Matrimony.com, including without limitations, any over-payments or loans made to you by Matrimony.com. If any such sum remains unpaid by you Matrimony.com shall take legal action against you and all legal costs incurred for such recovery of such sum will be borne by you.

For Matrimony.com Ltd

J. Murugavel

Murugavel J.

Chief Executive Officer

I, V Preethi have carefully read and understood the above offer terms including the terms contained in Annexure A and agree that the provisions of this letter and the Annexure A are reasonable and necessary, and accept the same irrevocably and unconditionally. I agree to update myself of all company policies and employee related guidelines and adhere to them during my tenure of employment with the Company.

Signature:

Name:

Date:

Annexure B: COMPENSATION STRUCTURE

| | |
|----------|---------------|
| Name | V Preethi |
| Location | Adyar LB Road |

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(CIN: L63090TN2001PLC047432)

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Phone: 044 - 4900 1919, 044 - 3095 3095



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| | | |
|-------------------|----------------------|---------------|
| | | |
| Designation | Relationship Manager | |
| Band & Level | Band 1 & Level 2 | |
| Pay Component | Monthly Amount | Annual Amount |
| Gross Pay | | |
| Fixed | 24300 | 291600 |
| BASIC | 13365 | 160380 |
| HRA | 6683 | 80196 |
| Special Allowance | 2852 | 34224 |
| STATUTORY BONUS | 1400 | 16800 |
| Gross Pay | 24300 | 291600 |
| Retirals | 2443 | 29316 |
| EMPLOYER PF | 1800 | 21600 |
| GRATUITY | 643 | 7716 |
| Net Pay | 0 | 0 |
| Net Pay | 22500 | 270000 |
| Total Gross Pay | 26743 | 320916 |
| | 1800 | 21600 |
| Employee PF | 1800 | 21600 |
| Total | 1800 | 21600 |
| Total CTC | 26743 | 320916 |

*Net Pay and Salary Break-up is subject to Statutory Norms & deductions (Income Tax, PF, ESI, Professional Tax etc)

*Payment of Gratuity & Statutory Bonus will be in accordance with Statutory Acts and norms

*VPP will be based on Organization and Individual Performance against the set goals & KRA

matrimony.com ltd.

(CIN: L63090TN2001PLC047432)

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Phone: 044 - 4900 1919, 044 - 3095 3095



Venkatesh M

Email : chennai@aarviencon.com
Website : www.aarviencon.com

Tel.: +91-44-4340 6666



Aarvi Encon Limited

Formerly known as Aarvi Encon Private Limited

CIN : L29290MH1987PLC045499

(ISO 9001 & ISO 45001)

WORkeZ, Hansa Building, R.K. Swamy Centre, Block-B, Door # 3/147,
Pathari Road, Thousand Lights, Chennai 600 006 INDIA



AEL/L&T-MFFK/MR/SK/2024/378

August 27, 2024

Mr. VENKATESH M

20, Sannathi Street, Kattoor, Thathamangal,
Kattur, Tiruvallur, Tamil Nadu - 601203
Mobile No: 9585567864
Email Id: venkatvenkeel1@gmail.com

Subject: - Appointment as "Document Controller" on contract basis.

This is with reference to your application and subsequent interview you had with us and our client, you are appointed as **"Document Controller"** on contract basis. You need to report to the below address:

L&T Hydrocarbon Engineering Ltd., Modular Fabrication Facility (MFF) - Kattupalli, Kattupalli Village, Ponneri Taluk, Tiruvallur - 600120

Be it clearly understood and agreed that the vacancy is for a fixed period of employment and as such the appointment is being made on contractual basis for **12 Months** or earlier termination of contract with client. This agreement may be reduced or extended with same terms and conditions as per requirement of our client "Subject to performance matching expectations and business need".

Your monthly remuneration will be **Rs. 25,183/- (Rupees Twenty Five Thousand One Hundred and Eighty Three Only)**. The details of your remuneration and other benefits are listed in the Annexure to this letter.

Aarvi Encon is committed to conducting business with the highest degree of ethics, integrity and compliance with laws worldwide. Make sure under any circumstance, you are not party to any unethical activity. If you see or suspect the unethical behavior has occurred, you are obligated to come forward with your concerns. Email the information to ethics@aarviencon.com. Reports go to Executive Director and Secretary

The number of man days put up by you shall be booked in clients prescribed timesheets as instructed by client's officers supervising the work who will approve the time sheets. You are required to send this approved timesheet to our Chennai office by 17th of every month. Your payment will be made based on these timesheet.

PF, PT, ESIC if applicable will be deducted as per Govt. rules & will be deposited in Govt. Dept. along with company's contribution if applicable. We will deduct TDS as per govt. rules

It is mandatory on your part to submit your Form 11, status of coverage under PF, status of UAN number under PF act, coverage under ESI act and insurance number if any before joining of duty.

You will be on probation for a period of **03 months**.

Termination of contract:

We have the right to terminate the contract with immediate effect, if -

You fail to carry out the services to the satisfaction of **Site In charge/HOD**

You remain absent from duty without proper approval from **AEL/Site In charge/HOD**

Your conduct with your colleagues and supervisors and others at project site not satisfactory as decided by **Site in Charge/HOD**.

Regd. Office: B1-603, 6th Floor, Marathon Innova, Nextgen Complex,
Opp. Peninsula Park, Lower Parel, Mumbai 400 013. INDIA.



Mohindar Kumar



GSTIN : 33AAKCS7853C1ZA
Visit us : www.shimidesigns.com



HR/SHIMIDESIGNS/AO/2024-25/081

01.11.2024

Mr. MOHINDAR KUMAR B,
08, Anna Street SP Garden,
T.Nagar, Chennai
Tamil Nadu – 600017.

Dear Mr. MOHINDAR KUMAR B,

This has reference to your application dated 21.10.2024 and the subsequent interview you had with us.

We have pleasure in offering you a probationary appointment as a member of the staff of the **SHIMI DESIGNS AND CONSULTING ENGINEERS PRIVATE LIMITED** with effect from 01.11.2024 subject to your obtaining an honourable release from your present employer.

You will be employed as **JUNIOR HR EXECUTIVE** Your annual CTC will be Rs. 1,73,999/-. The scale of pay and other allowances as per the attached in Annexure.

DUTIES

You will carry out such other duties as you may be reasonably being called upon to perform.

You will devote the whole of your time and attention to the business of the company and comply with the rules and regulations in force from time to time and you will not, without our written consent, be in any way engaged or concerned in any other business. You will, while in our employment, use your utmost endeavour to promote the interests of the company in all matters and will observe the utmost good faith towards the company and keep secret all information, which you may obtain with regard to the business and affairs of the company. The employee insist to work for a minimum of two years.

On termination of your employment, you will undertake to handover, before leaving the company's services, any properties of company which may be in your possession including drawings, data etc, relating to the company's designs and manufactures and any records relating to the company's business.

PERIOD OF ENGAGEMENT

Your engagement will be deemed to commence from the date of your joining the services of this company. You will be on probation from the date on which you join duty for a period of six months, which period may, at the sole discretion of the management, be extended if found necessary.

You will understand the period of probation is intended to give us an opportunity to see something more of you and to judge whether we can consider you as entirely suited to our work. It will also provide you with a similar opportunity to judge whether the work and conditions in our employment are suitable from your point of view.

Regd. Office : New No.364, Old No.642, 2nd Floor, Anna Salai, Thousand Lights, Chennai - 600 006.

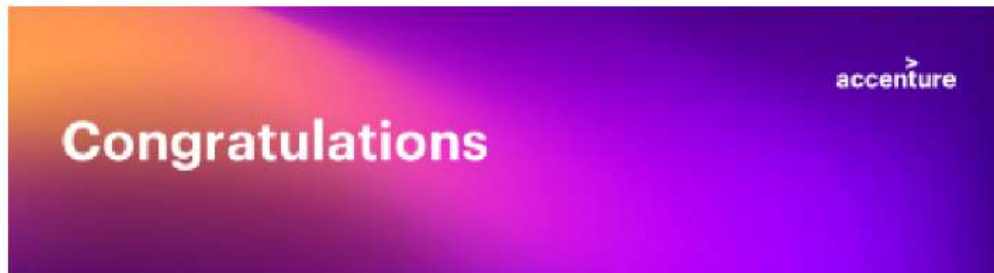
Office : No.84, B-Block, 2nd Floor, Greaves Road, Murugesu Naicker Building, Chennai - 600 006.

Phone : +91 44 2829 4869, 2829 4879, 4208 4869 E-mail : shimi@shimidesigns.com

Overseas Office : #10 Jalan Besar, #15-02A, Sim Lim Tower, Singapore - 208787. Phone : +65 63967554 Mobile : +65 90836878



Saivimal



17 September 2024

C11011015

SAIVIMAL Kumar

No.10/13A Thanikachalam lane Perambur Chennai 600011

Dear **SAIVIMAL Kumar**,

We are pleased to extend an Offer to join Zenta Mortgage Services LLC in our Accenture Operations Delivery Centers in India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - **13**

Sub Level **3**

Job Title - **Banking Operations New Associate**

Job Family Group - **Business Process Delivery**

Business Deal - **Non - Contact Center**

At this stage we expect you to join us at **Chennai**

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

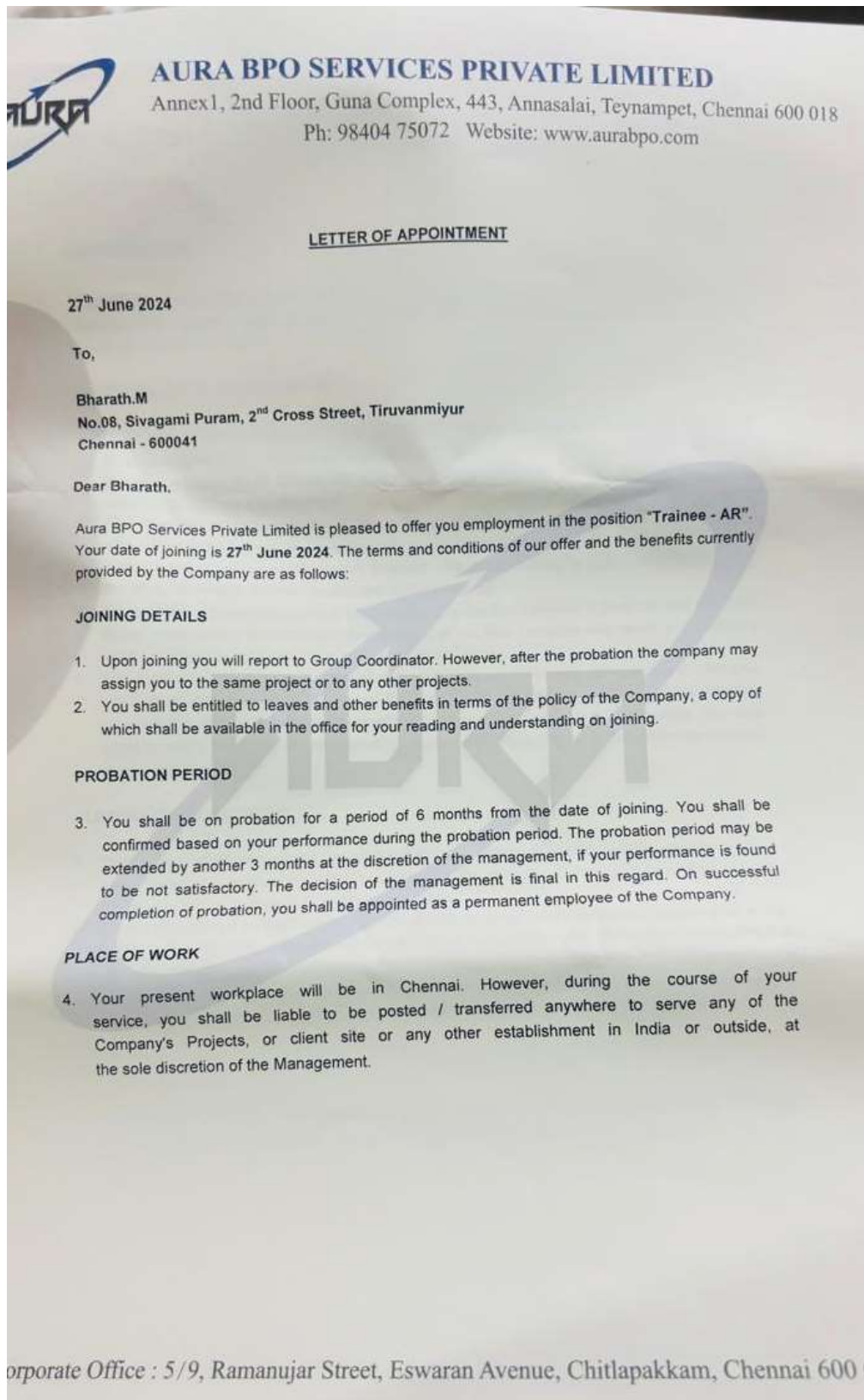
ANNEXURE AND TERMS OF EMPLOYMENT DETAILS

Please refer to:

- Annexure 1 for the compensation and benefits details.
- Annexure 2 for documentation to be submitted by you.
- Annexure 3 for Remote Working Conditions Declaration to be submitted by you.
- Annexure 4 for Declarations to be submitted by you.
- Annexure 5 for the Terms of Employment, Compensation Plan and Car Lease Scheme.

Your employment with the Company will be governed by the attached Terms of Employment. You are required to carefully read and understand these Terms of Employment as a part of accepting this Offer.

Bharath M





Abinath



Date : 29-Jul-24

Name : ABINATH NAGARAJAN

Address : NO.28 MAGESH FLAT NARAYANASAMY MAIN ROAD, WEST SAIDAPET, CHENNAI-600015

Employee Code : AS669415

Dear ABINATH NAGARAJAN,

APPOINTMENT LETTER

We are pleased to appoint you in our organization as **JUNIOR RELATIONSHIP OFFICER (Grade – E1)** in the **RETAIL LENDING CONSUMER LOAN PERSONAL LOAN BRANCH SALES** department subject to the following terms and conditions:

1. You are required to join our organization on or before 31-Jul-24 and your place of work shall presently be at KODAMBAKKAM, CHENNAI

You will be on orientation period till Probationary.

The responsibilities and tasks assigned to you under this Appointment letter synchronize with the definite timeline schedules for completion of various project assignments mutually agreed by our Company, with our esteemed client. As our employee, you shall perform your services in a professional manner and shall ensure that the time bound tasks are substantially completed within the specified tenure, as may be mutually agreed, and reviewed on case-to-case basis by your Reporting authority. Depending on your performance and track record to complete the individual assignments within the definite timeline, fresh tasks for completion shall be assigned/renewed. For employee's joining in government / semi government / RBI guided projects; if under any circumstances the operator ID / criteria fulfilment parameter is suspended / barred / disqualified, then the employee's engagement under this appointment letter will come to an end with immediate effect without any liability except for the legitimate dues payable by Quess.

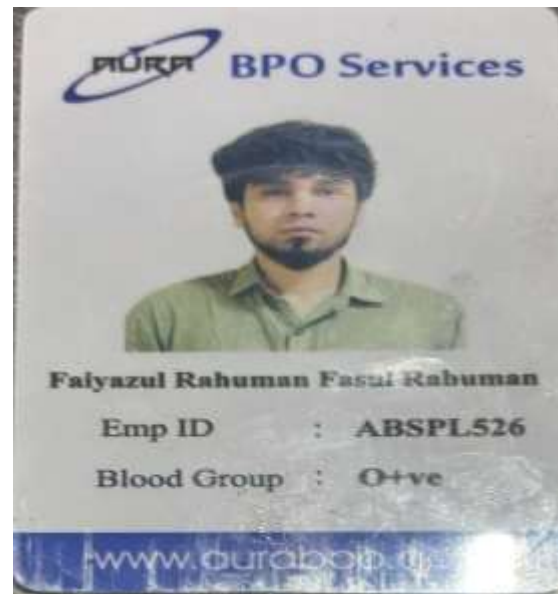
Also, you are supposed to clear all stipulated/mandatory training program assigned to you within stipulated time period failing which your engagement under this Appointment letter will come to an end with immediate effect without any liability except legitimate dues.



Rishaba J



Faiyazul Rahuman



Jenifer M





Jayapriya T



Date: 17-Jun-2024

Dear JAYA PRIYA T

Congratulations! We take great pleasure in inviting you to be an integral part of Omega Healthcare Management Services Private Limited.

We are pleased to make you an offer of employment as **PROCESS EXECUTIVE - AR** full time and your place of posting will be **Chennai-I** with an Annual CTC Compensation of **Rs. 2,83,488.00 (Two Lakhs Eighty Three Thousand Four Hundred Eighty Eight Rupees Only)**. In addition, upon successful completion of Probationary period you are eligible for **Performance Based Quarterly Merit Increase (PBQMI)** and **Quarterly Tenure Bonus Plan (QTB)** as indicated in **Annexure D**.

Your date of joining will be on or before **18-Jun-2024**, beyond which this offer stands revoked.

We are an international organization with people capabilities across India, Philippines, and the USA. You will discover with us 'passion, energy and commitment' to be the best in class and take pride in doing things differently. As we refine and continuously improve on our people process, we count on your support in making Omega Healthcare one of the Best Place to Work.

Combining the largest medical coding staff in the world, with proprietary technology, analytics and automation capabilities, Omega Healthcare helps thousands of providers eliminate administrative burdens, accelerate cash flow and reduce health management costs. The company streamlines medical billing, coding and collections processes, and offers telephone and message-triage services to provide the most comprehensive and scalable outsourced revenue cycle management solutions in the industry.

Most of us here are ordinary people, but constantly seeking to do extraordinary things. We are not perfect, but we are open to feedback, learning and change. While we have our own individuality, we also share a common vision and complement each working as a team.

What differentiates us from other places to work is our passion and commitment towards superior customer service. You will find strong core values and brand promise that we live up that is hallmark amongst all our Service offerings.

We firmly believe in employee engagement and our evolving people processes. We assure you enrichment, growth and fulfillment at the end of each working day. Discover Camaraderie, Harmony and Accomplishment with us.

We look forward to a long and fruitful association with you and confident of making Omega Healthcare a truly world class and an aspirational MNC to work for.

All our new employees have been asked to report to office as part of employment starting Apr'2022 and By accepting this offer, you agree to abide by this clause that this offer of employment entails Working from Office (WFO) effective your 18-Jun-2024

With this arrangement we look forward in extending our Best Welcome, Induction and Training in making you successful and experience our culture and team spirit.

In the event of work assignment that stipulates remote working, you agree to have access to Broad-band Internet connection for effective discharge of your duties and the same would be reimbursed to the tune of Rs.800/month.

Your offer and subsequent appointment will be governed by the terms and conditions of employment presented in the enclosed Annexure A. You will also be governed by rules and regulations in vogue that may change from time to time.

At the time of your joining, the following documents need to be submitted:



Christina Glady

DocuSign Envelope ID: 31FE192A-F2F9-4BCB-BF62-6D13F0BFFE4D



PRIVATE AND CONFIDENTIAL

07/06/2024
Christina Glady A,

Offer Letter with Terms and Conditions

Issued by: SGS Private Limited

Dear Christina Glady A,

This has reference to your application for employment opening in the Company and subsequent interviews conducted by us, we are pleased to offer you the position and designation specified in **Annexure A** (Detail of Monthly and Annual Cost to the Company), on the following terms and conditions:

1 Date of Commencement

You have to report for joining the Company no later than **11/06/2024** or else this Offer Letter shall stand automatically cancelled without any liability upon the Company. You shall inform us in reasonable advance in case you are unable to join on the date due to some reasonable cause and we shall, at our sole discretion, decide to extend your date of joining or cancel the offer. Joining Date will be the date of commencement of your employment in Company. On the Joining Date, you shall report to the Site Business HR/ Recruitment Team in the Company office mentioned in **Annexure A** (Detail of Monthly and Annual Cost to the Company), or virtually, as may be communicated to you.

2 Location / Transferability

You will work from Company office at **Chennai** ("Work Location") specified in Annexure A (Detail of Monthly and Annual Cost to the Company). However, Company may ask or allow you to work remotely (that is from your place of residence) within the city of Work Location. At the discretion of the Company, you may be allowed to move to another city within India. However, the Company shall have the right to ask you to return to the Work Location at any time. While working remotely, you shall also abide by all the Company policies related to remote working.



Bharathan R



Sanmugha Priya



Ubagara Stanley M



Kesavan S





Richard K


STEDMAN

SP/DFF/2024 Date: 29/10/2024

RICHARD K
25/13, PRAKASAM ROAD,
BROADWAY, CHENNAI - 600108.

Dear Mr. RICHARD K

Further to the interview you had with us, we are happy to inform you that you have been provisionally selected as **Sales Officer**, with GTPT as your headquarters, as per the terms and conditions agreed upon during the interview.

You are requested to report to **Area Business Manager - CHENNAI NORTH**. This does not purport to be your appointment letter. In case you do not report to duty on or before **04/10/2024**, this offer automatically stands lapsed.

You shall draw a gross monthly salary of Rs. 18514.00 per month.

With best wishes,
For Stedman Pharmaceuticals Pvt. Ltd.


Authorized Signatory



STEDMAN PHARMACEUTICALS PVT. LTD.
Corporate Office: No. 14A, 2nd Cross Street, Nohu Nagar, Rorthakkam, Chennai - 600 041, Tamil Nadu, INDIA. Tel: 3305239186 / 9348856555.
E-Mail: connect@stedmanpharma.com Website: www.stedmanpharma.com
Factory: A-3/C-4, SIDCO Pharmaceutical Complex, Alathur, Thirupur - 603 110, Tamil Nadu, INDIA. Tel: 044 27444405.
CIN: U24231TN1985PDC02518 GST No.: 33AAAC5831G1Z2



Harish



Karthikeyan D



Rohit Kumar Singh



Iruthayaraj



HR INVESTMENTS & CORPORATE SERVICES

No.4, IIT colony, Pallikaranai, Chennai – 600100

18/06/2024

Subject: Employment offer from HR Investments & corporate services

Dear Iruthayaraj,

We are pleased to **offer you the position of talent search executive** at HRICS.

Your annual cost to company is ₹ 240,000 two lakhs forty thousand. The break down of your gross salary and information specific to employee benefits can be found in Annexure A.

We would like you to start work on **[20/06/2024]** from the base location, IIT colony, Pallikaranai. You will work with the HR-talent search team and report directly to Sam manager- talent search.

If you choose to accept this job offer, please sign and return this letter by **[20/07/2024]**. Once we receive your acceptance, we will provide information about onboarding and other asset details.

We are confident that you will find this offer exciting, and I, on behalf of **HR Investments & corporate services**, assure you of a very rewarding career in our organization.

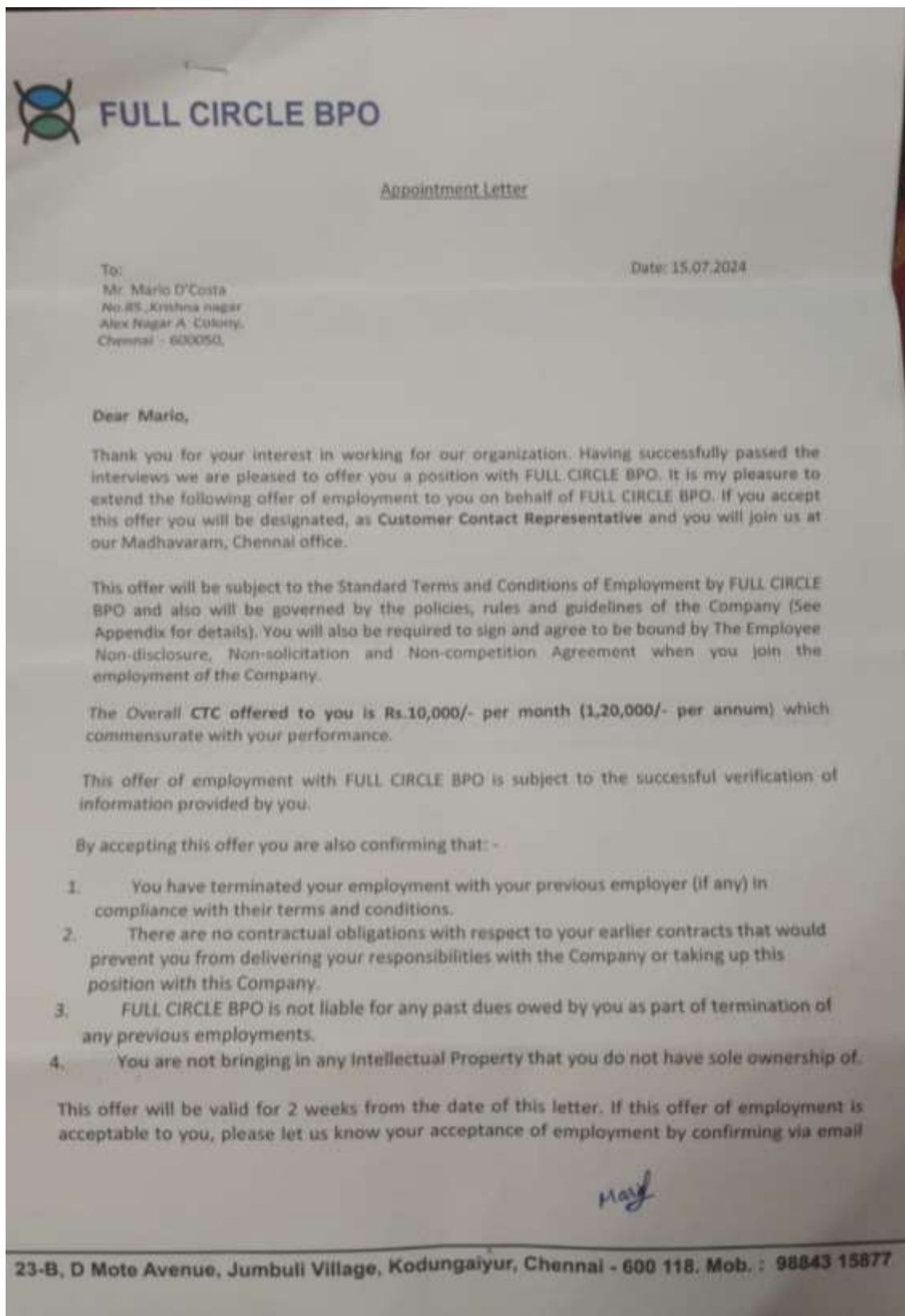
Sincerely,

Rajeswari N

Assistant manager, HR Investments & corporate services.

Contact us on  ravi@qualitymaidssg.com  +65 89433995

No. 4, IIT colony , Pallikaranai ,Chennai - 600100





Ishwarya



29-07-2024

Iswarya Raju
Chennai

Subject: LETTER OF OFFER

Dear Iswarya,

We thank you for your interest in discussing an opportunity to be part of **Just Dial Ltd.**

Based on the discussions with you, we are pleased to offer you to the position of **Executive - Content Operations**. You will be on probation for a period of six months from your date of joining which will be on or before **30-07-2024**.

The annual compensation calculated on Cost to Company will be **INR 204000/-**. In addition to this, you will be eligible for a performance linked Variable Pay / Performance Bonus up to a maximum of Rs.12000 per annum, payable on Monthly basis.

Your place of posting will be **Chennai**.

It may be noted that the Company reserves the right to withdraw / postpone / cancel the Offer / joining at its sole discretion for any reason, which is beyond its reasonable control.

As a part of your joining formalities, a complete verification of your identity documents and your background would be done. On successful submission and verification of your documents and background checks, you shall be issued a Letter of Appointment from the company.

In case any of the verifications turns out to be negative at any point of time, your appointment with the organization shall be terminated with immediate effect.

For the Offer to be valid you are requested to confirm your acceptance of the Offer by clicking on the Offer link which has been emailed to you & also sent on your registered mobile number. After the electronic acceptance of the Offer letter, Company may ask you to submit the duly signed hard copy of the letter to Just Dial's office.

We look forward to your joining the **JUST DIAL** Team and wish you a long and fulfilling career with the organization.

For Just Dial Limited

Madhulika Singh

Regional Head - Human Resources



Nusrath



Dinesh



19 July 2024
Dinesh Kalidas
Old No : 10, New No : 12, 7th Trust Cross Street, Mandaiveli
Chennai, Tamil Nadu 600028

Dear Dinesh,

Offer Letter

This has reference to your application and subsequent interview you had with us. Further, we are pleased to offer you the post of **Trainee**.

Kindly make a note that your tentative date of joining would be **24 July 2024** and the Company may be constrained to change your joining date due to the prevailing unprecedented situation. In that event, the Company shall duly inform you of the revised Date of Joining. In case of any changes to the date of joining please inform us before the expected date of onboard. Failure to inform us and no-show on the expected date of joining will efface this employment offer.

You shall be on probation for a period of six months starting from the date of your joining. Your performance during the probation will be appraised and, if found satisfactory, you will be confirmed in services. However, in the event of your performance found not to be satisfactory, your probation period could be further extended as it deem appropriate by management.

On Joining, your all-inclusive Cost to the Company (CTC) will be **INR 21001** per month (subject to deduction of tax and other statutory payments, as may be applicable) as per CTC Annexure. You will also be eligible for all the benefits introduced in the Company policies, as applicable to your grade.

During the probationary period, either party will be entitled to terminate this contract of employment by issuing 15 days prior notice in writing to the other. After confirmation the termination of employment by either party shall be by issuing 60 days notice in writing to the other or salary in lieu thereof. In the event of you issuing a notice of termination shorter than the above period, the Company shall have its own discretion to adjust any leave due to you or recover from you such amount from your dues towards the shortfall in notice period. **However, acceptance of salary in lieu of notice period is at the sole discretion of the Company.**

If in case, you resign within a year from the date of your joining, you will be liable to refund the reimbursements such as relocation expenses, joining bonus, travel expenses (including air & road), accommodation expenses and any other special benefits as per your eligibility, whichever was provided by the Company.

Please note that this employment is subject to **professional reference checks and documentary evidence of your previous employment.**

We look forward to having you onboard.
for SPI Technologies India Private Limited

Manoj P
Vice President – Human Resources

Received the offer of employment and shall report for duty on the expected Date of Joining, as mentioned above.
(Signature with date)

Spi Technologies India Private Limited (formerly Scientific Publishing Services Private Limited), 7th Floor, Block C,
Hardy Tower, Ramanujan IT City, Rajiv Gandhi Salai (OMR), Chennai 600 113, Tamil Nadu, India • Tel: +91 44 4219 7750

Regd. Office: R.S. No. 4/5 & 4/6, Gothi Industrial Estate, Vazhudavur Road, Kurumbapet Revenue Village, Puducherry 605 009, India
Tel: + 91 413 2297600 • Fax: + 91 413 2297708 • www.straive.com • CIN: U93000PY2017PTC008168

Philippines • India • Vietnam • US • UK • Nicaragua • Singapore



13 July 2024

Sam D

S1, Amirtham Apartments, Thiruvallur Nagar, 4th Street, Alandur
Chennai, Tamil Nadu 600016

Dear Sam,

Offer Letter

This has reference to your application and subsequent interview you had with us. Further, we are pleased to offer you the post of **Trainee**.

Kindly make a note that your tentative date of joining would be **17 July 2024** and the Company may be constrained to change your joining date due to the prevailing unprecedented situation. In that event, the Company shall duly inform you of the revised Date of Joining. In case of any changes to the date of joining please inform us before the expected date of onboard. Failure to inform us and no-show on the expected date of joining will efface this employment offer.

You shall be on probation for a period of six months starting from the date of your joining. Your performance during the probation will be appraised and, if found satisfactory, you will be confirmed in services. However, in the event of your performance found not to be satisfactory, your probation period could be further extended as it deem appropriate by management.

On Joining, your all-inclusive Cost to the Company (CTC) will be **INR 21001** per month (subject to deduction of tax and other statutory payments, as may be applicable) as per CTC Annexure. You will also be eligible for all the benefits introduced in the Company policies, as applicable to your grade.

During the probationary period, either party will be entitled to terminate this contract of employment by issuing 15 days days prior notice in writing to the other. After confirmation the termination of employment by either party shall be by issuing 60 days notice in writing to the other or salary in lieu thereof. In the event of you issuing a notice of termination shorter than the above period, the Company shall have its own discretion to adjust any leave due to you or recover from you such amount from your dues towards the shortfall in notice period. **However, acceptance of salary in lieu of notice period is at the sole discretion of the Company.**

If in case, you resign within a year from the date of your joining, you will be liable to refund the reimbursements such as relocation expenses, joining bonus, travel expenses (including air & road), accommodation expenses and any other special benefits as per your eligibility, whichever was provided by the Company.

Please note that this employment is subject to **professional reference checks and documentary evidence of your previous employment.**

We look forward to having you onboard.
for SPI Technologies India Private Limited

Manoj P

Vice President – Human Resources

Received the offer of employment and shall report for duty on the expected Date of Joining, as mentioned above.

(Signature with date)

Spi Technologies India Private Limited (formerly Scientific Publishing Services Private Limited), 7th Floor, Block C,
Hardy Tower, Ramanujan IT City, Rajiv Gandhi Salai (OMR), Chennai 600 113, Tamil Nadu, India • Tel: +91 44 4219 7750

Regd. Office: R.S. No. 4/5 & 4/6, Gothi Industrial Estate, Vazhudavur Road, Kurumbapet Revenue Village, Puducherry 605 009, India
Tel: + 91 413 2297600 • Fax: + 91 413 2297708 • www.straive.com • CIN: U93000PY2017PTC008168

Philippines • India • Vietnam • US • UK • Nicaragua • Singapore



05 September 2024
Samuel S
NO 480/904, TH ROAD, OLD WASHERMENPET
Chennai, Tamil Nadu 600021

Dear Samuel,

Offer Letter

This has reference to your application and subsequent interview you had with us. Further, we are pleased to offer you the post of **Trainee**.

Kindly make a note that your tentative date of joining would be **11 September 2024** and the Company may be constrained to change your joining date due to the prevailing unprecedented situation. In that event, the Company shall duly inform you of the revised Date of Joining*. In case of any changes to the date of joining please inform us before the expected date of onboard. Failure to inform us and no-show on the expected date of joining will efface this employment offer.

You shall be on probation for a period of six months starting from the date of your joining. Your performance during the probation will be appraised and, if found satisfactory, you will be confirmed in services. However, in the event of your performance found not to be satisfactory, your probation period could be further extended as it deem appropriate by management.

On Joining, your all-inclusive Cost to the Company (CTC) will be **INR 21001** per month (subject to deduction of tax and other statutory payments, as may be applicable) as per CTC Annexure. You will also be eligible for all the benefits introduced in the Company policies, as applicable to your grade.

During the probationary period, either party will be entitled to terminate this contract of employment by issuing 15 days prior notice in writing to the other. After confirmation the termination of employment by either party shall be by issuing 90 days notice in writing to the other or salary in lieu thereof. In the event of you issuing a notice of termination shorter than the above period, the Company shall have its own discretion to adjust any leave due to you or recover from you such amount from your dues towards the shortfall in notice period. **However, acceptance of salary in lieu of notice period is at the sole discretion of the Company.**

If in case, you resign within a year from the date of your joining, you will be liable to refund the reimbursements such as relocation expenses, joining bonus, travel expenses (including air & road), accommodation expenses and any other special benefits as per your eligibility, whichever was provided by the Company.

Please note that this employment is subject to **professional reference checks and documentary evidence of your previous employment.**

We look forward to having you onboard.
for SPI Technologies India Private Limited

Manoj P
Vice President – Human Resources

Received the offer of employment and shall report for duty on the expected Date of Joining, as mentioned above.
(Signature with date)

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HOLY ANGELS' A.I. HR. SEC. SCHOOL

T. NAGAR, CHENNAI - 600017.

Phone : 28152505 Date : 01.08.2024

From

The Correspondent,
Holy Angels' Anglo – Indian
Higher Secondary School,
T.Nagar, Chennai – 600 017.

To

Miss. Petula Esther Southwell,
No. 36/23, Somasundaram 4th Street,
Ayanavaram,
Chennai – 600 023.

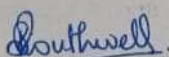
ORDER OF APPOINTMENT – MANAGEMENT STAFF


Miss. Petula Esther Southwell, you are hereby appointed as Kindergarten teacher (Part-time) in our Holy Angel's Anglo Indian Higher Secondary School, 107, Sir Theyagaraya Road, T. Nagar, Chennai- 600 017, w.e.f. 01.08.2024 forenoon, as a Management staff.

You will be on probation for **one** year from the date of joining duty during the academic year 2024 – 2025. (From 01.08.2024 to 31.05.2025).

The consolidated pay is Rs. 7,000/- (Rupees Seven thousand only) per month.

I hereby accept the above order.


Signature of the teacher.


Correspondent.

Correspondent

Holy Angels' A.I. Hr. Sec. School
107, Thyagaraya Road, T. Nagar,
Chennai - 600 017.



Gladys Veronica Mary



**AMERICAN
WORLD SCHOOL**



**Ms. Gladys Veronica
Mary.M**

Teacher

Contact no : +91 92836 00184

2024 – 25



Pooja H



Prajjuman Raghav



Priya N



Santhosh Kumar BS





Arun Kumar S



Pragathi S



Date: 27 May 2024

Dear Pragathi.S,

HEXAWARE

Congratulations! We are pleased to inform you that you have been selected for the position of **Executive** in **BAND I** at Hexaware Technologies Limited, Chennai. Your date of joining will be on **27 May 2024**. Your compensation structure is as follows:

| COMPONENTS | | PM | | PA | |
|-----------------------------------|---|-----------------------------|--------|---|------------|
| A: Monthly | | | | | |
| 1.1 Basic | | INR | 9,887 | INR | 1,16,000 |
| 1.2 HRA | | INR | 2,518 | INR | 30,214 |
| 1.3 Bonus | | INR | 1,400 | INR | 16,800 |
| 1.4 VPA | | INR | 3,867 | INR | 46,400 |
| Total (A) | | INR | 17,452 | INR | 2,09,414 |
| B: Benefits | | | PM | | PA |
| 2.1 Provident Fund | | INR | 1,160 | INR | 13,920 |
| 2.2 GLIP & Medclaims | | INR | 155 | INR | 1,860 |
| 2.3 ESIC | | INR | 567 | INR | 6,806 |
| Total (B) | | INR | 1,882 | INR | 22,586 |
| TOTAL CTC: (A+B) | | INR | 19,334 | INR | 2,32,000 |
| COMPONENTS MONTHLY | | MONTHLY TAKE HOME(R) RATING | | MONTHLY TAKE HOME BASED ON RATING | |
| Gross(Refer to Total (A) above) | | INR | 17,452 | Rating 1 (Considering 50% Monthly VPA) | INR 14,019 |
| Less : ESIC | | INR | 131 | Rating 2 (Considering 75% Monthly VPA) | INR 14,986 |
| Less : PF Contribution | | INR | 1,160 | Rating 3 (Considering 100% Monthly VPA) | INR 15,953 |
| Less : Profession Tax | | INR | 208 | Rating 4 (Considering 125% Monthly VPA) | INR 16,919 |
| Net Take Home Salary | | INR | 15,953 | Rating 5 (Considering 150% Monthly VPA) | INR 17,886 |
| Notes regarding components above: | | | | | |
| 1.4 | Variable Performance Allowance will be paid based on the ratings at the end of every month. These ratings will be given for your performance in line with the KRAs. VPA for employees for the first 30 days or training period, whichever is higher, will be paid at a default rating of 2. In case you exceed performance and get a rating of 4 and above you will be entitled to make more than your Target Variable Pay as mentioned above in the structure. | | | | |
| 2.2 | The company has a Group Life Insurance Policy and a Medclaim Policy in case of any medical emergencies. A premium of Rs.155/- per month is paid by the company and hence is provided as a benefit as shown in the above table. As per the policy, the coverage limit under Medclaim is Rs.1,25,000/- & the coverage under Group Life Insurance Policy is Rs. 500,000/-. | | | | |
| 1.3 | Complete Statutory Bonus is part of the monthly payout as per Payment of Bonus Act 1955 | | | | |
| Additional Notes: | | | | | |
| i | The above salary is subject to income tax deductions & is calculated based on the Statutory provisions & Labour Legislations prevailing at the time of issuance of this letter which may change from time to time as per Government rules and regulations. You will be notified as and when such changes happen in the legislations governing the compensation. | | | | |
| ii | Probation Period - An employee is eligible for Confirmation post the completion of the Probation period subject to a satisfactory performance review. The Probation and confirmation is as per the company policy and the same shall be binding on the employee | | | | |
| iii | Notice Period - as per the company policy and same shall be binding on the employee. | | | | |
| iv | Salary information is to be kept confidential and is governed by the Non-Disclosure and Confidentiality clause mentioned in your appointment letter. All other terms & conditions will remain the same as per company policy | | | | |



- Policies

Leave Entitlement -

Rules related to Earned Leaves and Sick Leaves

Eligibility & Procedure

| | Earned Leave | Sick Leave |
|-------------------------------------|--|--|
| Entitlement for confirmed employees | 21 days per calendar year of service, or pro-rata for partial period of service in a calendar year | 7 days per calendar year of service, or pro-rata for partial period of service in a calendar year. |

Mediclaim Policy -

The coverage is for all Hexaware BPS employees

| MEDICLAIM GRADE AND SUM INSURED | | |
|---------------------------------|---------------|--------------------------|
| Grade | Sum - Insured | Policy Type |
| Band 1 | Rs. 125000 | Individual |
| Band 2 | Rs. 150000 | Self + 1 Spouse or Child |
| Band 3 | Rs. 250000 | Self + 3 |
| Band 4 | Rs. 500000 | Self + 3 |

Group Life Insurance Policy -

The coverage is for all Hexaware BPS employees

| GROUP LIFE INSURANCE POLICY GRADE AND SUM INSURED | |
|---|---------------|
| Grade | Sum - Insured |
| Band 1 | Rs. 5,00,000 |
| Band 2 | Rs. 12,00,000 |
| Band 3 | Rs. 25,00,000 |
| Band 4 | Rs. 50,00,000 |

* The employee will be eligible for Mediclaim and GLIP benefits under this scheme only from the date of joining.

For Hexaware Technologies Limited

Kumaravel P M
Senior Manager - TAG

ACCEPTANCE

I, _____, have read and understood the above terms and conditions governing the services and employment at Hexaware Technologies Limited, and the same are acceptable to me.

Place:

Signature:

Date:



Saravanan K



Ref: KnackForge/HR/OI-July2024
Sub: Offer Letter as "Associate Software Developer-Trainee"

HRD/24
18 July 2024

Dear Saravanan,

We are pleased to offer you a position in our organization with the title as "Associate Software Developer-Trainee", under the following terms and conditions:

Placement and Compensation

Your total emolument per annum (T.CTC) is **Rs. 2,50,000/-** (two lakh and ninety thousand rupees), subject to statutory deductions as applicable. Changes in your compensation or any other benefits that may be available to you are discretionary and will be subject to effective performance and results during the period and other relevant criteria. The detailed salary structure is mentioned in Annexure I. The offer is valid as long as all topics are completed and the provisional certificate, consolidated mark sheet, or degree certificate is submitted before August 30, 2024, for validation. The date of joining will be notified by email shortly, and upon receipt of the email, you are expected to respond within a day.

Training and Probation Period

You will be under 2 months' training effective from date of joining and on successful completion of training period, you will continue to be in the probation period for subsequent 2 months. Your position is full-time employment with the Company, and you shall devote yourself exclusively to the business and interests of the company. You will not take up any other work for remuneration (part-time or otherwise) or work in an advisory capacity or be interested directly or indirectly (except as shareholder/debenture holder), in any other trade or business during your employment with the company, without permission in writing of the Board of Directors of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management. Based on performance a revision inclusive of variable pay will be applicable on confirmation.

Confidentiality

You will not, at any time, during the employment or after, without the consent of the Board of Directors disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.



USA
102 N. College, Suite 404, Tyler, Texas 75702

P: +1 903 266 1070 E: sales@knackforge.com

CIN NO: U72900TN3011PSC081533 | GST NO: 33AAEC64207G1ZY

India
Tower C, 1st Floor, Kasma One, Plot No. 14, 3rd Main Rd,
Ambattur Industrial Estate, Chennai, Tamil Nadu - 600 058

P: +91 89258 23138 E: accounts@knackforge.com

Saravanan
18/07/24



KNACKFORGE

Salary Annexure I

Name : Saravanan K.
Designation : Associate Software Developer-Trainee
Level : 1

| Salary Components | Monthly (in Rs.) | Annual (in Rs.) | Yearly Base Total CTC (B) | 2,90,000 |
|--------------------------|------------------|-----------------|-----------------------------|----------|
| Basic | 9,667 | 1,16,000 | Variable Bonus | - |
| HRA | 4,833 | 58,000 | Yearly Total CTC | 2,90,000 |
| LTA | 1,000 | 12,000 | Group Medical Insurance | 27,190 |
| Special Allowance | 7,507 | 90,080 | Gratuity (as per basic pay) | 5,577 |
| Gross Salary | 23,007 | 2,76,080 | Total Cost To the Company | 3,22,967 |
| Employer PF@12% | 1,160 | 13,920 | | |
| Employer ESI@3.25% | - | - | | |
| Monthly CTC | 24,167 | 2,90,000 | | |
| Variable Bonus@ | - | - | | |
| Annual CTC | 24,167 | 2,90,000 | | |
| Less Employee PF @12% | 1,160 | 13,920 | | |
| Less Employee ESI @0.75% | - | - | | |
| Less Employee PT | 208 | 2,496 | | |
| Net Salary | 21,639 | 2,73,584 | | |

*TDS as applicable

Devasena S.
Senior HR Manager

Suma
18/07/24

CIN NO: U72900TN2011PTC081533 | GST NO: 33AAECK4207012F

USA

102 N. College, Suite 404, Tyler, Texas 75702

P: +1 903 266 1070 E: sales@knackforge.com


India

Tower C, 1st Floor, Kosmo One, Plot No. 14, 3rd Main Rd,
Ambattur Industrial Estate, Chennai, Tamil Nadu - 600 058.

P: +91 89258 23138 E: accounts@knackforge.com



Jenifer S



To,
Jenifer S
Chennai

Dear Jenifer,

We are delighted to welcome you to Just Dial and wish you a great career with us.

Reference to our recent discussions, we are pleased to appoint you as **TELE MARKETING EXECUTIVE** on the following terms and conditions:

Your Employee Code is **10159855**.

1. Date of Joining and Place of Work

Your date of joining the employment with Just Dial is **04-07-2024** and your place of posting is **Chennai**. The Company reserves its right to transfer you to any other location within India or abroad and to any of its subsidiaries or associate companies. You shall abide by the rules and regulations pertaining to the entity where you are posted.


2. Compensation

Your consolidated compensation per annum on Cost to Company basis is **INR 252000 (Two lakh fifty two thousand only)**, which is detailed in the Annexure. The payments of monthly remuneration, incentive and other payouts are subject to you achieving Performance Levels in accordance with performance policy and company policy which will be intimated to you from time to time.

The details of your compensation are as follows:

1. CTC per month - First 3 months - Rs. 16600/-
2. CTC per month - 4th month onwards - Rs. 21000/-
3. Retention Bonus* - Payable at the end of 4 months - Rs.12600/-
4. Total CTC per annum - Rs. 252000/-

"Accepted By"



jenifer S
09-07-2024 11:07:44



Divyadharshini



Equiniti India Private Limited
2nd Floor, Hardy Tower, TRIL Infor Park,
Ramanujam Intelligon Park, SEZ,
OMR Tharamani, Chennai 600113
T : 044 - 4288 9800
F : 044 - 4027 3333
W: www.equiniti-india.com
CIN : U62099TN2024PTC166691

APPRENTICESHIP OFFER LETTER

Date: 21-Aug-2024

Dear Divya Darshini Venkatesan

Sub.: Offer of Apprenticeship Opportunity

Pursuant to our email correspondence/discussions and upon assessing and evaluating your profile, we found your skills and competencies to be in line with our requirements. We, therefore, are pleased to extend this offer letter to you for the position of an Apprentice trainee in our Client Project Delivery team at Equiniti India Private Limited (the "Company"). This apprenticeship offer shall be subject to the terms and conditions detailed herein below:

1. Your Apprenticeship period shall be 6 months commencing from 27th August 2024 at the Chennai office located at 2nd Floor, Hardy Tower, TRIL Infor Park, Ramanujam Intelligon Park, SEZ, OMR Tharamani, Chennai 600113.
2. During the apprenticeship period, you will be paid a stipend of INR 15,000/- (Indian Rupees Fifteen Thousand only). The stipend paid to you shall be subject to applicable Income tax deductions. However, the stipend shall not attract any Provident Fund deductions.
Any amount received from Board of Apprenticeship Act or any other government department towards reimbursement of stipend during the month will be adjusted with the next month stipend and the balance (if any) will be paid. In any instance reimbursement received from the department is more than stipend then the amount will be adjusted with the subsequent months stipend.
3. Your normal hours of work shall be from 01:30 P.M. to 10:30 P.M. (IST), Monday to Friday every week, holidays excluded. However, from 1st April 2024 your shift timings shall be from 12:30 P.M. to 9:30 P.M. (IST) based on daylight savings adjustment. The leave and holidays applicable to you shall be as per the internal policies of the Company. Furthermore, the Company reserves the right to alter or modify the working hours or holidays. However, under certain circumstances and exigencies of work, you are required to be flexible in working hours and work such additional hours as may be necessary for efficient performance of your duties and powers without any additional remuneration. Furthermore, your apprenticeship position may be transferable to any other department of the Company.
4. You are hereby requested to confirm your acceptance of this offer by signing and returning this letter by 23rd August 2024, failing which this apprenticeship offer letter shall stand rescinded. If you accept this apprenticeship offer, your reporting date shall be 27th August 2024. In the event of any change in the reporting date, the same shall be intimated to you.



2nd Floor, Hardy Tower, TRIL Infor Park,
Ramanujam International Park, SEZ,
OMR Tharamani, Chennai 600113
T : 044 - 4288 9800
F : 044 - 4027 3333
W: www.equindia-india.com
CIN : U62096TN2024PTC166881

5. You are requested to carry the following documents at the time of reporting to the office:
 - 5.1. Copies of your Aadhar, PAN card and Passport.
 - 5.2. Photocopies of your available academic qualification certificates.
 - 5.3. Three passport-size photographs.
 - 5.4. Residential document proof.
 - 5.5. Bank Account details.
6. By signing this apprenticeship offer letter, you confirm that you authorise the Company to collect, store, process and transfer (either itself or through affiliates or third parties) your personal data and your sensitive personal data for the purpose of ensuring compliance with Equiniti Group standards and for any other purposes considered appropriate or necessary by the Company. By signing this apprenticeship offer letter, you also consent to our transferring your personal data and sensitive personal data to any other entity within our group as well as to third parties for the above-mentioned purposes. All data shall be processed and transferred in accordance with the Company's data protection / privacy policy as may be amended from time to time. Further, the Company has made the offer of apprenticeship based on the bonafide statement and information furnished by you.
7. You shall perform the duties and functions and carry out the responsibilities as your supervisor directs you from time to time. The Company expects you to display a high standard of initiative and efficiency. You shall diligently and to the best of your abilities, devote yourself to the duties and shall faithfully observe and comply with such instructions as you may from time to time receive from the Company or their authorized officer or officers, representative for the time being.
8. You shall not accept any gift or favour of any kind whatsoever from any client, vendor, supplier or any person doing business with the Company under any circumstances. If under the circumstances beyond your control, any gift or favour is to be received, the same can be done only after prior written permission from the Company. Further, you shall have no financial dealings whatsoever, directly or indirectly with anyone in the Company and no direct or indirect personal dealings whatsoever with any of the clients / associates / employees of the Company.
9. You cannot refuse to take up any assignment given by the Company, and you shall complete all assignments assigned to you immediately. You shall not keep any work pending with you for more than 24 hours or beyond the assigned time for accomplishing any particular assignment. You agree to ensure that no work suffers due to your negligence, inaction or lack of preparation.
10. You shall be obedient to your superiors and courteous to other colleagues and juniors. You shall work harmoniously with all employees of the Company and always comply with the Company's internal policies and guidelines including but not limited to its Code of Conduct and Information Security Policy as updated and amended by the Company from time to time.



Equiniti India Private Limited
2nd Floor, Hardy Tower, TRIL Infor Park,
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OMR Tharamani, Chennai 600113
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CIN : U62099TN2024PTC166691

11. You shall not undertake any activities which are contrary to or inconsistent with your duties and obligations to the Company or with the Company's interests or which is inconsistent with the Company's internal policies and guidelines.
12. During your apprenticeship with the Company, you are required to be in business formal wear on all working days. Failure to adhere to the standards of appearance and dress code may constitute misconduct and may result in formal disciplinary proceedings.
13. You are required to strictly maintain secrecy and not divulge or communicate in any manner, any information regarding your stipend in terms of apprenticeship to other intern or employee of the Company. Any such disclosure would be considered a serious case of indiscipline and would render the Company to take disciplinary action as deemed fit.
14. You agree and undertake not to disclose or divulge to any third party or use for your personal benefit (monetary or otherwise) any Confidential Information that comes to your knowledge by reason of your apprenticeship with the Company, either during the course of your apprenticeship or thereafter. "Confidential Information" shall include without limitation any trade/business secret, technical knowledge or know-how, financial information, plans, customer / client lists, personal and other data bases (including salary and other compensation), pricing policies and procedures, marketing and sales plans and data, product data, software (including source and object code), applications, programming techniques, any formula pattern or compilation or information used in the business of the Company, its parent, subsidiary or affiliate companies and any personal data such as name and contact information, pertaining to individuals, whether customers, employees, independent contractors or others or any other Confidential Information disclosed by the Company to you, whether marked as confidential or not. Your confidentiality and non-disclosure obligations shall survive the termination of your apprenticeship.
15. The confidentiality obligations contained within this Apprenticeship Offer Letter shall survive the termination of your apprenticeship with this Company. You acknowledge that these provisions are reasonable and necessary to protect disclosure of the Confidential Information belonging to the Company, as such disclosure would cause irreparable hardship, damage and injury to the Company. During your term of apprenticeship, you will have access to company confidential information, and you would be handling sensitive information which will be limited to the product. You acknowledge and recognize that all confidential information is available to you and you are expected not to divulge or pass over the same to anyone.
16. As an Intern, you shall not in any way claim to be an employee of the Company or be entitled to any benefits whatsoever as provided by the Company to any of its employees. You hereby understand that the apprenticeship program is not an offer or guarantee of employment at the Company.



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CIN : U62099TN2024PTC166681

17. Before you send a signed copy of this letter, for any reason as deemed fit by the Company, the Company has the right to terminate and / or revoke this offer letter. In the event of such revocation, the same shall be intimated to you in writing and this apprenticeship offer letter shall stand cancelled. You shall have no further rights against the Company for whatsoever reasons. Furthermore, during your apprenticeship period at the Company, the Company reserves the right to terminate this apprenticeship at any time without assigning any reasons and at the sole discretion of the Company and in such event, your stipend shall be pro-rated for the term depending on your date of joining as an intern.
18. The Company has the right to dismiss you, without any prior notice or any compensation/stipend and without prejudice to any remedy which it may have against you, if at any time during the period of your apprenticeship:
 - 18.1. You breach any of the Company's internal policies and guidelines.
 - 18.2. If, at any time in future, it comes to light that any of the information is incorrect or any other relevant information has been withheld.
 - 18.3. Your absence from work without authorization or reasonable explanation for more than 3 consecutive days.
 - 18.4. Any reasonable suspicion of misconduct, disloyalty, commission/omission of an act involving moral turpitude, any act of indiscipline or inefficiency.
 - 18.5. You commit any serious act of dishonesty or repeated acts of dishonesty.
 - 18.6. Any breach or refusal to carry out your duties or responsibilities or refusal to carry out tasks assigned to you by those in authority.
19. Social media: You agree to not post any offensive and / or derogatory statements which directly or indirectly refers to the Company and you shall not post any information in your social media handles which relates or may relate to the Company unless the same is explicitly authorised by the Company in writing.
20. The Company provides computers and internet to the interns for its business interests. You shall use such facilities only for the Company's business purposes. The Company has the right, to monitor all communications and downloads that pass through its facilities. The Company's technical resources should not be used for personal gain or the advancement of individual use. Furthermore, you shall be responsible for the safekeeping of each and every Company property handed over to you during the apprenticeship period to discharge your duties and shall return the same in good condition.
21. Material parts, documentation, information and other general items should not be carried in or out of premises without valid approved reasons. You shall, always, consciously follow security rules and procedures laid down by the Company.



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CIN : U62099TN2024PTC166691

22. You hereby grant the Company the right to use your photographs and images for official and promotional activities related to the business. Such usage may include but not limited to, the following:
- 22.1. Inclusion in Company publications, both print and digital.
 - 22.2. Use on the Company website and official social media accounts.
 - 22.3. Use in marketing and promotional materials, such as brochures, flyers and advertisements.
 - 22.4. Display in the workplace for internal and external purposes.
23. This Apprenticeship offer letter and the contents herein shall remain confidential and you shall not disclose the same to any third party. In the event of any breach, the Company shall have the right to deal with it in any manner the Company may deem fit, without prejudice to its rights under law and equity.
24. If one of the provisions of this apprenticeship offer letter is held to be invalid, the other provisions shall remain valid, and the invalid provision shall be replaced by such valid one which shall have the closest admissible economic effect. The same shall be true in case of incompleteness.
25. The apprenticeship and this apprenticeship offer letter shall be governed by and construed in accordance with the laws of India. The courts of Chennai shall have exclusive right for any disputes arising out of this appointment and any matter arising out of or related to your employment you hereby waive any right, present or future, of bringing or participating into any class or collective action against the Company, its parent and/or affiliates.

We are confident that you will enjoy your experience with us and that the learning you derive will be mutually beneficial. Wishing you all the very best and looking forward to seeing your expertise in action.

This apprenticeship offer letter shall supersede and replace any existing agreement or understanding between the Company and you, if any. Kindly submit one copy of this offer letter duly signed by you as a token of your acceptance of the same by **23rd August 2024**. Please send an Email to resops.india@equiniti.com if you have any questions.

Regards,

For Equiniti India Pvt. Ltd.,

Nikhil Raj B
Director – Human Resources



Nandini



+91 89399 26608 | +4413542510
abulaleb.mirza2013@outlook.com
U72900TN2022OPC156066

BILLSERV CONSULTING (OPC) PRIVATE LIMITED

Date: 01-July 2024

Nandhini S
No: 18/32, Perumal Kol Street,
Aninjikural, Chennai – 600029

Dear **Nandhini**

Emp Code **C0008**

Pursuant to your application and subsequent interview with us, we are pleased to appoint you as "**Billing Executive (Charges & Payments)**" on a fulltime basis of Billserv Consulting Private Limited. (hereinafter known as "the Company") on the following terms:

1. **Commencement Date:** Your employment with the Company shall commence on **01 July 2024**.
2. **Position:** You will join the Company with the designation as "**Billing Executive (Charges & Payments)**". The Company reserves the right to redesignate or revise your position at its discretion.
3. **Location:** Your work base at the commencement of your employment will be **Chennai**.
4. **Work Description, Working Hours, Roles and Responsibilities and Reporting:** Your responsibilities will be as decided by the management. You will observe working hours and holidays as applicable to your location and place of work, which will be communicated to you at the commencement of your employment.

Compensation: Your Cost to Company (CTC) will be **INR 1,98,000** (One Lakh, Ninety-Eight thousand only) per annum, structured in accordance with the Company policy/guidelines and income tax rules as applicable from time to time.

Your employment with us will be governed by the binding Terms and Conditions as detailed in **Schedule 1**.

Please read all the documents carefully and confirm your acceptance of this employment by signing the same.

We congratulate you on your appointment and wish you a long and successful journey with us!

Yours faithfully,
Billserv Consulting Private Limited.

Agreed and accepted by:

Abulaleb Mirza

Abulaleb M Mirza
(Director)

Nandhini S
01-July 2024

Office: 45/29, Thayar Sahib Street, Anna Salai, Chepauk, Chennai, Tamil Nadu, India, 600092



Praveen Kumar



17-Aug-2024

Mr. Praveenkumar Madhankumar

Subject: Flexi Time Engagement Onboarding Letter

Dear Praveenkumar,

This is in reference to your application and the subsequent interview with us. We are pleased to engage you as Guest Delight Executive under grade - FlexiA4 under **Flexi Working Program**

You will be placed at 66042_AMBATTUR
With effect from 22-Apr-24

Your Flexi-Time engagement shall be subject to the following terms & conditions:

1. A letter detailing your hourly rates have been shared with you on your personal email id by the HR SPOC. The total earnings for the month will be calculated on the basis of the total number of hours worked during the month.
 2. The company reserves the right to transfer you in any capacity to any other department, branch, establishment or unit of the organization or any other subsidiary, associate company or establishment, whether existing or acquired later, of the same promoters or under the same management anywhere in India or abroad. You may also be seconded in any such capacity and for tenure that the Management may determine to any other Organization in any such case; you will be governed by the service conditions applicable to the new unit.
 3. You will be provided with the Company's uniform, and you shall be responsible for its maintenance in proper condition. A nominal non-refundable fee of Rs. 500, in lieu of the cost of said uniform, shall be deducted from your first two months' salary. Please reach out to your Reporting Manager or HR department for further clarity on this deduction.
- On termination of your employment with the Company, you shall deposit the uniform with your Reporting Manager i.e., GDM or with HR department, as the case may be.
4. You will not use the Company provided uniform or any other object carrying the company logo, for any purpose other than for representation of the company during or after the duty hours.
 5. You will be entitled to statutory benefits of Provident fund, ESI etc. as per the company rules prevalent from time to time. You will also be eligible for other beneficiary schemes as per the company policy in force at that time.
 6. You will adhere and comply with the safety and hygiene norms set by the Company from time to time.
 7. During the tenure of your service with the Company or thereafter, you will not divulge to any person nor make public nor use for any purpose except for discharge of your official duties, any information about the operations, plans, research, know-how, processes, administration or affairs of the Company.
 8. You will be required to apply and maintain the highest standards of personal conduct and integrity and comply with all company policies and procedures. Any intentional violation of these or any other company procedures may result in termination of your employment with the company.
 9. It is the policy of the company to train all its employees in all areas of operation thereby giving them



opportunity for further growth within the organization. You will therefore be assigned work in areas other than that of your functional area so that you have opportunity for on the job exposure and training in other areas of operation as well and you are groom to undertake higher responsibilities. Refusal to perform a work assigned to you in terms of this clause would amount to gross misconduct for which appropriate action may be initiated as per the company policy.

10. It is clearly understood and agreed by you that this Flexi Time employment shall not vest you with any right to seek absorption in the regular employment of the company. Company does not guarantee any minimum hours of work and the hourly rates can be changed from time to time.

11. This Flexi Time employment shall be liable to be terminated by either of the parties, at any time without any notice or assigning any reason thereof.

12. Your appointment and continuation in service is subject to your medical fitness certified by a Registered Medical Officer.

13. Upon separation from the company on account of either resignation or termination, you need to return to the company all the assets and property of the company including documents, company provided uniforms, files, books, papers and memos in your possession or custody failing which, appropriate recovery will be done with your full & final settlement.

For all other matters not covered in this letter, you will be governed by the company policies.

The Management reserves the right to modify any clause of this letter in the mutual interest of the employee and the business. In such cases, you will be informed accordingly.

This is a system generated letter and does not require a signature.


Ujjwal Prakash



Martin



Prakash S




Annexure I: Salary Structure

| | | |
|--|-------------------|-------------|
| Name | Prakash S | |
| Designation | Supervisor - Ecom | |
| Grade | A3 | |
| Effective Date | 03-Aug-24 | |
| Salary Components | Monthly(INR) | Annual(INR) |
| Basic + DA | 18,000 | 2,16,000 |
| Gross | 18,000 | 2,16,000 |
| Employer PF* | 1,800 | 21,600 |
| Employer ESI* | 585 | 7,020 |
| Gratuity* | 865 | 10,385 |
| CTC | 21,250 | 2,55,005 |
| Statutory/Performance Linked Incentive** | 1,499 | 17,988 |
| Total CTC | 22,749 | 2,72,993 |

* Provident Fund, ESIC and Gratuity as per Statutory provisions
Statutory Bonus as per Payment of Bonus Act 1965
** PLI as per Company Policy if applicable for the role

Sincerely,



Head - Human Resources

KPN Farm Fresh Pvt Ltd.,
Corp. off: 107, Chettiyar Agaram Road, Noombal Village, Vanagaram, Chennai - 77.
Reg. off: Pazhamudir Nilayam, K.G.Square Building, 33, V.K.Iyer Road, R.A.Puram, Chennai - 28.
044-26200200 | www.kovalpazhamudhir.com
CIN: U52202TN2011PTC063763



Ruben Prasad



Varun V



Livinesh M





Amalin S





Madhan M



29 August 2024

C10644957

MADHAN Murugan

8/10 narayana krishna raja puram,triplicane CHENNAI 600005

Dear MADHAN Murugan,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Accenture Operations Delivery Centers in India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 13

Sub Level - 3

Job Title - Banking Advisory New Associate

Job Family Group - Service Delivery

Business Deal - Non - Contact Center

At this stage we expect you to join us at Chennai

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

ANNEXURE AND TERMS OF EMPLOYMENT DETAILS

Please refer to:

- Annexure 1 for the compensation and benefits details.
- Annexure 2 for documentation to be submitted by you.
- Annexure 3 for Remote Working Conditions - Declaration to be submitted by you.
- Annexure 4 for Declarations to be submitted by you.
- Annexure 5 for the Terms of Employment, Compensation Plan and Car Lease Scheme.

Your employment with the Company will be governed by the attached Terms of Employment. You are required to carefully read and understand these Terms of Employment as a part of accepting this Offer.



ANNEXURE 1 : COMPENSATION & BENEFITS

| TOTAL CASH COMPENSATION ELEMENTS | | |
|--|---|---------------|
| | Annual (INR) | |
| (A) Annual Fixed Compensation* | INR 182,000/- | |
| (B) Variable Bonus earning potential | Min. | Max. |
| | 0% | 16% |
| Annual Total earning potential (A+B) | Min. | Max. |
| | INR 182,000/- | INR 211,120/- |
| (C)#Additional Benefits | | |
| Gratuity for each year of service (indicative and assumed value calculated at an approximation of 4.81% of annual basic) | INR 3,000/- | |
| Notional Insurance Premium paid by Company | INR 13,600/- | |
| (D)##Additional Discretionary Reimbursements | | |
| #Additional discretionary reimbursement | INR 12,000/- (capped at INR 1,000/- per month) | |
| (E) Optional opportunity to participate in the Employee Share Purchase Plan | | |
| Employee Share Purchase plan~to purchase Accenture plc Class A ordinary shares at 15% discount on the fair market value | INR 2,700/- [discount opportunity with an optional investment of 10% of gross pay and no change in share price] | |

***Total Cash Compensation Elements**


Annual Fixed Compensation**

*Annual Fixed Compensation includes allowances, any shift premiums for working in non-standard hours where applicable, for example, night shift premium, and statutory benefits and will be structured in accordance with the Company's compensation guidelines and Allsec Payroll FAQs. It includes employer's contribution to Provident Fund, as applicable. Please refer to 'Compensation Plan Guidelines' document which elaborates the guidelines applicable to structure your Fixed Compensation.

Your Annual Fixed Compensation will be structured in line with the Company policy. There are various components within in Fixed Compensation (key components - Basic pay, House Rental Allowance, Provident Fund). Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.



Alon Ronald



Congratulations

12 November 2024

C09109720
Alon Ronald P
Hansa gems park Hansa topaz 3G ,kcp road Chennai 600019

Dear Alon Ronald P,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Accenture Operations Delivery Centers in India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 13
Sub Level - 9
Job Title - Banking Advisory New Associate
Job Family Group - Service Delivery
Business Deal - Non - Contact Center
At this stage we expect you to join us at Chennai

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

ANNEXURE AND TERMS OF EMPLOYMENT DETAILS

Please refer to:

- Annexure 1 for the compensation and benefits details.
- Annexure 2 for documentation to be submitted by you.
- Annexure 3 for Remote Working Conditions - Declaration to be submitted by you.
- Annexure 4 for Declarations to be submitted by you.
- Annexure 5 for the Terms of Employment, Compensation Plan and Car Lease Scheme.

Your employment with the Company will be governed by the attached Terms of Employment. You are required to carefully read and understand these Terms of Employment as a part of accepting this Offer.

1

Candidate's Signature:{{Sig_es_signer1.signature}}

Boronica



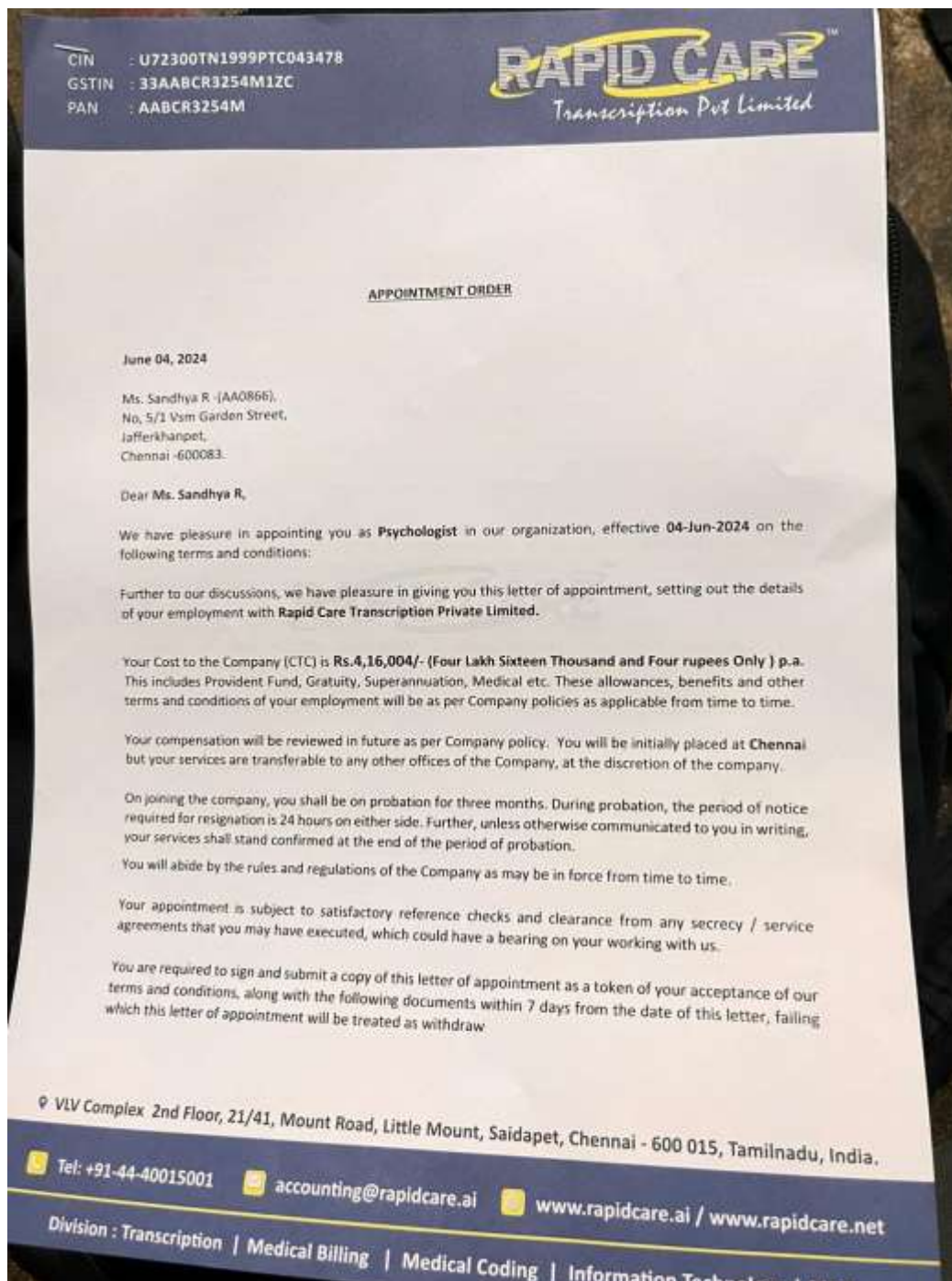


Rahmathunisa S






Sandhya R





Jeevan K J

CHENNAI COUNSELORS FOUNDATION



16/08/2024

Dear **MR. JEEVAN K J**

CCF is happy to appoint you as a Mentor (School Counselor) for the Greater Chennai Corporation Schools project named "VAZHI KAATI" , effective August 16th, 2024, for a period of eight months. Your expertise will be invaluable in providing mentoring services to students from 9th to 12th standard across three to four assigned schools. Time sheet and report submission on time is essential to be paid on a consistent basis.

Terms of Appointment:

- Working hours: 10:00 am to 6:00 pm (including travel time to and from assigned schools)
- Monthly salary: ₹35,000, paid directly by Greater Chennai Corporation
- Supervision fee: ₹2,000 per month per mentor shall be sent to the CCF account immediately upon receipt of your salary

Leave Benefits:

- Public and Government holidays as stipulated in academic institutions
- 2 days of casual/medical leave with pay per month, which can be availed with appropriate letter of intimation and submission of Doctor's certificate.
- Any other absence during workdays shall be treated as loss of pay, unless otherwise approved by the CCF management in exceptional circumstances.

"Together we can make a difference"

Email Address:
chennai.counselors@gmail.com

Contact number:
+91 8939695607

www.chennai.counselorsglobal.org

Registered Address:
9-21, Lakshmi Narayanan Street,
Ramakrishnapuram,
West Mambalam,
Chennai - 600 033

Morvin Immanuel Leons

Sundar Balaji M R



Tharun Kumar



Venkataramana

Santhosh M



Venkatesh S



Kamakshi



Sandhya S



Abinaya



Yogalakshmi





Vijayalakshmi



30-Aug-24

REF: PGT/ACCN/D0824V

To,
Vijayalakshmi D
830, B3 Ramnagar, 3rd main road, Madipakkam, Velachery, Chennai 600091

SUBJECT: LETTER OF APPOINTMENT.

Further to our offer and your acceptance thereof, we have the pleasure of appointing you as **Transaction Processing Representative** in PRIMUS (hereinafter referred to as PRIMUS or Company). The specific terms and conditions of our offer including your compensation and benefits, is as mentioned herein, please read them carefully, including your compensation and benefits.

ACCEPTANCE AND COMMENCEMENT

Your appointment will be effective on your joining date, i.e. **03-Sep-24**. If you do not confirm your acceptance of joining date, this offer will stand withdrawn.

THE OTHER TERMS AND CONDITIONS OF THE OFFER ARE AS FOLLOWS:-

1. Your annual salary will be **Rs. 1,80,005/- (Rupees One Lakh Eighty Thousand and Five Only)** per annum. The salary will comprise a) Basic Pay b) Medical Allowance and c) other allowance. Your individual remuneration is confidential and is strictly between yourself and the Company. It has been determined based on numerous factors such as your previous experience/job, skills-specific background, and professional merit. This information and any changes made therein should also be treated as personal and confidential.
2. You are being deputed as **Transaction Processing Representative** at **Accenture** hereinafter referred to as the client. Your mode of work would be **Work from Office (WFO)**.
3. Your Employment shall be "at will," meaning that either you or PRIMUS (upon directions of the Client or otherwise) shall be entitled to terminate your Employment at any time and in a manner specified below for any reason, with or without cause. Any contrary representations that may have been made to you shall be superseded by this Agreement. This Agreement shall constitute the full and complete agreement between you and the Company on the "at-will" nature of your Employment, which may only be changed in an express written agreement signed by you and a duly authorized personnel/officer of PRIMUS.
4. Your appointment is subject to the undermentioned conditions:
 - (i) Receipt of Work/Purchase order from the Client and commencement of work thereunder. The commencement of work may be different from the date of deputation and in such cases, for the purposes of disbursement of salary and other benefits the date of actual commencement of work shall be considered.
 - (ii) Satisfactory reference & background checks including verification of your application material, education and employment history. Your employment is also contingent upon your ability to work for the client without restriction (i.e. you do not have any non-compete obligations or other restrictive clauses with any previous employer).

Employee Signature with Date:



3RD Signature
Whitefield Main Road
Bangalore - 560091
Ph: +91-080-8331-8500

3RD Magna House, 3rd Floor - Unit 1
Gachibowli
Hyderabad - 500032
Ph: +91-040-8336-8500

Abhishek S

Ramya P



IDENTY CARD



Emp. Name : **ABISHEK.S**
Emp. Code : HA0061
Department : SALES
Designation : BACKOFFICE
D.O.J : 05.07.2024


Issuing Authority







Pavithra P

19-Aug-2024

Dear Pavithra P,

We are pleased to offer you the position of **Executive - Alternatives Services** at a total cost to company of **Rs.2,05,848/- (Rupees Two Lakhs Five Thousand Eight Hundred Forty Eight Only)** per annum. You will be initially posted at our **Chennai Office**.

A detailed appointment letter will be given to you at the time of joining.

This offer will be valid for a period of 30 days from the date of issue of this letter.



| Pay Component | Monthly Amount | Annual Amount |
|----------------|----------------|---------------|
| (A) | | |
| Fixed | 13000 | 156000 |
| HRA | 1717 | 20604 |
| Basic | 11283 | 135396 |
| EMPLOYER | 4154 | 49848 |
| Advance Bonus | 2257 | 27084 |
| Gratuity | 543 | 6516 |
| Provident Fund | 1354 | 16248 |
| Total (A) | 17154 | 205848 |
| Total CTC | 17154 | 205848 |

Best Wishes,

Vijayakumar K
Deputy Vice President - HR



Yajesh Parthiban

| VASANTHAM CARGO SERVICE PVT LTD | | | | | |
|---|------------------|--------|-------------------------|------------|--------|
| Add : No:18/22, Kambar street, Alandur, Chennai-16 | | | | | |
|  | | | | | |
| PAY SLIP | | | | | |
| Name of the Employee | YAJESH PARTHIBAN | | No of Days in the Month | 30 | |
| Emp.No | VC5110 | | No of Days Worked | 29 | |
| Department | Documentation | | LOP | 1 | |
| Position | JL Executive | | OT Hours | 0 | |
| Month | Sep 2024 | | DDJ | 01-09-2024 | |
| ESI NO | S130517067 | | Location | Chennai | |
| UAN | 102114815114 | | | | |
| Particulars | Gross | Actual | Deductions | Gross | Actual |
| BASIC | 8000 | 8700 | PF | 1512 | 1452 |
| DA | 2600 | 3488 | ESI | 135 | 131 |
| HRA | 4500 | 4050 | PT | 107 | 107 |
| OTHER ALLOWANCE | 800 | 870 | SDS | 0 | 0 |
| | | | ADVANCE | 0 | 0 |
| Total Earnings | 15900 | 17400 | Tot Deductions : | 1754 | 1790 |
| | | | Net Amount | Rs. 15,700 | |
| For VASANTHAM CARGO SERVICES PVT.LTD, | | | | | |
|  | | | | | |
| Authorized Signatory | | | | | |



Lara Lazar H





Ebinezar





Thrisha T





Pranav Vignesh

Technosoft
An Omega Healthcare Company

Dear Pranav Vignesh M,

Welcome to **Technosoft Global Services**.

We are pleased to offer you the position and role of "**Process Associate**". We strongly believe that your competence, coupled with the opportunities at **Technosoft Global Services** will be a winning team.

Your compensation is shown in detail on the next page. A detailed appointment letter will be given to you on joining. **Technosoft Global Services** is a growing company, and we are dedicated to provide you opportunities for career development and advancement.

Please note that this offer is contingent upon the following:

1. Your acceptance of this letter and attached Employment Agreement.
2. Your ability to travel abroad for durations as required by the company and your role.
3. Providing a relieving letter from your previous employer.
4. Providing copies of educational and professional certificates.
5. Satisfactory background and reference check.
6. Proof of date of birth.
7. Five copies of your latest passport size photographs.
8. Photocopies of Aadhaar & PAN card.

We would be conducting a background and reference check either directly or through a third party. Please be aware that this offer and any subsequent appointment that you receive from **Technosoft Global Services** will stand cancelled if we decide that the background and reference check are not up to our expectations.

Please sign and return one copy of the offer letter to the undersigned. We would appreciate you joining us on or before **24-July-2024**.

We look forward to a mutually rewarding and a long and fruitful association.

Sincerely,
For


Kogulan Aryanayagam
GM – Human Resources

Read&Accepted:
Date:

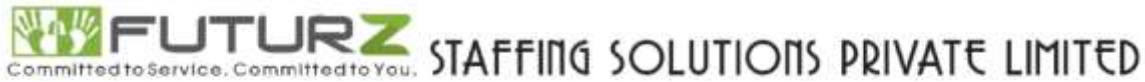
Bag Off: Nagapuri Silver Creek, Corporation No.33,
NAL Road Tunnel Road, Maragathapalle Bangalore – 560017

+91 80 4155 7330

CIN : U73200KA2000PFC012319



Rahul



13-November-2024

OFFER LETTER

Dear Mr. Rahul R ,

Congratulations! With reference to your application and the interview you had with us, we are pleased to offer you, as per the following details:

TERMS

| | | |
|----|-------------------|--|
| 1. | DESIGNATION | Sr.Executive |
| 2. | LOCATION | At Chennai. However, you could be transferred anywhere in or outside India, depending upon Company's requirements. |
| 3. | DATE OF JOINING | 14-November-2024 |
| 4. | CTC PER ANNUM | INR 245136.00 /-. Detailed Structure defined in Annexure I |
| 5. | CONTRACT END DATE | 13-November-2025. Linked to the company's requirements & Renewable on mutual consent. |
| 6. | LEAVE POLICY | You will be entitled to 2 leaves per month applicable from second payroll and same will lapse by the end of calendar year, previous all pending leaves would be carried forward in current month |

DOCUMENT CHECKLIST

Issuance of your appointment Letter and temporary ID card would be subject to furnishing the details mentioned below. Digi Locker would be preferred:

- CV and a passport size photograph
- Filled Digital Joining Kit.
- Valid and authenticated mobile number
- Proof of age, Identity and Residence (Pancard & Aadhar Card are Mandatory)
- Certificate of Educational Qualifications (12th Pass & Above)
- Present address proof (Rent agreement or electricity bill)
- Valid and authenticated permanent address and permanent contact number.
- Experience Certificates from previous employer
- Release from previous employer
- A copy of your present salary slips and 2 references with telephone and e-mail contact.



ID CARD & APPOINTMENT LETTER

You will be issued temp ID card and appointment letter after properly completion of the joining formalities and your permanent ID card will be issued to you within 10 working days.



Regd. Off.: 602, A Wing, Eureka Towers, off Link Road, Mindspace, Malad (W), Mumbai - 400064. • Tel.: 022-61656767
E-mail : info@futurzhr.com • www.futurzhr.com • CIN : U74910MH2007PTC174839



TRAINING & CERTIFICATION

You will undergo a three-day training and will be deputed only after successful completion of your trainings and certifications. If you fail your training, you will be released from this employment and no payments shall be made to you.

NOTICE PERIOD

Your services can be terminated by giving notice of Seven days (07) or payment of salary in lieu thereof on either side. However in event of your resignation, the company in its sole discretion, will have an option to accept the same and relieve you prior to completion of the stipulated notice period of Seven days (07), without any pay in lieu of the notice period.

INSURANCE

You will be entitled to a medical insurance cover, if you are not covered under ESI. You may nominate upto 3 family members if you are married. You will be entitled to Group Medical Cover (GMC) of INR 2,00,000/- and Group Accident cover (GPA) of INR 1,00,000/-. In case, you would want to add your parents as nominees as part of the entitled 3 family member nominations, you can opt for it separately by choosing a co-payment option of additional Rs. 200/- per month, which will be deducted from your Net Take Home.

BGV POLICY

Futurz Staffing Solutions Pvt. Ltd. (Futurz) or its Client to whom you would be deputed will conduct a Background Check (BGC). You are requested to submit documents as indicated by us / our client to facilitate the BGC. If subsequently or BGC report is negative, this offer will be considered revoked. In case BGC has to be completed before commencing the project, the date of joining may be realigned accordingly.

LETTER ACCEPTANCE

Please confirm your acceptance of this offer by signing all the pages in this letter. This offer is valid for Two (02) days from the date of issue of this letter. Validity of this Offer after the expiry period is at the discretion of the Company. Your Acceptance of our offer is also deemed as your acceptance of the results of the BGC conducted by Futurz or its Clients.

We look forward to your acceptance confirmation to be part of the Futurz family. We believe that you can create value for yourself and for the organization and wish you a successful career with Futurz.

Thanking you

For Futurz Staffing Solutions Pvt. Ltd.

Accepted & Signed


Authorized Signatory



ANNEXURE I

| | |
|-------------------|------------------|
| DESIGNATION | Sr.Executive |
| LOCATION | Chennai |
| DATE OF JOINING | 14-November-2024 |
| CONTRACT END DATE | 13-November-2025 |

| Components | Monthly (INR) | Annually (INR) |
|------------------------------------|---------------|----------------|
| Basic + DA | 13,992 | 167,904 |
| House Rent Allowance | 2,865 | 34,380 |
| Special Allowances | 0 | 0 |
| Bonus | 1,166 | 13,992 |
| Gross Total Earnings (A) | 18,023 | 216,276 |
| Employee PF | 1,679 | 20,148 |
| Employee ESI | 136 | 1,632 |
| Professional Tax | 208 | 2,500 |
| Employee LWF | 0 | 0 |
| Employee Insurance Deduction | 0 | 0 |
| Total Deductions (B) | 2,023 | 24,280 |
| Net Salary (A-B) | 16,000 | 191,996 |
| EDLI Admin Charge | 70 | 840 |
| Employer PF | 1,679 | 20,148 |
| EPF Admin Charge | 70 | 840 |
| Employer ESI | 586 | 7,032 |
| Employer LWF | 0 | 0 |
| Total Benefits (C) | 2,405 | 28,859 |
| Total Cost to Company (A+C) | 20,428 | 245,135 |

*Professional Tax & LWF will be deducted as per state norms.

**In case of any changes in statutory law as per compliance, components will be adjusted within CTC.

I hereby accept the above-mentioned terms and conditions.

NAME: _____ SIGNATURE: _____ DATE: _____





Pavithra K



Avinash V



Dhinesh Kumar J





JUNGLE SQUARE
Integrated Creative Agency

Dear Merlyn,

Congratulations on passing the assessment! You made quite an impression, and we believe you are the perfect fit for our team. We are delighted to offer you the position of full-time Junior Graphic Designer. We are confident that your expertise will be instrumental in keeping us on the path of excellence as we pursue our goals.

Some of the key responsibilities of your role include overseeing the development and execution of creative messaging for our marketing campaigns, collaborating with other teams to ensure alignment and consistency of brand messaging across all our platforms, and managing and mentoring a team of junior copywriters.


We are excited to offer you the starting compensation package:

| Salary | Leaves |
|--|------------------|
| 2,40,000 (Probationary, Aug - Oct '24) | • No Leaves |
| 2,70,000 (Post-Prob., Nov '24 Onwards) | • 12 Paid Leaves |

Your start date will be on 1st Aug, 2024, and you will be reporting directly to Bharat Kumar, the Creative, Co-founder.

We cannot wait to have you on board!

Sincerely,
Ashok Nalvade
Co-founder, Business
hello@junglesquare.com



Branding • Digital • UI/UX • Web • Video

JungleSquare Digital Solutions
Ambience Residency, G. P. O. Road, 1st Floor, 1st Cross, 1st Stage, 1st Block, 1st Phase, 1st Floor, 1st Cross, 1st Stage, 1st Block, 1st Phase



Santhosh

FIFTH ANGLE
S T U D I O S

Private & Confidential

Santhosh M,
D5, Nakkiran Nagar Teynampet,
Chennai - 600018

Dear Santhosh,

Subject: Appointment for the Position of Video Editor

We are delighted to formally extend our offer to join as Video Editor on 27- May-2024. After a thorough evaluation of your qualifications, skills, and experiences, we believe that you will be valuable to our team.

Your appointment will commence on **28 August 2024**, and you will report to **MR. Seenivasan**, Post Production Manager. The terms of your employment are as follows:

1. Commencement of employment

Your employment will be effective 27-May - 2024

2. Job title

Your job title will be VIDEO EDITOR and you will report to MR. SEENIVASAN

3. Salary

Your Salary Initial 1, 44,000 net per annual payable in accordance with the Company's standard payroll schedule.

4. Place of posting

You will be posted at 49/13 Habibullah Road, T.Nagar, Chennai -17. You may however be required to work at any place of business which the Company has, or may later acquire.

5. Hours of Work

The normal working days are Monday through Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:30am to 6:30pm and you are expected to work not less than 54 hours each week, and if necessary for additional hours depending on your responsibilities.



Priyadharshana P



23rd April 2024

Dear Priyadharshana P,

Subject: Annual Performance Appraisal FY 2023-24

We are pleased to inform you that your annual performance appraisal for the period **FY 2023-24** has been reviewed. As part of our commitment to recognizing and rewarding exceptional performance, we have carefully evaluated your contributions to Yitro during this time.

Based on our assessment, we are pleased to inform you that your performance during the past year has been outstanding. Your dedication, hard work, and commitment to excellence have significantly contributed to the success of our team and the achievement of our company's goals.

As a result of your exceptional performance, we are pleased to revise your compensation from **Rs.3,50,000/- (Rupees Three Lakh and Fifty Thousand Only)** to **Rs.3,68,111/- (Rupees Three Lakh Sixty-Eight Thousand One Hundred and Eleven Only)** effective from **1st of April 2024**. Additionally, we encourage you to continue your professional development and growth within the company, and we remain committed to supporting your career advancement.

We value your contributions and look forward to your continued success at Yitro. If you have any questions or would like to discuss your performance appraisal further, please do not hesitate to contact the Human Resources Department.

All other terms and conditions of your appointment remain unchanged. Please note that the breakup details of your revised salary are herewith attached as **Annexure 1**.

Once again, congratulations on a job well done, and thank you for your ongoing dedication to excellence.

Sincerely,

For Yitro Global Private Ltd.

Muralidharan B
Head of Operations

YITRO GLOBAL PRIVATE LIMITED

Registered Office: Door No.14, 1st Floor, Haddow's Road 1st Street, Nungambakkam, Chennai – 600 006.
Phone: +91 44 42138701 Web: www.yitroglobal.com CIN: U74992TN2009PTC072948



| Annexure - 1 | | | | | | |
|--|---------------------|------------------|----------|-----------|-------------|-----------|
| Name: | | Priyadharshana P | | | | |
| Position Title | | Associate HR | | | | |
| Explanatory Notes | | | Old CTC | | Revised CTC | |
| | | | Monthly | Annual | Monthly | Annual |
| Fixed Components | | | | | | |
| Basic Pay | 50% | on TGC | ₹ 12,933 | ₹ 155,200 | ₹ 13,688 | ₹ 164,256 |
| House Rent Allowance | 50% | on Basic Pay | ₹ 6,467 | ₹ 77,600 | ₹ 6,844 | ₹ 82,128 |
| Statutory Bonus | As per the Act | | ₹ 1,892 | ₹ 22,704 | ₹ 1,892 | ₹ 22,704 |
| Special Allowance | Balancing Component | | ₹ 2,775 | ₹ 33,296 | ₹ 3,152 | ₹ 37,823 |
| Statutory Benefits | | | | | | |
| Provident Fund (Employer Contribution - As per the Act) | | | ₹ 1,800 | ₹ 21,600 | ₹ 1,800 | ₹ 21,600 |
| Total Guaranteed Compensation (TGC) | | | ₹ 25,867 | ₹ 350,000 | ₹ 27,376 | ₹ 368,111 |
| Conditional Allowance | | | | | | |
| NSA (US)# | 22 days | | ₹ 3,300 | ₹ 39,600 | ₹ 3,300 | ₹ 39,600 |
| Total Conditional Allowances | | | | ₹ 39,600 | | ₹ 39,600 |
| Benefits | | | | | | |
| Personal Accident Disability Cover & Accident Cover | | | | | ₹ 2,000,000 | |
| Hospitalization Insurance for Self, Spouse & 2 Dependent Children & Dependent Parents | | | | | ₹ 300,000 | |
| Deductions | | | | | | |
| Statutory Deductions like: - Provident Fund, ESIC, Labor Welfare Fund, Income Tax & Profession Tax - As per applicable rules | | | | | | |
| * All personal tax liability arising out of compensation will be borne solely by the employee | | | | | | |
| * All allowances & bonus are eligible to be paid if period in consideration has been served | | | | | | |

YITRO GLOBAL PRIVATE LIMITED

Registered Office: Door No.14, 1st Floor, Haddow's Road 1st Street, Nungambakkam, Chennai – 600 006.
Phone: +91 44 42138701 Web: www.yitroglobal.com CIN: U74992TN2009PTC072948



Shrine Monalisa



Springbord Systems Private Limited, 12th Floor, Phase II, TICEL BIO PARK, No 3, CSR Road, Taramani,
Chennai 600 013, Tamil Nadu, India. Tel: +91-044-2225-9700 | Email: info@springbord.com | Website: www.springbord.com

SP/HR/Offer/2024/193

Date: 30-May-2024

Ms. Shrine Monalisa N,
F 17, Alandur Road,
Saidapet, Chennai,
Tamilnadu- 600015,
India.

Dear Shrine Monalisa N,

Sub: Letter of Offer of Employment

Following our discussions, we are pleased to offer you the role of **Content Writer** in the company. You are expected to join your duties on or before **31-May-2024, Friday**.

The overall CTC offered to you is **INR. 2,91,708/PA (Rupees Two lakhs ninety one thousand seven hundred and eight only)**. Please refer Annexure (A) for the complete compensation structure.

Our company currently follows a Work from home mode, this may change based on requirements of the business. Your mode of work is at the discretion of your reporting manager.
Your work location is mapped to our registered office in Chennai.

You shall be on probation period for 6 months from the date of joining. During your probation period, if your conduct or performance is not satisfactory, the company reserves the right to terminate your employment with immediate effect. There is no obligation for the company to provide an additional notice period or pay instead of notice if the termination takes place during the probation period.

A notice of 60 Days is required during your employment with the company. However, when situations warrant, as in the case of breach of policies/conduct the company may decide to terminate the employment with immediate effect.

This offer is provisional to the verification of details furnished by you during the discussions and interviews held so far. If any of these details are found to be incorrect or falsified at any point of time during your employment, this offer letter, and/or subsequent employment status stands canceled with immediate effect.

This offer will be subject to the Standard Terms and Conditions of Employment by the company and also will be governed by the policies, rules and guidelines which will be shared with you at the time of Appointment.

CIN: U74999TN2016PTC104597

India | US | UK | EMEA



Springbord Systems Private Limited, 12th Floor, Phase II, TICEL BIO PARK, No 5, CSR Road, Taramani,

Chennai 600 013, Tamil Nadu, India. Tel: +91-044-2225-9700 | Email: info@springbord.com, Website: www.springbord.com

Annexure (A)
Compensation Structure

| Components | Monthly | Annual |
|-------------------------------|--------------|---------------|
| Basic | 8820 | 105840 |
| House Rent Allowance | 4410 | 52920 |
| Conveyance Allowance | 1600 | 19200 |
| Special Allowance | 5970 | 71640 |
| Medical Allowance | 1250 | 15000 |
| Gross Pay | 22050 | 264600 |
| Employer's contribution to PF | 1800 | 21600 |
| Festival Allowance | 459 | 5508 |
| Cost to the Company | 24309 | 291708 |

*Statutory deduction is applicable on the above

Note: You were advised that this position is considered "critical" and, therefore, your appointment is contingent upon successful completion of a background and reference check.

The following documents are required to be shared for verification (PDF format only)

1. Relieving Letter from all your last / most recent employers.
2. Salary slip or salary certificate from most recent employer
3. Experience Certificate from all previous employers
4. Proof of Academic Qualification:
 - a) 10th & 12th mark lists
 - b) Under graduate degree certificate
 - c) Post-graduation degree certificates
5. **Proof of identity** - PAN card, Aadhar Card, Passport Copy, Driving license
6. Bank Pass book copy (first page with address & photo)
7. Recent PP Photo (JPEG)

If this offer of employment is acceptable to you, please acknowledge by signing this copy as acceptance & confirmation of your DOJ **31-May-2024**

With Best Wishes,
For Springbord Systems Private Limited

Justin Jacob Arunothayam (May 31, 2024 09:45 GMT+5.3)

Justin Jacob Arunothayam
Manager - HR

CIN: U74999TN2016PTC104597

India|US|UK|EMEA



Roshini



Date: 04 Jun 2024

Employee ID: O0661559
Mr./Ms. Roshini J
Client Partner - AR

Appointment Letter

Dear Roshini J,

Thank you for the keen interest you have shown in our organization. Consequent to your application and the subsequent discussions you had with us, we are pleased to appoint you as **Client Partner - AR** with Access Healthcare Services Private Limited.

We appreciate your entrepreneurial instincts and welcome your decision to join this organization. We are sure that not only will you contribute in your field of expertise but also help build this organization to be a Global Player. In doing so, together we will preserve the Core Values that we stand for.

You are requested to contact **HR Team** at the following address to take on your assignment on **04 Jun 2024**

**Access Healthcare Private Limited (HQ), A9, First Main Road
Ambattur Industrial Estate, Chennai - 600 058. Tamil Nadu, India.**

In case you need any further clarification / assistance, please get in touch with the under signed.

Please sign and return a copy of this letter to the undersigned at the earliest.

Looking forward to your joining our "Winning Team".

With best wishes,

Yours sincerely,

**I accept this appointment and the Terms and
Conditions attached.**

Samuel S
Senior Director - HR

.....
Signature of the Candidate

Name : Roshini J
Employee ID : O0661559

Access Healthcare Services Pvt. Ltd
CIN:U74220TN2011PTCO78925
Registered Office: Kochar Technology Park, SP-31A,
3rd Floor, Ambattur Industrial Estate,
Chennai - 600058, Tamil Nadu, INDIA.
Phone: +91 44 43108980/81/82,
Website: www.accesshealthcare.com

Head Quarters
A9, First Main Road, Ambattur Industrial
Estate, Ambattur, Chennai - 600 058.
Tamil Nadu, INDIA.
Phone: +91 44 42176066.



accesshealthcare™

Annexure I

| SALARY COMPONENTS | Amount | |
|-----------------------|--------|--------|
| | Rs. PM | Rs. PA |
| Basic | 12900 | 154800 |
| House Rent Allowance | 6450 | 77400 |
| Conveyance Allowance | 1600 | 19200 |
| DA | 0 | 0 |
| SDA | 0 | 0 |
| Statutory Bonus | 2258 | 27096 |
| Special Allowance | 5548 | 66576 |
| Gross (A) | 28756 | 345072 |
| Benefits | | |
| Provident Fund | 1800 | 21600 |
| ESI | 0 | 0 |
| Retention Incentive | 1075 | 12900 |
| Gratuity | 619 | 7428 |
| Total (B) | 3494 | 41928 |
| Cost To Company (A+B) | 32250 | 387000 |

Insurance Benefits:

a) **Floating Medical Insurance:** Access Healthcare provides a floating medical insurance coverage for expenses related to hospitalization for you and a maximum of three dependents

Default Coverage limit: Rs.100,000/- per annum

b) **Personal Accident Insurance:** This provides you with round the clock financial protection in case of an accident anywhere in India. **Coverage limit: Rs.100,000/-**

Retirement Benefits:

a) Gratuity:

This is an ex-gratia payment paid as gratitude for your continuous service, as per Payment of Gratuity Act, 1972 and is governed by the guidelines laid out by Access Healthcare.

b) Provident Fund:

Effective September 1st, 2014 - Provident Fund (PF) scheme has been amended to increase the threshold of the wages for being eligible to benefits under the Provident fund Scheme to INR 15,000/-. If your basic salary is above INR 15,000 PF contribution shall be at INR 1800 per month and if your basic salary is less than INR 15,000/- then PF shall be arrived at 12% of your gross salary (excluding HRA). Employer and Employee part of the contribution forms part of your salary structure and is payable as per Employees Provident Fund Act, 1952.

O0661559

Confidential

Access Healthcare Services Pvt. Ltd
CIN:U74220TN2011PTCO78925
Registered Office: Kochar Technology Park, SP-31A,
3rd Floor, Ambattur Industrial Estate,
Chennai - 600058. Tamil Nadu, INDIA.
Phone: +91 44 43108980/81/82,
Website: www.accesshealthcare.com

Head Quarters
A9, First Main Road, Ambattur Industrial
Estate, Ambattur, Chennai - 600 058.
Tamil Nadu, INDIA.
Phone: +91 44 42176066.



Santhosh Kumar S


(A Name of Reliability)

Mob. 7840099204
7840099205
7065568013
7065560114

RAJENDRA MANAGEMENT GROUP
(An ISO 9001:2015, OHSAS 18001:2007 & SA 8000:2014 Certified Integrated Facility Management Company)
State Bank of India & LIC Empanelled Group
Corp. Office cum Correspondence Address: WZ-206, Street No. 15, Sadh Nagar, Palam Colony, New Delhi-110045
Branch Offices: Kolkata, Mumbai, Guwahati, Hyderabad, Ahmedabad, Thiruvananthapuram, Bhubaneswar,
Chandigarh, Jaipur, Raipur, Muzaffarpur, Bhopal, Noida, Chennai, Vijayawada, Jammu.
E-Mail: rmg@rmgtoday.com Website: www.rmgtoday.com

TO

Dated : 20-12-2023

S.SANTHOSH KUMAR
Employee Code:
Designation: Secretarial Assistant

SUB: LETTER OF APPOINTMENT

We are pleased to appoint you in our organization as Secretarial Assistant. You will be deployed at National Institute of Ocean Technology-Chennai from 20-12-2023 to 09-07-2025 on contract basis.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents given by you as a proof of above we retain the right to review our offer of employment.

Employment as per this offer is subject to your being medically fit.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and success career with us.

We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure You of our support for your professional development and growth.

Note: You have to serve 1month notice period for resigning the job.

Termination clause: In event of any discrepancy issue observed or notified by principal employer or by us, the individual would be terminated without any notice period.

No Amount shall be paid if the individual absconds from regular duties and the same shall stand terminated after 30 Continuous uniformed/unapproved leaves.


Thanking you,

For RAJENDRA MANAGEMENT GROUP
Regards

Authorized Signatory
Rajendra Management Group
(Authorized Signatory)



Mohammed Rizwan A

 **MiraMed Ajuba**
A GLOBAL SERVICES COMPANY

MiraMed Ajuba Solutions Pvt Ltd
(Formerly Ajuba Solutions (India) Pvt Ltd)
Registered office | 12-02 Tidel Park | 4 Canal Bank Road | Chennai 600113 | India
GSTIN | 33AACCA8448D12X

phone
+91 44 61665100

OL/AJP-2024/0278
31-January-2024

Mr. Mohammed Rizwan Abdulrahman
44, Rk Mutt Road,
Mylapore,
Chennai

OFFER LETTER

Dear Mohammedrizwan Abdulrahman,

Welcome to MiraMed Ajuba!

We are delighted to offer you the position as "Junior Account Executive". Your total compensation (CTC) will be Rs. **469956/-** per annum

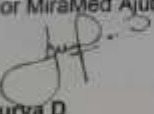
Offer Validity: You are required to join duty on or before **07-February-2024** failing which the employment offer stands cancelled. Your appointment is subject to background verification and successful completion of the Induction Training Program in accordance with the Company's Standards.

Probation: You would be on probation for a period of 6 months from the date of your joining duty. Your confirmation will be based on meeting the minimum performance standards set for your process.

Benefits: You will be eligible for the following benefits as per the company HR policies



1. 24 days annual leave benefit which shall include Privilege leave, Casual leave and Sick leave
2. Performance Incentive / Bonus will be paid based on your performance and competence
3. Mediclaim Insurance coverage for Rs. 2,00,000/- per annum. Coverage for dependent family members will be given on successful completion of first annual appraisal
4. Personal Accident Insurance for Rs. 5,00,000/-
5. Life Insurance coverage for Rs. 6,02,000/-
6. Free transport and food facility is extended to all employees
7. You will be eligible to participate in various Organization Development initiatives and Performance Awards organized by the company
8. You will be eligible for Provident Fund and Gratuity as per the statutory requirements

For MiraMed Ajuba Solutions Pvt Ltd


Surya D
Head - HR

.....
Accepted and Signed

Private & Confidential

ISO 9001 : 2015 ISO/IEC 27001 : 2013 CIN No: U72200TN2000PTC051661 www.miramedaajuba.com



| Salary Structure | Monthly | Annual |
|---|---------------|----------------|
| | Rs. | Rs. |
| Basic | 6,500 | 78,000 |
| HRA | 3,900 | 46,800 |
| Conveyance / Fuel | 1,600 | 19,200 |
| LTA | 0 | 0 |
| Medical Reimbursement | 1,250 | 15,000 |
| Special Allowance and Bonus | 8,550 | 102,600 |
| Night Shift Allowance | 3,000 | 36,000 |
| Quarterly Night Shift Incentive * | 2,000 | 24,000 |
| Performance Incentive * | 10,000 | 120,000 |
| RETIREMENT BENEFITS | | |
| Provident Fund | 1,800 | 21,600 |
| Gratuity | 313 | 3,750 |
| Mediclaim Policy | 250 | 3,000 |
| TOTAL COST TO COMPANY | 39,163 | 469,956 |
| TAKE HOME - Before Performance Incentive | | |
| Gross Monthly Salary | 24,800 | 297,600 |
| less ESI (employee contribution) | 0 | 0 |
| less PF (employee contribution) | 1,800 | 21,600 |
| Take Home - Fixed Pay | 23,000 | 276,000 |

* **Performance Incentive** is payable monthly, based on your performance against targets and subject to the policies and procedures applicable from time to time.
The maximum earning potential is currently Rs.10,000 pm.

* **Quarterly Night Shift Incentive** is payable on prorata basis up to Rs.6000 every quarter on successful employment

You are also entitled to the following additional benefits:

- Free transportation facility valued at ₹INR 5,000 per month (INR 60,000 per annum)
- Free food valued at ₹INR 1,500 per month (INR 18,000 per annum)
- Personal Accident Insurance coverage of INR 5,00,000
- Life Insurance coverage of INR 6,02,000
- Free In-house Doctor consultation
- Scholarships for Professional Certifications along with domain training

Accepted and Signed



Jayasurya B



OFFER LETTER

22 Oct, 2024

Mr.Jayasurya B.

No.106/1, Ellaiamman Kovil St, Vanathurai,
Adyar, Chennai 600 020

This has reference to your application and the subsequent interview you had with us. We are pleased to make you an offer of appointment in our organisation as **"Executive – Human Resources"**. The remuneration as discussed and agreed mutually are attached as per Annexure A of this letter.

A detailed appointment order containing your terms and conditions of service will be issued to you at the time of your joining the Company's service. A list of documents to be submitted on your joining is provided with this letter in Annexure B. Please ensure that you submit these documents on or before your joining date.

We request you to confirm your acceptance either by email, or by returning to us the signed copy of this letter, and inform us of your expected date of joining our organisation.

Yours sincerely,

Anitha B
Vice President - Human Resources



22 Oct, 2024

Annexure- A

COST-TO-COMPANY (CTC) SHEET

NAME Jayasurya B.
DESIGNATION Executive – Human Resources
LOCATION* Chennai

| COMPONENT | MONTHLY (Rs.) | YEARLY (Rs.) |
|--------------------------------|---------------|----------------|
| Basic | 8,718 | 104,616 |
| HRA | 4,359 | 52,308 |
| Conveyance | 1,600 | 19,200 |
| Special Allowance | 6,284 | 75,408 |
| LTA Reimbursement | 417 | 5,004 |
| Medical Reimbursement | 417 | 5,004 |
| TOTAL-1 (GROSS SALARY) | 21,795 | 261,540 |
| PF (Employer's Contribution) | 1,800 | 21,600 |
| Bonus** | 0 | 16,800 |
| Personal Accident Insurance | 5 | 60 |
| TOTAL-2 | 1,805 | 38,460 |
| CTC (TOTAL-1 + TOTAL-2) | 23,600 | 300,000 |

*Your job location is as stated above, however you may be required to work at any site of the business or the client's site as per business requirement.

*You may be asked to work from office full time or work from home based on the business requirement.

** This is payable for the financial year – April-March. However, in the event of your not being on the rolls of TNQ at the time of declaration of Bonus (which is in October/November), this will be paid only as per Bonus statutory requirement.

Gratuity is over and above the CTC, and will be applicable, calculated and payable as per the prevailing Gratuity Act.

Anitha B
Vice President - Human Resources



Lavanya

**AADHIROOTZ TECHNOLOGIES**
Building Collaborative Solutions

Ref: AO/ Lavanya/01
Dated: 5th July 2024

Personal and Confidential

Lavanya Kalaivanan
Block G4, Raj Bhavan Quarters,
Raj Bhavan PO, Chennai - 600022

Dear Lavanya,

It gives us immense pleasure in inviting you to join Aadhirootz Technologies Private Limited ("ARTZ" – The Company), as one of its valuable members. We believe that corporates grow and flourish fuelled by the enthusiasm and energy of the people who are willing to invest in to the future. We therefore, believe that all our employees are truly our ASSOCIATES. We are happy that you are one such associate joining us in our effort to create a global corporation.

We are very pleased to offer you an **HR Recruiter**. Your date of joining is on **10th July 2024**. The appointment is effective from your actual date of joining and shall be subject to the following terms and conditions:

Compensation and Benefits: You will be paid an all-Inclusive monthly consolidated salary (on a cost-to-company (CTC) basis) of **INR. 15,000/-** which is equivalent to **INR 1,80,000/-** (One LakhEighty Thousand Only) per annum on an annualized basis. You will be paid in accordance with the Company's regular payroll schedule, and your salary will be subject to applicable tax and other withholdings. The Company reserves the right to make necessary deductions from your salary for any statutory deductions if any as per the prevailing laws as and when it is applicable to all associates. Income tax and professional tax will be deducted at source from your monthly salary as per the prevailing laws. CTC will also include other (existing or future) employee benefits as and when it is applicable to all associates.

Other Benefits: You will be eligible to receive all the standard benefits as may be extended by the Company as per the company's policies to its Associates from time to time.

Transfer: The Company may, at its sole discretion, second, depute, assign and/or transfer you to any other office of Company in India or overseas or to any affiliates of the Company or to any third parties. You hereby consent to any such secondment, deputation, assignment and/or transfer by the Company including to third parties. Further, in such case, you shall also be bound by any policy of such other office or affiliate, in existence on the date of this offer letter or that may be subsequently framed by the Company or the affiliate. You may also be required to make visits and travel both within India and overseas, as may be necessary for the proper discharge of your duties. During your employment with the organization, you are liable to be transferred to other departments/ division of the organization as and when required at the sole discretion of the Company. In case of transfer, you will be treated as a full time employee of the said organization.



 info@aadhirootz.com www.aadhirootz.com +91 44 3507 0716 / 0130

No.6, Habib Complex, Dr Durgabhai Deshmukh Road, R. A. Puram, Chennai - 600028

CIN: U78100TN2021PTC145281 GSTIN: 33AAGC1251TK1ZU



AADHIROOTZ TECHNOLOGIES
Building Collaborative Solutions

Employment Termination: Either party may terminate your employment with the Company upon written notice to the other party. The termination would be effective after 1 month from the date of the receipt (by the other party) of such notice (hereinafter referred to as the "Notice Period").

Misconduct:

You shall at all time maintain absolute integrity and conduct yourself in a manner conducive to the best interest, credit and prestige of the organization. You shall not at any time work against the interests of the organization, or do anything which is unbecoming of an employee. Any violation of this norm of behavior shall be construed as misconduct for which the management shall be competent to take disciplinary action against you.

Confidentiality:

You shall not divulge, communicate or pass on any information, confidential information which you may come to possess as a result of your employment with the company to any outsider or anyone not employed by the company. At all time you shall maintain absolute integrity. You shall not communicate in any manner, any information regarding your remuneration/ terms of the employment to any other associate of the organization except your immediate superior. Indulgence in such activities or any violation of this norm shall lead to termination of your service immediately.

Verification:

Your appointment will be further subject to verification of your credentials, testimonials, and other particulars mentioned by you in your application, at the time of your appointment. In case, any of the information provided is proven to be false, the management reserves the right to terminate your employment with immediate effect. No financial remuneration will be applicable for such actions.

Exclusive Employment:

During your employment with ARTZ, you will not work anywhere else, directly or indirectly, or conduct any business, part-time or otherwise.

Work Hours:

You will work in Indian standard timings, your shift timings will be notified to you by your superiors from time to time. Work hours will be (8) eight hours a day plus (1) One hour break from Monday to Friday. It is expressly agreed that you will perform the required work within the stipulated and scheduled working hours.

Submission of Documents:

On your date of joining, you will submit all the original documents along with a set of Photostat copies of all the documents mentioned in this letter. Originals will be returned to you after verification and the photostat copies will be kept permanently by ARTZ for HR records.



info@aadhirootz.com



www.aadhirootz.com



+91 44 3507 0716 / 0130

No.6, Habib Complex, Dr Durgabhai Deshmukh Road, R. A. Puram, Chennai - 600028

CIN: U78100TN2021PTC145281

GSTIN: 33AAGC12511K1ZU



Entire Agreement and Modification:

You acknowledge that this letter contains the broad terms of your employment with the Company and further acknowledge that the Employment Agreement executed by you with the Company constitutes the entire agreement between you and the Company concerning your employment relationship with the Company. Unless they are expressly included in the aforesaid Agreement, no verbal, written, or implied agreements, promises or representations are or will be effective or binding upon the Company.

General:

As much as your association with Aadhirootz Technologies Pvt. Limited will be governed by the terms of offer made in this offer letter, it will also be guided by the core values and beliefs of our organization cherished over the last many years.

While welcoming you to the ARTZ family, we are confident that you will contribute to the organization and its goals & add value through your roles. We wish you all the best.

Please return the duplicate copy of this letter with your signature, signifying your acceptance of the same.

Yours sincerely,

For Aadhirootz Technologies Private Limited

N. Ribai
Chief Technology Officer

Offer Acceptance:

I Lavanya formally accept the aforesaid terms and conditions of my employment. I have understood the implications thereof.

Signature:

Date: 10/06/2024



info@aadhirootz.com



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No.6, Habib Complex, Dr Durgabhai Deshmukh Road, R. A. Puram, Chennai - 600028

CIN: U78100TN2021PTC145281

GSTIN: 33AAGC12511K1ZU



B S Abinaya



Abitha



Agnes Ruffina



Akash M





Akshay Kumar



Ashvathi K



Beulah Ananthi



Brindha B





Constant Ray



Deepika S



Dhanushri J



Diwakar M





Gomathi



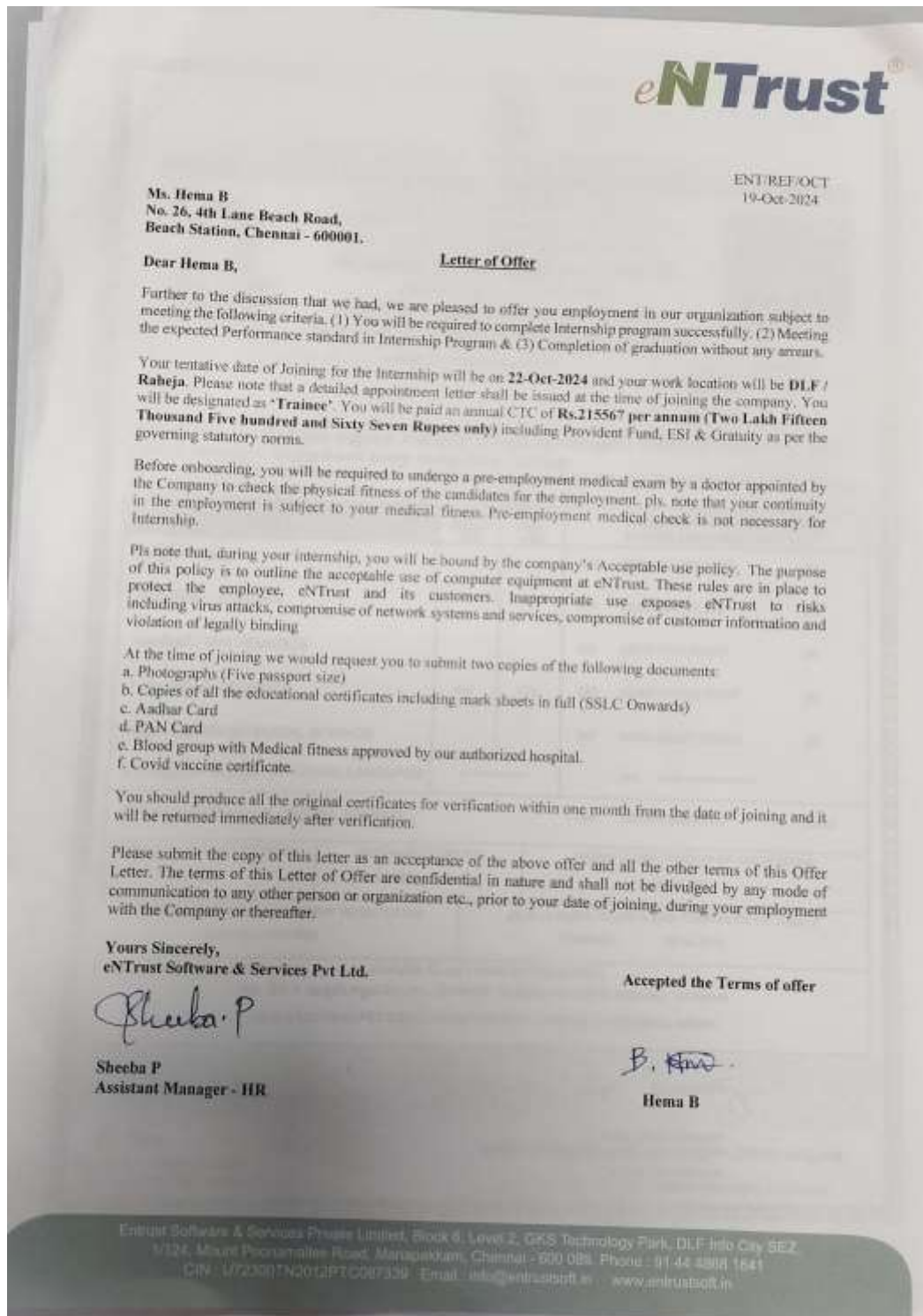
Gowthaman L



Harish N



Hema B

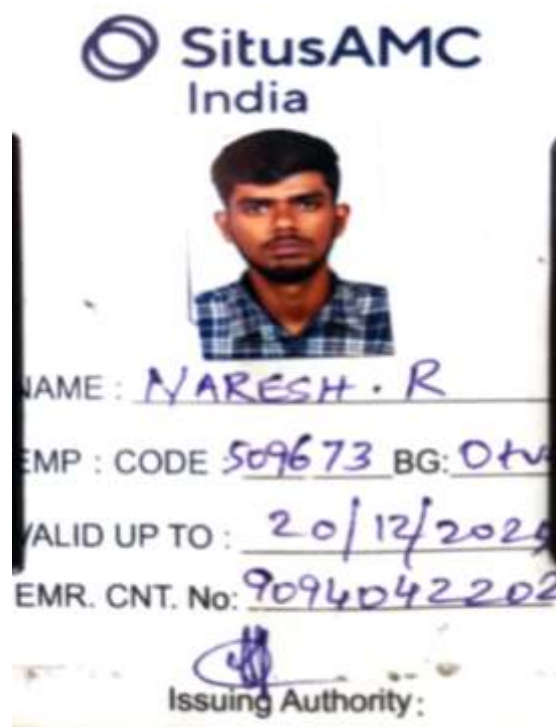




Jeevashree J



Naresh



Lakshiya K

Naveen Kumar S



Roshini S



Keerthana Shree D



Praveen V



Kodimalar



Ranjith Kumar



Sayi Sudha A R





Princy G



Date: 09-Jul-2024

Dear Princy G

Congratulations! We take great pleasure in inviting you to be an integral part of Omega Healthcare Management Services Private Limited.

We are pleased to make you an offer of employment as **PROCESS EXECUTIVE - AR** full time and your place of posting will be **Chennai-I** with an Annual CTC Compensation of **Rs. 2,84,698.00 (Two Lakhs Eighty Four Thousand Six Hundred Ninety Eight Rupees Only)**. In addition, upon successful completion of Probationary period you are eligible for **Performance Based Quarterly Merit Increase (PBQMI)** and **Quarterly Tenure Bonus Plan (QTB)** as indicated in **Annexure D**.

Your date of joining will be on or before **11-Jul-2024**, beyond which this offer stands revoked.

Our team is dedicated to empower healthcare organizations in delivering exceptional care while enhancing their financial performance, and we believe your skills and passion will be instrumental in helping us achieve our goals. At Omega, we pride ourselves on our values – CREDO (Customer Excellence, Respect, Empowerment, Diversity and One Omega). These values empower us to achieve excellence and foster a positive work environment. As our core team member, you will have the opportunity to showcase these values and be a contributor to build 'One Omega' culture.

We are an international organization with people capabilities across India, Philippines, and the USA. You will discover with us 'passion, energy and commitment' to be the best in class and take pride in doing things differently. As we refine and continuously improve on our people process, we count on your support in making Omega Healthcare one of the Best Place to Work.

Combining the largest medical coding staff in the world, with proprietary technology, analytics and automation capabilities, Omega Healthcare helps thousands of providers eliminate administrative burdens, accelerate cash flow and reduce health management costs. The company streamlines medical billing, coding and collections processes, and offers telephone and message-triage services to provide the most comprehensive and scalable outsourced revenue cycle management solutions in the industry.

Most of us here are ordinary people, but constantly seeking to do extraordinary things. We are not perfect, but we are open to feedback, learning and change. While we have our own individuality, we also share a common vision and complement each working as a team.

What differentiates us from other places to work is our passion and commitment towards superior customer service. You will find strong core values and brand promise that we live up that is hallmark amongst all our Service offerings.

We firmly believe in employee engagement and our evolving people processes. We assure you enrichment, growth and fulfillment at the end of each working day. Discover Camaraderie, Harmony and Accomplishment with us.

We look forward to a long and fruitful association with you and confident of making Omega Healthcare a truly world class and an aspirational MNC to work for.

By accepting this offer, you agree to abide by this clause that this offer of employment entails Working from Office (WFO) effective 11-Jul-2024.

All our new employees have been asked to report to office as part of employment starting Apr'2022 and By accepting this offer, you agree to abide by this clause that this offer of employment entails Working from Office (WFO) effective your 11-Jul-2024

With this arrangement we look forward in extending our Best Welcome, Induction and Training in making you successful and experience our culture and team spirit.

Kayalvizhi S B



LOGISALL

Date: 2024-August-12
Doc. ID: HR/LT24-25/023
Dear Ms. Kayaivizhi.S.B

LOGISALL INDIA PRIVATE LIMITED
162/2, 2nd Floor, Poonamallee High Road,
Velappanchavadi, Chennai-600077,
Tamil Nadu, India
Web : www.logisall.com
Email : operations@logisall.in
Phone : 044-26800881
GST: 33AADCL8175D1ZL PAN: AADCL8175D
CIN: U63090TN2019FTC12690

Sub: Employment offer as "Account Assistant"

Further to the submission of your candidature and the subsequent interviews you had with us, we are pleased to offer you the position of "Account Assistant" in grade PO level with LOGISALL India Private limited.

The consolidated monthly CTC remuneration is agreed at INR.15,210/- and your take home salary will be INR.14,000/- after deducting the EPF & ESI of INR.1,210/- (to be paid in local currency and Applicable taxes will be deducted from the monthly CTC). Upon reporting, your services will be on probation for a period of 6 months, which can either be extended or confirmed based on your performance. On confirmation, your performance will be rated on an annual basis.

Your location of employment is **Chennai (Velappanchavadi), Tamil Nadu, India ("LAI Head Office")**. You may be asked to relocate to any of our units, departments or the offices of our affiliates, depending on business requirements. In such an event, your remuneration and other benefits shall be determined in accordance with the relevant policies of the Company in that work location. You will report directly to Mr. Hem Anand - Director or one of his/her designate(s), as applicable.

You will be required to join services on 09th August, 2024. Kindly ensure all documents as specified in the below check list are submitted on the date of your joining. The offer is not valid in the event of non-submission of the documents as required.


Please report for the work well in time and bring with you the following certificates:


- o This offer letter duly signed by you.
- o Your Educational certificate in original without fail (for verification purpose only)
- o 3 passport size photographs
- o Any government issued Photo Identity Proof Preferably Pan Card/Driving License.
- o Experience letter from previous employers.
- o Bring the photo copies of mark sheets and other certificate


All the document submitted by you will be subjected to verification. If any discrepancies are found, you will be asked to separate from the company.

You are requested to return the duplicate copy of this letter as a token of your acceptance of the terms and conditions mentioned herein. For any further clarification, please feel free to contact us at hr@logisall.in

We are glad to welcome you to the LOGISALL India family.

 **LOGISALL INDIA PVT. LTD.**
Signature - Mr. Kayaivizhi.S.B
Director I hereby accept the above terms and conditions

 LOGISALL India Pvt. Ltd. | Confidential



Vignesh

Uma Maheswari



Shiva Kumar J



Sanjay Dhinakaran



Varshini M





ENT/REF/NOV
13-Nov-2024

Ms. Varshini M
No. 28th, Fourth Lane Beach Road,
Clive Battery, Chennai - 600001.

Letter of Offer

Dear Varshini M,

Further to the discussion that we had, we are pleased to offer you employment in our organization subject to meeting the following criteria. (1) You will be required to complete Internship program successfully. (2) Meeting the expected Performance standard in Internship Program & (3) Completion of graduation without any arrears.

Your tentative date of Joining for the Internship will be in the **4th Week of Nov'24 or 1st Week of Dec'24** and your work location will be **DLF / Raheja**. Please note that a detailed appointment letter shall be issued at the time of joining the company. You will be designated as 'Trainee'. You will be paid an annual CTC of **Rs.215567 per annum (Two Lakh Fifteen Thousand Five hundred and Sixty Seven Rupees only)** including Provident Fund, ESI & Gratuity as per the governing statutory norms.

Before onboarding, you will be required to undergo a pre-employment medical exam by a doctor appointed by the Company to check the physical fitness of the candidates for the employment. pls. note that your continuity in the employment is subject to your medical fitness. Pre-employment medical check is not necessary for Internship.

Pls note that, during your internship, you will be bound by the company's Acceptable use policy. The purpose of this policy is to outline the acceptable use of computer equipment at eNTrust. These rules are in place to protect the employee, eNTrust and its customers. Inappropriate use exposes eNTrust to risks including virus attacks, compromise of network systems and services, compromise of customer information and violation of legally binding

At the time of joining we would request you to submit two copies of the following documents:

- Photographs (Five passport size)
- Copies of all the educational certificates including mark sheets in full (SSLC Onwards)
- Aadhar Card
- PAN Card
- Blood group with Medical fitness approved by our authorized hospital.
- Covid vaccine certificate.

You should produce all the original certificates for verification within one month from the date of joining and it will be returned immediately after verification.

Please submit the copy of this letter as an acceptance of the above offer and all the other terms of this Offer Letter. The terms of this Letter of Offer are confidential in nature and shall not be divulged by any mode of communication to any other person or organization etc., prior to your date of joining, during your employment with the Company or thereafter.

Yours Sincerely,
eNTrust Software & Services Pvt Ltd.

Accepted the Terms of offer

Sheeba P
Assistant Manager - HR

Varshini M



Santhiya M



Swathy Kumar



Thiyagarajan M

Yuvaraj Rajendran



Purushotaman

Daniel Samson

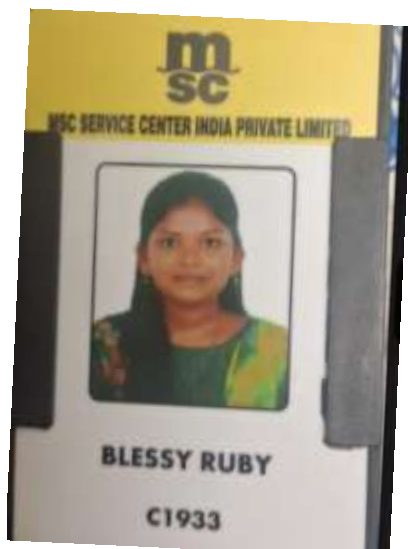


Aslin Lizabeth

Shyam Sundar K



Blessy Ruby



Vaishalee



Keerthana





Date: 08/07/2024

Dear VAISHALEE S,

Congratulations!

With reference to your application and subsequent interviews, we are pleased to offer you the position of **Product specialist** in our organization on the following terms and conditions:

- An annexure is attached herewith for your CTC structure and Salary break-up.
- Your annual Salary (cost to company), inclusive of all benefits, will be INR **2,00,970/-**. Please refer to the Compensation annexure and details of compensation & benefits for a breakdown of the compensation package. For any queries regarding the salary structure, kindly direct your questions to your HR.

01) COMMENCEMENT OF EMPLOYMENT

- This letter of offer is valid subject to your joining us latest by **July 8th 2024**.

02) COMPENSATION

- Your compensation details are provided in Annexure I.
- The management retains the authority to adjust, amend, or revise components of the compensation structure without prior notice. Matters concerning compensation and other employment terms are strictly confidential and personal and should be treated as such. Any breach of confidentiality will be regarded as misconduct and may result in disciplinary action, including termination of employment with notice.

03) PLACE OF WORK

Your primary location of employment will be in **Chennai**. However, your services may be subject to relocation to the headquarters or any other establishments of the company. In the event of such a transfer, you are obligated to commence your duties within the timeframe specified in the transfer order.

04) RETIREMENT AGE

You shall retire from the services of the Company on the last working day of the month of your completing the age of 58 years.

05) OTHER CONDITIONS OF EMPLOYMENT

1. You are required to upload your documents onto the portal and provide the original documents listed in the Annexure on the day of your commencement of employment.
2. You are expected to consistently comply with and abide by the company's code of conduct, policies, and procedures. It is imperative that you uphold the company's values in every action you undertake.



Sugirtha Vinolin

GSTIN: 33AAKCS2680M1ZY

☎ : 2434 7710
Off : 2431 5550



SARAVANA SELVARATHNAM RETAIL PVT. LTD.

14, Ranganathan Street, T. Nagar, Chennai - 600 017
Email: saravanaselvarathnam@gmail.com Date: 10th May 2024.

Date :

Dear Sugirtha Vinolin S,

This is with reference to your application for the job profile Junior Accountant and the subsequent discussions you had with us at the interview on 5th May 2024 on the following terms and conditions.

Designation: Junior Accountant

Location: Chennai

Commencement of Employment: Your Employment will be effective with us from 22nd May 2024.

Salary and Compensation: You will receive the CTC of 2.30 Lakhs per annum as per mentioned in our discussion. You will receive the variable amount based on your performance. You will be eligible for leave as per the company rules.

Working Hours: working days will normally start on Monday and end on Saturday. The working hours will be 10.00 am to 07.00 pm.

We congratulate you on your appointment and wish you a long career with us. We assure you that you will have a great journey and get our full support for your professional growth and development.

Sincerely,

For SARAVANA SELVARATHNAM RETAIL PVT LTD



Authorised Signatory

Naveen D



GSTIN: 33AAKCS2680M1ZY

☎ : 2434 7710
Off : 2431 5550



SARAVANA SELVARATHNAM RETAIL PVT. LTD.

14, Ranganathan Street, T. Nagar, Chennai - 600 017
Email: saravanaselvarathnam@gmail.com Date: 15th June 2024.

Date :

Dear Naveen D,

This is with reference to your application for the job profile Junior Accountant and the subsequent discussions you had with us at the interview on 10th June 2024 on the following terms and conditions.

Designation: Junior Accountant

Location: Chennai

Commencement of Employment: Your Employment will be effective with us from 22nd June 2024.

Salary and Compensation: You will receive the CTC of 2.30 Lakhs per annum as per mentioned in our discussion. You will receive the variable amount based on your performance. You will be eligible for leave as per the company rules.

Working Hours: working days will normally start on Monday and end on Saturday. The working hours will be 10.00 am to 07.00 pm.

We congratulate you on your appointment and wish you a long career with us. We assure you that you will have a great journey and get our full support for your professional growth and development.

Sincerely,

For SARAVANA SELVARATHNAM RETAIL PVT LTD



Authorised Signatory

